Copiah-Lincoln community college

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CO-LIN

Course Catalog 2007-2009

COPIAH-LINCOLN COMMUNITY COLLEGE

89th - 90th ANNUAL SESSIONS

Announcements for 2007-2009

Wesson Campus

Natchez Campus

Simpson County Center

DIRECTORY OF INFORMATION

Copiah-Lincoln Community College
Wesson Campus
P.O. Box 649
Wesson, MS 39191
Telephone: (601) 643-5101

Copiah-Lincoln Community College
Natchez Campus
11 Co-Lin Circle
Natchez, MS 39120
Telephone: (601) 442-9111

Copiah-Lincoln Community College
Simpson County Center
151 Co-Lin Drive
Mendenhall, MS 39114
Telephone: (601) 849-5149

E-mail addresses can be found at our website: www.colin.edu.

AFFILIATIONS

Copiah-Lincoln Community College is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools (1866 Southern Lane, Decatur, Georgia 30033-4097; Telephone number (404) 679-4501 (www.sacscoc.org) to award Associate in Arts and Associate in Applied Science degrees.

Copiah-Lincoln is also an active member of the American Association of Community Colleges, the Mississippi Association of Community and Junior Colleges, the Mississippi Association of Colleges, and the Southern Association of Community and Junior Colleges.

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It is the policy of Copiah-Lincoln Community College to make available its teaching and service programs and its facilities to every qualified person. Copiah-Lincoln Community College does not discriminate on the basis of race, color, national origin, sex, disability, religion, age, or other factors prohibited by law in any of its educational programs, activities, admission, or employment practices.

All complaints in regard to Title IX directives should be made to the Title IX Coordinator, Dr. Phillip Broome at P.O. Box 649, Wesson, MS 39191, (601) 643-8307.

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Addenda reflecting catalog changes are published periodically. It is each student's responsibility to obtain these addenda. Counselors and advisors are available to assist students in planning programs of study and to aid them in other phases of college life. However, the final responsibility for meeting requirements for graduation and adhering to other college regulations rests with the student.

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Barry Tyson
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Mildred Maxine Williams

BOARD OF SUPERVISORS

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Darryl Grennell
Spanky Felter

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W.D. "Doug" Moak
Gary Walker

Simpson County
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Dempsey Sullivan
William "Pete" Lowery
Sammy Welch
Benny Bridges

CALENDAR OF INSTRUCTIONAL PROGRAM

Spring Term, 2007

January 2 (Tues.) ..... Registration/Natchez
January 3 (Wed.) ..... Registration/Simpson County
January 3 (Wed.) ..... Registration/Orientation for new students/Wesson
January 4 (Thurs.) ..... Begin regular schedule of all classes
January 11 (Thurs.) ..... Last day for registration and schedule changes
January 12 (Fri.) ..... MSVCC Registration Ends at noon
January 15 (Mon.) ..... State/National Holiday
January 15 (Mon.) ..... MSVCC Course Sites Open (Classes Begin)
January 16 (Tues.) ..... MSVCC Drop/Add Period until 4:30 p.m.
March 9 (Fri.) ..... Mid-Term Grades due to Admissions, 8:00 a.m.
March 12–16 (Mon.-Fri.) ..... *Spring Holidays
March 30 (Fri.) ..... MSVCC Last Day to Withdraw
April 2 (Mon.) ..... Last day to drop a course and receive a "W" grade
April 3 (Tues.) ..... Pre-Registration for the Fall Semester
April 5-6 (Thurs.-Fri.) ..... *Easter Holiday
May 3, 4, 7, 8 (Thurs.-Fri.; Mon.-Tues.) ..... Spring Semester Final Examinations
May 11 (Fri.) ..... Graduation-Natchez
May 12 (Sat.) ..... Graduation-Wesson
May 12 (Sat.) ..... Graduation-Simpson County

**Dormitories and Cafeteria will be closed.*

Summer Term, 2007

May 28 (Mon.) ..... Memorial Day Holiday
May 29 – June 22 ..... Day Classes First Summer Term
June 25 – July 20 ..... Day Classes Second Summer Term
July 4 (Wed.) ..... July 4th Holiday
May 21 – July 27 ..... Career Term
May 29 – July 20 ..... Eight Week - Evening Term

GENERAL SESSION 2007-2008

Fall Term, 2007

July 31 (Tues.) ..... Application for admission should be on file
August 6-8 (Mon.-Wed.) ..... Faculty Meetings-Wesson
August 7 (Tues.) ..... Registration of all students-Natchez
August 8 (Wed.) ..... Registration of all students-Simpson County
August 8 (Wed.) ..... Dormitories open at 1:00 p.m.-Wesson
August 9 (Thurs.) ..... Registration of all students-Wesson
August 8 – 10 (Wed.-Fri.) ..... Faculty Meetings-Natchez and Simpson County
August 13 (Mon.) ..... Begin regular schedule of all classes
August 17 (Fri.) ..... MSVCC Registration Ends at noon
August 20 (Mon.) ..... Last day for registration and schedule changes
August 20 (Mon.) ..... MSVCC Course Sites Open (Classes Begin)
August 20 (Mon.) ..... MSVCC Drop/Add Period until 4:30 p.m.
September 3 (Mon.) ..... Labor Day Holiday
October 8, 9 (Mon.-Tues.) Tentative ..... Fall Break
October 10 (Wed.) ..... Mid-Term Grades due to Admissions, 8:00 a.m.
November 2 (Fri.) ..... MSVCC Last Day to Withdraw
November 5 (Mon.) ..... Last day to drop a course and receive a "W" grade
November 6 (Tues.) ..... Pre-Registration for the Spring Semester
November 21 – 23 (Wed.-Fri.) ..... *Thanksgiving Holidays
December 6, 7, 10, 11 (Thurs.-Fri.; Mon.-Tues.) ..... Fall Semester Final Examinations

Spring Term, 2008

January 2 (Wed.) ..... Registration/Natchez
January 2 (Wed.) ..... Registration/Simpson County
January 3 (Thurs.) ..... Registration/Orientation for new students/Wesson
January 7 (Mon.) ..... Begin regular schedule of all classes
January 11 (Fri.) ..... MSVCC Registration Ends at noon
January 14 (Mon.) ..... MSVCC Course Sites Open (Classes Begin)
January 14 (Mon.-Tues.) ..... MSVCC Drop/Add Period until 4:30 p.m.
January 14 (Mon.) ..... Last day for registration and schedule changes
January 21 (Mon.) ..... State/National Holiday
March 7 (Fri.) ..... Mid-Term Grades due to Admissions, 8:00 a.m.
March 10–14 (Mon.-Fri.) ..... *Spring Holidays
March 21, 24 (Fri.-Mon.) ..... *Easter Holiday
March 31 (Mon.) ..... Last day to drop a course and receive a "W" grade
April 1 (Tues.) ..... Pre-Registration for the Fall Semester
April 25 (Fri.) ..... MSVCC Last Day to Withdraw
May 8, 9, 12, 13 (Mon.-Thurs.) ..... Spring Semester Final Examinations
May 16 (Fri.) ..... Graduation-Natchez
May 17 (Sat.) ..... Graduation-Wesson
May 17 (Sat.) ..... Graduation-Simpson County

**Dormitories and Cafeteria will be closed.*

Summer Term, 2008

May 26 (Mon.) ..... Memorial Day Holiday
May 27 – June 20 ..... Day Classes First Summer Term
June 23 – July 23 ..... Day Classes Second Summer Term
July 4 (Fri.) ..... July 4th Holiday
May 19 – July 25 ..... Career Term
May 27 – July 25 ..... Eight Week - Evening Term

GENERAL SESSION 2008-2009

Fall Term, 2008

July 31 (Tues.) ..... Application for admission should be on file
August 7-9 (Mon.-Wed.) ..... Faculty Meetings-Wesson
August 8 (Tues.) ..... Registration of all students-Natchez
August 9 (Wed.) ..... Dormitories open at 1:00 p.m.-Wesson
August 10 (Thurs.) ..... Registration of all students-Wesson
August 9 – 11 (Wed.-Fri.) ..... Faculty Meetings-Natchez
August 14 (Mon.) ..... Begin regular schedule of all classes
August 21 (Mon.) ..... Last day for registration and schedule changes
September 4 (Mon.) ..... Labor Day Holiday
October 9, 10 (Mon.-Tues.) ..... Fall Break
October 11 (Wed.) ..... Mid-Term Grades due to Admissions, 8:00 a.m.
November 6 (Mon.) ..... Last day to drop a course and receive a "W" grade
November 7 (Tues.) ..... Pre-Registration for the Spring Semester
November 22 – 24 (Wed.-Fri.) ..... *Thanksgiving Holidays
December 7, 8, 11, 12 (Thurs.-Fri.; Mon.-Tues.) ..... Fall Semester Final Examinations

Spring Term, 2009

January 5 (Mon.) ..... Registration/Natchez
January 5 (Mon.) ..... Registration/Simpson County
January 6 (Tues.) ..... Registration/Orientation for new students/Wesson
January 7 (Wed.) ..... Begin regular schedule of all classes
January 14 (Wed.) ..... Last day for registration and schedule changes
January 19 (Mon.) ..... State/National Holiday
March 6 (Fri.) ..... Mid-Term Grades due to Admissions, 8:00 a.m.
March 9–13 (Mon.-Fri.) ..... *Spring Holidays
April 6 (Mon.) ..... Last day to drop a course and receive a "W" grade
April 7 (Tues.) ..... Pre-Registration for the Fall Semester
April 10, 13 (Fri.-Mon.) ..... *Easter Holiday
May 7, 8, 11, 12 (Mon.-Thurs.) ..... Spring Semester Final Examinations
May 15 (Fri.) ..... Graduation-Natchez
May 16 (Sat.) ..... Graduation-Wesson
May 16 (Sat.) ..... Graduation-Simpson County

**Dormitories and Cafeteria will be closed.*

Summer Term, 2009

May 25 (Mon.) ..... Memorial Day Holiday
June 1 – June 26 ..... Day Classes First Summer Term
June 29 – July 24 ..... Day Classes Second Summer Term
July 3 (Fri.) ..... July 4th Holiday
May 18 – July 24 ..... Career Term
June 1 – July 24 ..... Eight Week - Evening Term

GENERAL INFORMATION

HISTORY OF THE COLLEGE

Copiah-Lincoln Agricultural High School, through the joint efforts of Copiah and Lincoln Counties, was established in the fall of 1915 in Wesson, Mississippi, at the edge of Copiah County. During its early years, the high school was a boarding school serving the rural districts of those counties. However, as consolidation of local schools progressed within the counties, practically every family in each county had access to an accredited high school. This availability to local schools created a new role for the agricultural school.

In addition, educators in the agricultural high school and in the county public schools became aware that the youth of Copiah and Lincoln Counties needed educational opportunities beyond the level of the 12th grade. To meet this need, Copiah-Lincoln Junior College was organized during the summer of 1928 under the authority of Section 308, Chapter 283, of the General Laws of the State of Mississippi of 1924. Enrollment for the first year was more than 90 students.

Since its establishment in 1928, Copiah-Lincoln has continued to grow in size and prestige and now occupies a prominent position in the state's educational system with an enrollment of over 2,500 and a physical plant valued at more than $35 million.

In 1934, the officials of Simpson County requested an opportunity to join in the support of Copiah-Lincoln so that its students might have the right and benefits of the public junior college. Accordingly, the Copiah-Lincoln Board of Trustees accepted Simpson as a cooperating county.

Since that time four additional counties have joined in the support of Copiah-Lincoln: Franklin County in 1948; Lawrence County in 1965; Jefferson County in 1967; and Adams County in 1971.

In the fall of 1972, upon the request of local and state officials, Copiah-Lincoln opened a branch at Natchez, Mississippi, to better meet the educational needs of the citizens of that area. The Mississippi Legislature in the 1975 session authorized that "there shall be two campuses in the Copiah-Lincoln Community College District: one located in or near Natchez to be known as the Natchez Campus, and the other in or near Wesson to be known as the Copiah-Lincoln Campus."

In the fall of 1997 the Simpson County Center opened in downtown Magee. Academic Evening Classes, Employment Training and an LPN class were offered in that facility until the fall of 2005, when a new 25,000 square foot facility was opened at Legion Lake. The new facility, named in honor of Mr. Sidney Parker, opened in the fall of 2005 with a comprehensive academic program, along with three Career-Technical programs.

Copiah-Lincoln Junior College became Copiah-Lincoln Community College on July 1, 1988, as approved by the state and the Board of Trustees. The name change reflects Co-Lin's continuing service to the community, its young people, adults, and senior citizens.

VISION STATEMENT

Copiah-Lincoln Community College's vision is to be a leader in education providing comprehensive, quality learning experiences in a nurturing environment.

MISSION STATEMENT

Copiah-Lincoln Community College is a public comprehensive community college serving a seven-county district as established by the Mississippi Legislature. The college's mission is to provide educational programs, economic development services, and cultural and recreational opportunities to constituents from the college service area and beyond. Regardless of socio-economic background, quality programs and services are offered in a safe environment consistent with federal, regional, state, and local program operational standards and guidelines.

GOALS OF THE COLLEGE

1. To provide a variety of educational programs that:
   a. offer the first two years of academic parallel courses and curricula of a baccalaureate degree program;
   b. prepare individuals for employment upon completion of a prescribed curriculum;
   c. provide a developmental program of instruction for students whose academic foundation requires strengthening and to provide enriched educational opportunities for academically talented students;
   d. include adult basic education, continuing education, and community service programs for individuals striving for professional growth and/or personal enrichment; and
   e. upgrade and/or develop workforce skills through special industrial and adult training.
2. To provide a broad range of support services required to implement the College's educational programs, which include but are not limited to library and learning resources, Distance Learning services, educational equipment and specialized facilities, information technology resources and systems, student development services, and athletics.
3. To promote professional growth and development of faculty and staff through participation in programs of enrichment, leadership training, and advanced study, as well as membership and participation in professional organizations.
4. To provide a variety of services to college constituents through partnerships between the College and business, industry, and public agencies that support economic development.
5. To maintain a strong commitment to the use of innovative and relevant technology in all college programs and services.
6. To provide leadership in the coordination of all programs to improve relations with area high schools, other community/junior colleges, and four-year colleges and universities.

7. To provide cultural and recreational opportunities for students, faculty, staff, and citizens of the College service area and beyond.
8. To provide adequate financial resources, administrative processes, and physical facilities to support the mission of the College.
9. To provide a safe environment and quality accommodations to meet the needs of students, faculty, staff and the community.
10. To engage in an on-going, systematic process of planning and evaluation that results in improvement of educational programs and support activities.

PLANNING AND RESEARCH

The planning process at Copiah-Lincoln Community College is based on systematic evaluations designed to measure how effectively the college is meeting its stated purpose and goals. The assessment process is based on data collection that provides the means to improve the college's programs, policies, services and operations. The most significant element of such planning and assessment is to provide the opportunity for participation by all members of the college community. The planning and assessment process is continuous and cyclical, with the results of evaluation determining the efficacy of how well the college is meeting its purpose and goals as well as determining where to make improvements. Ensuring that the planning process objectives are met is the responsibility of the Director of Institutional Research and Planning. The Director is assisted in the performance of these duties and is monitored by the Institutional Effectiveness Committee.

ADMISSIONS

Copiah-Lincoln Community College ascribes to an "open admissions" policy consistent with all appertaining laws.

Copiah-Lincoln Community College embraces the philosophy that students be provided the opportunities for learning experiences, e.g. developmental courses, counseling, tutorial assistance, etc., that will help the individual students to succeed in achieving their educational goals.

Copiah-Lincoln Community College utilizes relevant diagnostic instruments to determine the strengths and needs of students in order to assist in the selection of the most appropriate program options to help student success. There are no programs designed for transfer to senior institutions that require a minimum ACT score for admission.

Admission to Copiah-Lincoln Community College is not denied to any student on the grounds of sex, race, color, religion, national origin, or disability.

ACADEMIC AND TECHNICAL DIVISIONS
FIRST-TIME ENTERING COLLEGE STUDENTS

Candidates for enrollment in the freshman class must submit the following:

1. An application on the official form furnished by the college.
2. An official transcript from an accredited high school indicating graduation date or receipt of an official transcript from the **State Board for Community and Junior Colleges** showing satisfactory scores on the General Education Development (GED) Test.
3.* Scores on the American College Test (ACT). Applicants 25 years of age or older are exempt from the ACT requirement, except in the ADN program and certain technical programs.
4. A $50 room deposit if the student is to live on campus.

Admission to the college does not necessarily guarantee admission to a specific program. It is necessary to check the prerequisites for each program. Additionally, some specific classes have prerequisites or restrictive admission requirements.

* All ACT score requirements in the catalog refer to the Enhanced ACT score.

ADMISSIONS – SPECIAL SITUATIONS

The application of students: graduating from a home-school program; graduating from a non-accredited school; seeking early admissions; or having other special circumstances will be referred to the Admissions Committee and will be considered on an individual basis. This committee will make a recommendation to the Executive Vice President regarding enrollment status. Those students may be enrolled on a probationary status for one semester.

TRANSFER STUDENTS

A transfer student is defined as one who has satisfactorily completed twelve or more semester hours of college transfer credit at another regionally accredited college or university. These individuals must complete an application on the official Co-Lin form furnished by the college. An official transcript of all work done at all institutions previously attended must be submitted to the Director of Admissions. A student who is transferring less than twelve semester hours of credit must also meet the requirements of first time entering students as outlined in the college catalog.

Course work transferred in or accepted for credit toward a degree must be completed at an institution accredited as degree-granting by a postsecondary regional accrediting commission at the time the course work was completed. Exceptions to this policy will be determined by the Executive Vice President. Applicants whose records show unsatisfactory scholastic standing may be accepted on probation by the Admissions Committee if their individual cases indicate they deserve such consideration. Students who are on academic suspension from another institution will not be eligible to enter Copiah-Lincoln Community College until they are eligible to re-enter the institution from which they are suspended.

All grades of "D" or above will be accepted as hours attempted and hours passed. If a student has less than a 2.00 GPA on transfer work as determined by the current method of computing grade point average, sufficient quality points must be earned at Co-Lin in order to graduate. Excessive quality points from another institution cannot be used to raise a deficient grade point average on courses taken at Co-Lin.

All transfer work is evaluated by the Director of Admissions at each campus. He/she assesses and determines the courses which should apply toward degree requirements. Transfer of any technical credits (other than college transfer credits) is evaluated on an individual basis. Developmental work will not be accepted as transfer work toward meeting graduation requirements.

ADMISSIONS REQUIREMENTS FOR CAREER PROGRAMS

1. Application and transcript from last school attended must be on file in the Admissions office.
2. Applicants who do not have a high school diploma or GED must make acceptable scores on the Test of Adult Basic Education (TABE).
3. Applicants must be of legal working age (18) upon completion of program.
4. Applicants must meet specific requirements under the program description.

NOTE: See specific requirements listed under the program descriptions.

FOREIGN STUDENT ADMISSION POLICY

Foreign students applying for admission at Copiah-Lincoln Community College must meet with following requirements:

1. Meet general admission requirements.
2. Citizens who are not of an English speaking country must furnish the office of

Admissions and Records score reports indicating at least 500 on the Test of English as a Foreign Language (TOEFL).

3. The TOEFL may be waived for foreign students who have attended another college or university with the completion of all freshman English courses (six hours) with a 2.0 grade point average or better.
4. Each student must present documented proof of available financial support.
5. Copiah-Lincoln Community College will not provide on-campus housing for foreign students unless all U.S. citizen housing needs are met and there is still additional housing available.
6. All transcripts must be evaluated and certified by a reputable American transcript evaluation service.

DUAL ENROLLMENT PROGRAM

High school students may earn college credit while they are still attending high school and enrolled in high school courses. Only students with a 3.0 or higher grade point average on a 4.0 scale on all high school courses are eligible to enroll. There is no obligation on the part of the student to enroll at Copiah-Lincoln Community College after high school graduation. The same regulations apply to Dual Enrollment Program students as to regular students.

To be admitted to the Dual Enrollment Program, students must submit the following:

1. A completed Copiah-Lincoln Community College application for admission.
2. A high school transcript which documents a minimum of fourteen (14) core high school units with a grade point average of 3.0 or higher on a 4.0 scale.
   a) Students who have an ACT score of 30 or higher may be granted Dual Enrollment status without completing fourteen (14) units provided all other criteria are met.
   b) Home-schooled students should refer to the Admissions – Special Situations section of the college catalog.
3. A composite score on the American College Test (ACT) of sixteen (16) or the equivalent SAT score.
   a) Students enrolling for English Composition courses must have a minimum ACT sub-score of 16 in English.
   b) Students enrolling in a math course must have a minimum ACT sub-score of 19 in math.
4. A recommendation form, provided by the college, from the high school principal and/or guidance counselor stating ACT score, number of core high school units completed, and GPA. A home-schooled student must have the form completed by a parent/teacher.

ADVANCED PLACEMENT CREDIT

Students from cooperating high schools can earn up to nine (9) semester hours credit, with no more than three (3) semester hours or one (1) course in a given subject-matter area, through the College Board's Advanced Placement Testing Program. Credit may be awarded for College Board test scores of 3 or above for each Advanced Placement examination. The awarding of credit is administered by the Office of Admissions and Records.

Accepted Advanced Placement credits are recorded on the student's transcript and may apply toward the meeting of graduation requirements. No grades or quality points are given for Advanced Placement credits. Therefore, such credits are not used in the computing of grade point averages.

CREDIT BY EXAMINATION

Copiah-Lincoln Community College will allow credit by examination to those students who have participated in the College Level Examination Program (CLEP), and have achieved a level acceptable to the college. Credit by examination is limited to a maximum of 24 semester hours. This credit cannot be used to reduce the minimum residence requirement of the college. Credit by examination will be allowed only for those students who have earned a minimum of sixteen (16) semester hours of college credit at Copiah-Lincoln Community College. Credit will not be given in courses in which failing grades have been earned. Credit earned through examinations will not be used in the computation of grade point averages.

General Examination (CLEP): Credit will be awarded for each area the student receives a scale score of 500 or above. It is the responsibility of the Admissions and Records Office to determine a person's eligibility to receive such credit. CLEP credit appearing on another institution's transcript will be evaluated by the Director of Admissions and Records to determine appropriate course equivalency. Credit may be granted for successful completion of the general examination in the following manner.

CLEP General Exam	Course Equivalent	Semester Hours
English Composition	ENG 1113, ENG 1123	6
Social Science	History	3
	Social Science Elective	3
Humanities	ART 1113	3
	Literature	3
Mathematics	MAT 1313	3
	MAT Elective	3
	MAXIMUM TOTAL	**24**

Subject Area Examination (CLEP): Credit on the CLEP subject area examination will be awarded only to those students who make a scaled score of 50 or above. The Executive Vice President along with the appropriate Division Chairperson will make the determination as to specific course credit to be granted on CLEP subject area examination. Credit appearing on another institution's transcript will be accepted as transfer credit.

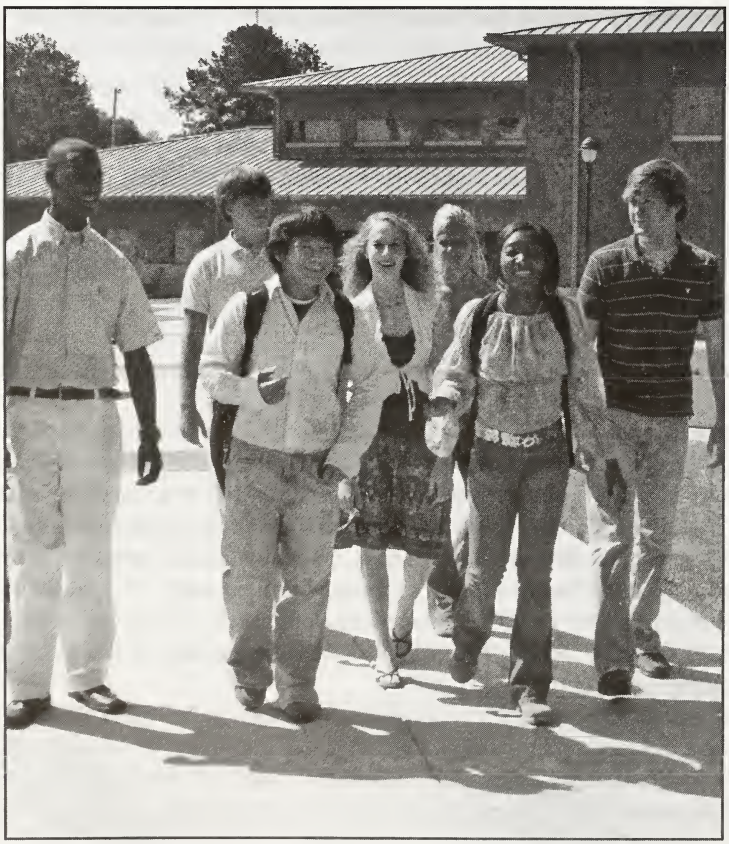
The combined credit on all CLEP examinations, both general and subject area, may not exceed 24 semester hours. Note: These credits may or may not be accepted by each university at their discretion.

TECHNICAL ADVANCED PLACEMENT

Technical Advanced Placement (TAP) is the process through which advanced credit for technical courses at Co-Lin is awarded to qualified high school students who have completed two years of an articulated technical program on the secondary level with a B average. TAP credit prevents duplication of coursework and saves time on the postsecondary level.

Courses eligible for TAP credit have been identified for Child Development Technology, Computer Networking Technology, Machine Shop Technology, Business and Office Technology, and Electronics Technology. Curriculum is reviewed annually and may include other programs in the future.

A student may initiate the TAP process up to two semesters following high school graduation. No fees are charged, but credit is limited to specific courses approved in articulation agreements. The secondary program instructor and vocational director must complete a recommendation form and competency checklist, where applicable. Student transcripts must document the B average in the secondary two-year technical program. Students must then successfully complete 15 Co-Lin hours in the technical program with at least a C average before the credits are entered on their transcript.



SERVICES AND OFFERINGS

ALUMNI AFFAIRS

Alumni Affairs operates out of the office of the Copiah-Lincoln Community College Foundation. The primary responsibility of the office is to maintain communications with graduates of the college. Alumni Affairs supports the Copiah-Lincoln Alumni Association and other alumni related organizations.

Membership in the Alumni Association is open to all former students of the college. *The Colinian* and *imPACK* are published by the college for alumni. Associate membership is available for friends of the college. Inquiries should be directed to the Executive Director of the Copiah-Lincoln Foundation and Director of Alumni Affairs.

BOOKSTORE

The bookstore is the source for all college textbooks, school supplies, art and drafting supplies, greeting cards, posters, study notes, sportswear, lab supplies, and departmental supplies.

All students are expected to own a textbook for each course. The cost of books varies in different fields of study. Many students buy used books and effect considerable savings. Second-hand books, as well as new books, may be purchased at the Co-Lin Bookstore.

All hardbound textbooks which are in good condition and are on the adopted textbook list for the following year will be bought back from the students. Books may be sold back to the bookstore during exam week only.

COMMUNITY PROGRAMS

The Division of Community Programs is a multi-departmental division of the college created to promote relevant, excellent, and affordable programs and services for individuals seeking improved quality of life through lifelong learning. The Division offers a wide variety of programs, services, and activities designed to meet the educational, training, cultural, and recreational needs of citizens in the seven-county service area and beyond.

Adult Basic Education (ABE) is a program primarily for adults ages 17 and older who have not completed their high school education. Free classes, conducted in each county within the college district, operate on an "open entry-open exit" schedule and provide instruction tailored to each student's learning needs. The main goal of the program is to help the adult function more effectively in society, whether through completion of the General Educational Development (GED) Test, improved skill levels, or entry into the workforce.

The **General Educational Development Test (GED)** provides adults who did not complete high school the opportunity to receive a high school credential. The 7-hour test covers writing, reading, social studies, science, and mathematics in a format that reflects the current high school curriculum. To take the test, an individual must meet certain eligibility requirements, complete a test application and pay established test fees at a monthly

orientation session. An applicant desiring to take the GED test must be seventeen (17) years of age or older and a resident of Mississippi for at least thirty (30) days. Applicants must be officially withdrawn from school and not required by law to attend school.

The **Institute for Learning in Retirement (ILR)** on the Wesson and Natchez campuses is open to all adults who are 50 years of age and older and retired or semi-retired. The ILR is a member-governed organization based on the philosophy that older adults are eager, self-motivated learners who are capable of defining and directing their own education. Members participate in various activities including social events, classes, membership meetings, and field trips.

The **Senior Community Service Employment Program (SCSEP)** provides part-time employment for men and women 55 years of age or older who have limited incomes. SCSEP enrollees are assigned to positions that revitalize and enhance their job skills while supporting local non-profit and governmental agencies. Host agencies are carefully selected to furnish adequate supervision, instruction, and training for SCSEP enrollees. The program is designed to promote the transition of participating enrollees into unsubsidized employment. SCSEP is funded through the United States Department of Labor and implemented through Senior Services America and Southwest Mississippi Planning and Development District.

The **Upward Bound Program** assists students from selected area high schools who are potential, first-generation college students or who are from low-income families in developing the skills and motivation required to experience success in post-secondary education for a career of their choice. During the academic year, the program provides instructional, tutorial, and counseling services in the high school setting and at Saturday sessions hosted at the college. A summer residential program enables students to improve academic skills and performance and to participate in social and motivational activities relevant to making career choices and building self esteem.

The **Billy B. Thames Conference Center (The Thames Center)** located on the Wesson campus, is a conference and meeting facility that provides comfortable and affordable accommodations, modern meeting facilities, and meal options for business and industry, community and civic groups and individuals. Meeting rooms include a large conference room, a technology lab with 24 workstations, and a large banquet hall with an adjacent full-service kitchen. There are also two suites for small meetings or breakouts as well as four guest rooms for overnight accommodations, all with work/study areas, private baths and other amenities. As an added convenience, the facility is nestled in a quiet setting adjacent to the college's 18-hole championship Wolf Hollow Golf Course. Valley, the college's food service provider, offers a variety of choices available for catering and in-house dining.

COUNSELING

The Counseling Center on the Wesson Campus provides all students (academic, technical, and/or career), and the Co-Lin community with information on careers, occupations of interest, information on four-year colleges and universities, transfer policies, financial aid and jobs available in the district served by Copiah-Lincoln Community College. It is the place where an assessment of a student's ability, values, and interests can be conducted in order to aid a student in learning more about himself/herself and in making wise career decisions.

To provide optimum use of this service, a counselor is readily available to assist each student in setting and in meeting his/her short and long term goals and to provide information pertinent to each individual's education and chosen career.

Natchez Campus counseling services are available in the Admissions Office for academic students and in the Redd-Watkins Center for career-technical students.

Counseling services are provided in the Admissions Office at the Simpson County Center.

COUNSELING SERVICES FOR SPECIAL POPULATIONS

Counseling services are available for disabled and disadvantaged students who attend Copiah-Lincoln Community College. Identification and counseling services are provided by a designated counselor in the Counseling Center on the Wesson Campus, in the Admissions Office at the Simpson County Center, and through the Career-Technical Division on the Natchez Campus.

The College maintains an American with Disabilities Accommodations (ADA) Committee(s) which addresses in-depth and detailed requests made by students and prospective students. The committee is comprised of individuals representing both Academic and Career-Technical faculty and staff. It is the responsibility of the student to make the request for special accommodations and to provide official documentation of the disabling condition and the need for special accommodations. Through the assistance of instructors, parents, rehabilitation counselors and the students, a determination can be made concerning the request. Committee recommendations are then forwarded to the Executive Vice President before final action is taken.

A person requesting special accommodations because of a disability needs to self identify and adhere to the following:

1. Complete an application for Disability Support Services.
2. Provide appropriate documentation for the disability.
3. Discuss his/her need for special accommodations with a member of the ADA Reasonable Accommodations Committee providing a detailed written request for needed accommodations.
4. For situations which involve substantial changes in policies, procedures, or physical structures, a request must be made in writing to the chairperson of the ADA Reasonable Accommodations Committee six months prior to the anticipated date of enrollment.

The ADA Reasonable Accommodations Committee will respond to such request within 30 days after it is received.

Each of the student's instructors receives notice as to special accommodations which have been requested and approved for the student. The college makes every effort to accommodate student requests where possible.

As the need arises, portions of the Copiah-Lincoln Community College Catalog can be provided in Braille form. Requests for this service should be directed to ADA Accommodations Committee members or the chairperson. Requests will be addressed and fulfilled on an individual basis. Catalog information is also available in large print for individuals having a visual impairment.

DINING SERVICES

Dining Services for the Wesson and Natchez Campuses are operated by Valley Services, Inc. Co-Lin and Valley currently operates two dining facilities at both campuses. Serving hours at both Natchez and Wesson vary based on student enrollment.

The dining services at the Wesson Campus include the cafeteria which is located on the first floor of the W. S. Henley Building and The Grille Company which is located in Callender Hall. The cafeteria offers much variety with the following: Café Classics Choice Matters, Deli Depot, Vallejos, and Garden Club. The Grille offers: Grille Company, Featherston's, and Say Cheese Pizza.

On the Natchez Campus the college grill is available for short-order food service. Full meal plans are also available.

DORMITORY INFORMATION – WESSON CAMPUS

Students who plan to reside in a dormitory are encouraged to make an on-campus visit to make a room reservation and to request roommates. A room deposit of $50 is due at the time an application for admission is submitted. Rooms will be assigned according to classification and the date the room deposit was paid. ACT scores will also be a consideration in the assignment of dormitory rooms. Students are allowed the privilege of requesting a specific room and roommates at the time they pay deposits. This request will be honored if at all possible. Rooms will not be held for students after the first three days of classes, unless special arrangements have been made with the Vice President of Student Services.

The reservation fee is NOT REFUNDABLE after August 1, unless students pay one semester's room rent. Upon proper withdrawal, $25 of this amount will be refunded, provided the key is returned. Students losing a dormitory key will be assessed a fee of $50 to have the key replaced and the lock repined.

Men's dormitories are Simpson, Franklin, Ellzey, Lincoln, and Lawrence. Women's dormitories are Stevens, Stevens Annex, Copiah, Ellis Apartments, and Tri-Plex. Students should furnish their rooms with the following articles: sheets, pillows, bedspreads, blankets, towels. The rooms are furnished with single width beds and mattresses, dresser, desk and chairs. **All dormitories are non-smoking.**

DORMITORY STUDENTS - ACADEMIC GUIDELINES

All students must be enrolled in a minimum of 12 semester hours to live in the dormitory. To be eligible for honors housing, students must have a 20 or above ACT score or be a sophomore with a 3.0 or better GPA. Returning sophomore students will be given priority in honors dormitories.

Any student who is enrolled at Copiah-Lincoln must maintain a 2.0 GPA or better to be eligible for campus housing. All dormitory students who are in non-compliance with these GPA standards at mid-term (9 weeks) will be sent a written warning of their dormitory status. Notification of non-compliance of these regulations will be made by the Assistant Dean of Student Services.

Any student in non-compliance with the GPA requirements at mid-term will be required to attend counseling and study aid programs one night a week under the direction of the Vice President of Student Services. The study aid program schedule will be posted in Student Services in advance of such times. If students at the end of the semester are in non-compliance, they will lose campus housing privileges.

Any person may appeal dismissal from campus housing. Such appeal must be in writing and directed to the Assistant Dean of Student Services. Any appeal by students not meeting these requirements will be directed to the dormitory appeals committee, which consists of the Assistant Dean of Student Services, the student's dormitory host or hostess, and the Vice President of Student Services. This policy was endorsed by the Student Government Association in the spring of 1993.

EXTRACURRICULAR ORGANIZATIONS

Students are encouraged to participate in extracurricular activities because they are educational and promote social participation. Included are the band, Colettes and color guard, intramural sports, athletics (football, basketball, baseball, tennis, women's softball, women's and men's soccer, and golf), the college choir, Sojourners, Ambassadors, and other musical groups.

COPIAH-LINCOLN FOUNDATION

The Copiah-Lincoln Foundation, Inc., is a non-profit organization and a separate entity from the college established under state law to accept and manage gifts to support programs and research of the college. Gifts to the Foundation are tax deductible.

The Foundation is managed by a separate board of directors. Inquiries should be directed to the Executive Director of the Copiah-Lincoln Foundation and Director of Alumni Affairs, P.O. Box 649, Wesson, MS 39191.

HEALTH SERVICES

For resident students, the college has a school nurse and a school doctor available to assist students with health issues. The school nurse is available Monday through Thursday, 10:00 a.m. to 3:00 p.m., and Friday, 10:00 a.m. to 1:00 p.m. Resident students in need of health services should report to Student Services to schedule an appointment with the school nurse or the school doctor. If a student needs assistance when Student Services is closed, he/she should contact their dorm host or hostess. These services are not provided at the Natchez or Simpson campuses.

LIBRARY RESOURCES

Copiah-Lincoln Community College provides learning resources to the students, faculty, and staff through the libraries located on each campus. The Evelyn W. Oswalt Library serves library patrons on the Wesson Campus; the Willie Mae Dunn Library serves library patrons on the Natchez Campus; and the Fred and Jewett Taylor Library serves library patrons at the Simpson County Center. Each library provides an excellent facility housing a carefully selected variety of materials that support the curriculum of the college.

The district-wide resources include nearly 80,000 printed volumes, 22,000 electronic books, current periodicals, back issues of periodicals on microform, audio-visual software, and online databases. Each library provides patrons with computers for accessing the online resources. An online public access catalog, powered by SIRSI's Unicorn System, provides all patrons access to the district-wide holdings. Students on one campus may borrow materials from the other campus.

A vast range of information is available from the library website including access to the online catalog, state-wide databases provided through MAGNOLIA and MELO, and access to local databases. From the library website, patrons can click links and access additional governmental and educational websites, as well as, the other academic institutions in Mississippi. The MAGNOLIA databases are funded through the Mississippi Legislature. The MAGNOLIA Steering Committee selects the databases included in MAGNOLIA. MELO is a service provided to distance learning students by the Mississippi community colleges. Databases included in MELO are selected by the community and junior college library directors.

Although the libraries are designed primarily as "self-service" operations, trained personnel are on duty to assist patrons in using the facilities. Library hours of service, contact information, and general rules are available on the library website at www.colin.edu/library. Passwords and instructions on the use of the databases can be obtained by contacting one of the libraries. As a service to the citizens of the district, the Evelyn W. Oswalt Library allows residents living in the seven-county district to borrow materials from the collection.

MAIL SERVICE

All dormitory students at Copiah-Lincoln Community College, Wesson Campus, may purchase mailboxes in Callender Hall. Mail should be addressed: Student Mail with student's name, box number, Copiah-Lincoln Community College, Wesson, Mississippi, 39191.

RECREATION

Copiah-Lincoln strives to continually improve the recreational facilities available to its student body. Recreational activities are provided in the Student Activity Center in Callender Hall. The Student Activity Center is equipped with pool tables. Callender Hall contains a regulation-size gymnasium on the second floor. This area is used for basketball and volleyball. The Fitness Room with machines and free weights is also located in Callendar Hall. Callender Hall is open at designated times Sunday through Thursday. On the Natchez Campus, a Fitness Room with weights, fitness machines, and an area for aerobic exercise is available to students, faculty and staff.

SEXUAL HARASSMENT POLICY

It is the policy of Copiah-Lincoln Community College to maintain a learning and working environment that is free from sexual harassment. No employee or student of the college district shall be subjected to sexual harassment. It shall be a violation of this policy for any member of the Co-Lin staff to harass another staff member or student through conduct or communications of a sexual nature. It shall also be a violation of this policy for students to harass other students or staff through conduct or communications of a sexual nature.

Each administrator shall be responsible for promoting understanding and acceptance of, and assuring compliance with, state and federal laws and board policy and procedures governing sexual harassment within his/her area of responsibility. Violations of this policy or procedure will be cause for disciplinary action.

STUDENT COMPLAINTS

Any student who wishes to make a formal complaint to the college regarding a college program, a service of the college, an employee of the college, or any other individual or aspect of the college, should take the following steps:

1. Contact the Dean of the Natchez Campus, Dean of the Simpson County Center, or the Vice President of Student Services at the Wesson Campus, as appropriate;
2. Express the nature of the complaint and pertinent information in writing to the appropriate person (#1 above).

The college representative receiving the complaint will either handle the complaint personally or will refer it to the appropriate person for disposition. Students have a right to due process for any grievance. The due process procedures are listed and explained in the Student Handbook, which is available to every entering student.

All student complaints will be handled and final determination will be made by college personnel who are not directly involved in the alleged problem. No adverse action will be taken against the complaining student by college personnel as a result of the complaint.

STUDENT CONDUCT

One of the objectives of Co-Lin is to develop self-reliance and to form desirable and acceptable habits of conduct. Instead of numerous regulations designed to cover in detail matters of student conduct, all students enrolled in Co-Lin will be expected to conform to the ordinary rules of a polite society. Some acts of misconduct which are unacceptable and subject the student to disciplinary action are listed in the Co-Lin Student Handbook.

All matters relating to discipline outside the classroom are under the jurisdiction of the Vice President of Student Services on the Wesson Campus, the Dean of the Natchez Campus on the Natchez Campus, and the Dean of the Simpson County Center at the Simpson County Center. Student conduct in the classroom is under the jurisdiction of the Academic Dean of Instruction, the Dean of Career-Technical Instruction, the Dean of the Natchez Campus, and the Dean of the Simpson County Center. Specifics may be found in the "Classroom Etiquette" section of the Co-Lin Student Handbook.

STUDENT ORGANIZATIONS AND ACTIVITIES

Copiah-Lincoln Community College believes in and promotes a well-rounded program of student activities. It is a part of the philosophy of Copiah-Lincoln Community College that students gain development for life citizenship from participation in various student organizations as well as from classroom activities. Therefore, all students are encouraged to participate in some student activity.

Clubs to promote academic, cultural, and professional interest and growth among students are the Afro-American Studies Club; Alpha Omega; Art Club; Baptist Student Union; Drama Club; Modern Foreign Language Club; National Vocational-Technical Honor Society; Student Society for Medical Laboratory Technicians; Student Society for Radiologic Technology; Student Practical Nursing Club; Martial Arts Club; Sigma Kappa Delta, (English Honorary); Food Service Committee; Future Teachers of America; Microcosm Staff; Association of Child Development Technology; Phi Beta Lambda; Phi Theta Kappa; Epsilon Phi Nu Sorority; President's Council; Society of Manufacturing Engineers; Student Christian Association; Student Government Association; Trailblazers; Trillium Yearbook Staff; Skills USA; Health Occupations Students of America; Women's Resident Council; Wesley Foundation; Wolf Tales newspaper staff; Mississippi Student Nurses Association; National Organization for Associate Degree Nurses; Student Adults Gaining Education (S.A.G.E.); N-Sights newspaper staff; Refractions literary magazine staff; Circle K Club; Delta Epsilon Chi; Student Hospitality and Recruitment (SHARE); College Republicans; and Film Club.

Wesson Campus religious organizations include: Baptist Student Union, Wesley Foundation, and the Student Christian Association. Natchez Campus religious organizations include: Baptist Student Union.

To form a new organization or club, interested students must select a faculty advisor and with the advisor make application for a charter. The application for charter shall set

forth the purpose, aims, and need for the new organization. The charter must be approved by the executive council of the Student Government Association and be signed by the President of the college before the new group shall be considered officially organized.

STUDENT SERVICES

The Division of Student Services bears the responsibility of providing those services to the students of Copiah-Lincoln Community College which are not directly related to actual classroom work. This division attempts to maintain adequate facilities and services in the areas of housing, financial aid, food services, recreational activities, social activities, health services, student activities, athletics, counseling and student participation in self-government.

STUDENT SUPPORT SERVICES - Natchez Campus

The Student Support Services Program at the Natchez Campus is designed to assist students who are first generation, low income or disabled in developing skills required to be successful from the beginning of college until graduation. The program provides opportunities for students who recognize the need to gain proficiencies in the basic areas of reading, mathematics, and English.

The objectives of the Student Support Services Program are to:

- provide the student with effective study habits;
- provide academic advising and counseling;
- provide motivational workshops to foster a more positive self-concept and help the students to attain academic, social, and personal success;
- provide cultural enrichment opportunities; and
- assist in the overall goals of increasing retention/graduation rates.

Diagnostic testing, peer tutoring, career and personal counseling, self-help modules, mini workshops, academic advising and lab services in mathematics, reading, and English/writing are available to students through their college curriculum. A tracking system is also used to monitor students' academic performance.

The Learning Center provides computer-assisted and alternative instruction in reading, English/writing, mathematics, and study skills. Services are provided by professionals, faculty and peer tutors with computer-assisted instruction, videotapes, books and other learning modules. Students also have access to the Career Center and computer lab with the latest software and Internet capabilities.

TECH PREP CAREER CENTER

The Tech Prep Career Center, located in the Counseling Center of the Henley Building, provides career and educational information leading to further education, training, and job opportunities. The Counseling Center staff, along with the Personal Development Specialist, assists with career counseling services, including assessments, career exploration, educational and occupational information, employability skills training, and transitional services. While its use may be on a referral basis, the Tech Prep Career Center is open for all students, campus staff, business and industry, and the community.

The Tech Prep Career Center serves as a continuum of the high school career centers in the Co-Lin Tech Prep Consortium and is designed to function in cooperation with other related services on the college campus.

TECHNOLOGY

The Technology Department at Copiah-Lincoln Community College provides and maintains the latest information technology for students, faculty and staff located on the Wesson and Natchez Campuses and the Simpson County Center. Major responsibilities include, but are not limited to coordinating, managing and securing all local and wide area communication systems, maintaining all faculty, staff, and student network accounts and monitoring and enforcing the Electronic Use Policy as found at www.colin.edu/internetpolicies.

VETERANS

Veterans are admitted on the same basis as other students. Published calendars, policies and regulations apply to veterans receiving educational assistance from the Veterans Administration on the same basis as other students.

The school maintains a record of the previous education and training of veterans or eligible persons and clearly indicates that appropriate credit has been given with the training period shortened proportionally, when applicable, and the veteran or eligible person and the VA are also notified.

A veteran should contact the VA Representative on the campus to apply for benefits and advance pay. Provided he/she applies in time, a check will be waiting for him/her for payment of fees at the beginning of the school year.

SCHOOL STANDARDS OF PROGRESS AS REQUIRED BY VA REGULATION 14253(D)

All academic and attendance records pertaining to students who receive benefits from the Veterans Administration are kept in fire-resistant files in the office of the Director of Admissions and Records. They are open for inspection by the Veterans Administration at all times.

Students are admitted to Copiah-Lincoln Community College on a temporary basis until all admission requirements are met. They are not certified to the Veterans Administration until these requirements are met.

All VA forms as well as previous education records pertaining to a VA student are kept on file. Each permanent record shows previous education and training. Proper credit is recorded on the Enrollment Certificates submitted to the VA.

The permanent records show the final grade in each subject for which the student is enrolled. It shows his/her withdrawal and re-enrollment in subjects should he/she re-enroll in one from which he/she was withdrawn.

The policy of Copiah-Lincoln relative to conduct is outlined in the Student Handbook. All VA students enrolled are advised of these regulations and are expected to abide by them.

A student receiving VA benefits who does not have a 1.5 GPA for work attempted during a given semester will be placed on academic probation at the end of that semester. The student will be placed on academic suspension at the end of the next semester if he/she does not have a 1.5 GPA for work attempted during that semester. A student placed on Academic Suspension will not be eligible to attend the following semester. A student who is on Academic Probation at another institution will be admitted only on a probationary status at Copiah-Lincoln Community College. A student who is on Academic Suspension at another college or university will not be eligible to attend Copiah-Lincoln Community College until he/she is eligible to return to the other institution.

A student on Academic Suspension from Copiah-Lincoln Community College may be considered for summer term enrollment, at the discretion of the Executive Vice President or the Dean of the Natchez Campus as appropriate. If a VA student fails to remove himself/herself from academic probation, he/she will be suspended for one semester and the VA notified.

Attendance requirements are listed in the college catalog. The attendance records are kept in the instructor grade books which are turned in to the office of the Director of Admissions and Records at the end of each year and stored. The total absences are turned in with the grades each semester and become a part of the student's permanent record. A student dismissed for unsatisfactory attendance may enroll the next semester on probation. If a student enrolls on probation, he/she will have to be out of school the next full semester should he/she be dismissed for unsatisfactory attendance while on probation. The VA will be notified of all academic dismissals.

WORKFORCE

The Division is responsible for the awarding of **Continuing Education Units (CEUs)**. CEUs are units of measure used as a means of recording an individual's participation in non-academic credit classes. Units are issued after successful completion of each class. One CEU is awarded for every ten contact hours of participation in an organized, continuing education experience under responsible leadership, capable direction, and qualified instruction. Records of CEU credit are maintained in the Office of Admissions and Records on the Wesson Campus.

The **Workforce Development Center** offers programs and services designed to assist companies and individuals in meeting the challenges of a changing workplace. For many businesses and industries these include developing training curriculum and specific long-range training plans; on-site customized training; industry or firm-related pre-employment training; basic skills classes; leadership and supervisory skills training; soft-skills training classes; and assistance in quality management training. Furthermore, the Workforce Development Center is staffed to provide individuals who need training or retraining with assessment, counseling, and referrals to training or jobs; pre-employment training; basic skills training and high school equivalency education; and short-term job skills training.

The **Workforce Investment Act (WIA) Student Program** provides counseling and support services for students who meet certain eligibility requirements according to policies established by the local workforce board, Southcentral Mississippi Works and the Central Mississippi Planning and Development District. This program provides career-technical skills training and basic skills preparation for eligible students in a variety of educational programs.

EXPENSES

STUDENT CONSUMER INFORMATION

In compliance with Section 493A of the Higher Education Act of 1965 as amended, certain consumer information will be made available to any student or prospective student at Copiah-Lincoln Community College. This information will include a description of all financial aid programs plus scholarships available to students, application procedures, eligibility requirements, criteria for recipient selection, a statement of the rights and responsibilities of students, means of payments and any other financial aid information. Information will also be made available concerning cost of attendance, curricula offered, refund policy, student retention, the number and percentage of students completing programs, facilities for the disabled and other general information pertaining to Copiah-Lincoln Community College. The financial aid office will provide this information to students requesting it or help students obtain the information.

TUITION AND FEES

All fees are payable at the time of registration. All dormitory students will be required to purchase a five-day meal ticket at $650. These meal tickets are not transferable. The right is reserved to increase any expenses as necessary.

Students may be required to move from a dormitory or may be dropped from class if fees are not paid as agreed.

$900	per semester for full-time students (12 hours or more)
$105	per semester hour for part-time students
$1850	per semester for full-time, out-of-state students
$180	per hour for out-of-state, part-time students

Housing (Wesson Campus)

$575	residence halls per semester
$100	housing deposit (payable with housing application)
$10	mailbox rental (optional)

Meals (Wesson Campus)

$650	per semester for five-day meal plan
$875	per semester for seven-day meal plan
$325	per semester for commuter meals

Meals (Natchez Campus)

$325	per semester for lunch-only meal plan (5 meals)
$200	per semester for lunch-only meal plan (3 meals)

Tuition and fees are subject to change without notice.

SPECIAL FEES

Fees for on-line classes are $20.00 per course. Fees for special interest classes and evening career-technical classes will be announced prior to registering for each non-academic class.

The Associate Degree Nursing Program and many career-technical programs require students to purchase uniforms, specialized materials, and/or equipment in addition to other fees.

Auditing fees are one-half of regular tuition per semester hour.

GRADUATION FEE

A graduation fee of $40.00 is due and payable upon application for graduation. A late fee of $15.00 will be assessed after the graduation application deadline.

STATEMENTS OR BILLS

A statement of account is mailed to each student at the address provided by the student in the Admissions Office, except upon special request to the Vice President of Business Affairs. Students will be responsible for seeing that their fees and expenses are paid when due and as agreed with business office personnel.

REFUND POLICY

Students who withdraw from college or drop a course without adding another are refunded tuition and room rent according to the full-time status on the following schedule:

First calendar week	100% of tuition
Next four calendar weeks	50% of tuition
After fifth calendar week	No refund

Meal ticket refunds are pro-rated on the number of weeks remaining in the semester. (Semesters based on 17 weeks). Refunds are made only when a student has officially dropped a course or has officially withdrawn from school.

The refund policy of Copiah-Lincoln Community College with reference to Veterans, Veterans' Widows, or War Orphans enrolled under chapter 34 or 35 in non-credit clock hours courses, is on a pro-rata basis for the number of weeks remaining in the semester. This is provided the proper withdrawal procedure is followed and refund is requested.

EXCEPTION: No refund for tuition and fees will be given to students who are accepted into programs which have a limited number of student slots and where acceptance into those slots is highly competitive. Those programs include:

- Associate Degree Nursing
- Medical Lab Technology
- Medical Radiologic Technology
- Practical Nursing
- Respiratory Care

SUMMER/SHORT TERM COURSES: No refund after the first class meeting.

FINANCIAL AID

The financial aid programs at Copiah-Lincoln Community College are funded by the college, individual donations to the college, the federal and state governments. This aid is made available to help deserving students further their education. Financial aid is divided into four major categories – scholarships, grants, loans, and work-study.

Academic promise and financial need are two basic requirements for eligibility. The availability of funds is a very important factor relative to the total number of students who receive financial aid. Aid is awarded in various amounts for the fall and spring semesters of one academic term at a time. Financial aid is not automatically renewable. All recipients of financial aid must re-apply annually.

Institutional Scholarships: All institutional scholarships are honored upon enrollment during the first semester following the recipient's high school graduation. Scholarship recipients are expected to maintain a full-time enrollment status along with a 3.0 grade point average. Withdrawal from the college terminates these scholarships.

Information is available in the Counseling Center for Leadership scholarships. Full tuition scholarships are awarded for the following: Valedictorian, Salutatorian, National Merit Finalist/Semi-Finalist, and Academic (ACT scores 25 and over). Academic half-tuition scholarships are awarded for ACT scores ranging from 20 to 24.

Grants/Work-Study/Student Loans: CLCC participates in the Federal and State Student Aid programs, such as, Pell grant, Academic Competitiveness grant (ACG), Federal Supplemental Education Opportunity grant (FSEOG), MTAG, MESG, HELP, LEAP, Federal work-study, Federal Stafford loans and Parent Plus loans.

A complete listing of all financial aid programs available along with required applications can be found at www.colin.edu/financialaid and in the Copiah-Lincoln Community College Student Handbook. Only applicants who have been accepted for admission to the college will be considered for financial assistance.

ENDOWED SCHOLARSHIPS

Endowed scholarships are made possible by individual donations. These scholarships are presented at Awards Day which is held in the spring of each year. Applications and detailed information about each of these scholarships can be obtained from the financial aid office on the Wesson campus or the office of admissions on the Natchez campus.

WILLIE AND RICE AINSWORTH MEMORIAL SCHOLARSHIP – This endowed scholarship honors Ms. Willie Ainsworth and her father, Rice Ainsworth; both of Simpson County. Two scholarships will be awarded each year to two Simpson County students.

WADE ALEXANDER MEMORIAL SCHOLARSHIP – This scholarship was established by friends and family members of Wade Alexander who taught social science

at Co-Lin for 26 years and was chairperson of the social science division. He was a Co-Lin graduate and was inducted into the Athletic Hall of Fame in 1992.

ELBERT AND EUGENIA ALLEN CAREER-TECHNICAL SCHOLARSHIP – This scholarship was established through the estate of the late Elbert and Eugenia Allen. The scholarship will be awarded to a career-technical student with a "C" average.

W. C. "POP" ALLEN & HENRY S. ALLEN SCHOLARSHIP – The families of Elgin K. Walley, the late William Curtis Allen, and Henry Spurgeon Allen established this scholarship in May, 1991. The scholarship recipient is to be a student who plans to attend Co-Lin both years. Selection will be made on a need for financial assistance; one who exemplifies Christian ideals and demonstrates good sportsmanship in all activities of the campus; one who maintains quality work. A preference will be given to a Lincoln County student.

R. E. "BOB" ANDERSON CAREER-TECHNICAL MEMORIAL SCHOLARSHIP – This fund, established by his family and friends in memory of his 32 years as a state representative, is awarded annually to an outstanding career-technical student.

MARY LILLA ASHLEY EDUCATION FUND – This fund, established by the late Miss Mary Lilla Ashley, will be awarded to adult students from Copiah, Lawrence, and Lincoln Counties who have re-entered college to complete or further their college education to enter the teaching field.

NOEL H. ASSINK DATA PROCESSING SCHOLARSHIP – This scholarship was established by the late Mr. Noel Assink, former instructor for data processing at Co-Lin. This scholarship will be awarded to a data processing major.

ASSOCIATE DEGREE NURSING STUDENT SPONSORED SCHOLARSHIP – This scholarship was established by the A.D.N. class of 1997 and 1998 for a student in the Associate Degree Nursing program who has a financial need.

BATEMAN CREATIVE WRITING AWARD – This scholarship for outstanding creative writing students was established by Mr. and Mrs. James A. Bateman of Hazlehurst.

GENE AND SUSIE BATES SCHOLARSHIP – This scholarship was established in the spring of 1995 by Mr. Bates, long-time Board of Trustee member, and Mrs. Bates, to be awarded to a student from the Natchez Children's Home who has selected to attend either the Wesson or Natchez Campus or to another worthy student in the district.

BEALL FAMILY SCHOLARSHIP – Mr. and Mrs. Sam "Buddy" Beall of Wesson established this scholarship to assist a worthy student at Copiah-Lincoln Community College. The scholarship will be awarded to a freshman who has a Wesson home address, to be used to attend Copiah-Lincoln Community College for the sophomore year.

BELLSOUTH SCHOLARSHIP – BellSouth Telecommunications, Inc. established this scholarship with a grant to Co-Lin. The scholarship is to assist deserving young men and women who are pursuing a degree in education or business at Co-Lin.

USAF MAJOR THOMAS WARING "BUDDY" BENNETT, JR., MIA SCHOLARSHIP – This scholarship is awarded by the parents of United States Air Force Major Thomas Waring "Buddy" Bennett, Jr. who is "missing in action" in Vietnam since 1972. The recipient of this scholarship must be an Adams County resident, and must attend the Natchez Campus of Copiah-Lincoln Community College.

THE LEE WILL AND MARY LOYCE BERRY SCHOLARSHIP FUND – This scholarship was established by Kathy Berry Dugas to honor her parents. The scholarship recipient(s) shall be a deserving student(s) who wish(es) to attend Copiah-Lincoln Community College, from Copiah County, Mississippi, on the basis of leadership, academic achievement and financial need.

SUZANNE BOYD MEMORIAL TROPHY SCHOLARSHIP – During the session 1940-41, American Consul General and Colonel John H. Boyd of Wesson, Mississippi, and Nice, France, established this scholarship.

ANN D. BRADBERRY SCHOLARSHIP – The Ann D. Bradberry Scholarship was established in 1991 in memory of Mrs. Bradberry. The scholarship is designated to go to an outstanding Trailblazer whose character and leadership exemplifies the spirit of a Co-Lin Trailblazer. Criteria for selection of the recipient include maintaining a 2.5 or better grade point average and being from a supporting county in the Co-Lin district.

BROOKHAVEN LION'S CLUB SCHOLARSHIP – This scholarship was established by the Brookhaven Lion's Club in 2000. It will be awarded annually to a returning sophomore from Lincoln County with a 2.0 GPA or better.

ADA ROGERS BRUMFIELD MEMORIAL SCHOLARSHIP – This fund was established by the Brumfield family. This scholarship is awarded annually to a returning sophomore in the Associate Degree Nursing Program from Lincoln County.

DR. ROBERT BENNIE CHANNELL MEMORIAL SCHOLARSHIP – This endowed scholarship was funded by a gift from the estate of Dr. Robert Bennie Channell. Dr. Channell, a resident of Hazlehurst, died in 2001. He was a 1943 graduate of Copiah-Lincoln, earned his master's degree from Mississippi State and earned a doctorate degree from Duke University. He taught at Mississippi State, Mississippi Gulf Coast Research Laboratory and Vanderbilt University. He was a well-known lecturer and speaker and served as director of Harvard University Herbarium. He was a botanist and a specialist on the plant trillium, one species of which bears his name. This scholarship will be awarded to a deserving Copiah-Lincoln student majoring in one of the sciences.

C. C. CLARK MEMORIAL SCHOLARSHIP – The C. C. Clark Memorial Scholarship was established in 1984 by the college's Board of Trustees and by family and friends of the late Mr. Clark. Mr. Clark was a member of the Board of Trustees of Copiah-Lincoln for 23 years. The recipient must be planning to return to Copiah-Lincoln for his/her sophomore year. Preference will be given to a Lincoln County student.

COLETTE SCHOLARSHIP – This scholarship was established by former Colettes during their reunion in 2000. It will go to a deserving, returning sophomore Colette in the Co-Lin district.

COPIAH-LINCOLN LAWRENCE FIFTY PLUS CLUB SCHOLARSHIP – This scholarship is to be awarded annually to a second semester freshman enrolled in the professional food service program.

JASON COUNTS MEMORIAL SCHOLARSHIP – The scholarship was established by Margie Lowery and Pat and Celeste Lowery. It will be awarded to a deserving music student and selected by the faculty of the music department.

KEITH DANIELS MEMORIAL SCHOLARSHIP – This scholarship has been established by Dr. Ken Walley and other friends and family. The scholarship will go to an in-district sophomore athlete showing financial need.

ANNETTE WEST DONNAN MEMORIAL SCHOLARSHIP – This scholarship was established in memory of Dr. Annette West Donnan. The scholarship is supported by donations from school, church and other community members interested in furthering education in Adams County, Mississippi and is awarded to a deserving student at the Natchez Campus.

LAURA FULLER DUKE MEMORIAL SCHOLARSHIP – This scholarship was established by friends and family of Laura Fuller Duke. She was a 1997 Co-Lin honors graduate from Lawrence County.

BEATRICE AND CECIL FARMER MEMORIAL SCHOLARSHIP – Scholarship applicants must be a graduate of Simpson County Academy, have a B average, be of good character, and plan to be a full-time student at Copiah-Lincoln Community College.

HAMMONS FAMILY SCHOLARSHIP –The recipient must be a full-time student and a rising sophomore enrolled at the Wesson campus. The recipient must have at least a 3.2 grade point average in his/her major field of study. Preference will be given to but not limited to students from Copiah County, Mississippi.

REVEREND M. L. DOUGLAS MEMORIAL SCHOLARSHIP –Criteria for selection includes a need for financial assistance; a student who exemplifies high Christian ideals; one who shows care and concern for others; one who is active in campus life and who has maintained at least a 2.0 grade point average.

RUSSELL ELLZEY MEMORIAL SCHOLARSHIP – This scholarship was established in 1974 by Mr. and Mrs. J. C. Redd in honor of Mr. Russell Ellzey, the first president of Copiah-Lincoln.

J. M. EWING MEMORIAL SCHOLARSHIP – In the fall of 1973, the late Mr. J. C. Redd of Jackson, Mississippi, a Copiah-Lincoln Community College alumnus, established the J. M. Ewing Memorial Scholarship in honor of Dr. J. M. Ewing, the second president of Copiah-Lincoln.

MAGGIE FLOWERS EWING SCHOLARSHIP –The scholarship will be awarded to a deserving incoming freshman who is a vocal major. Selection will be made from recommendations from the college's music faculty. Mrs. Ewing, who was Copiah-Lincoln's first lady from 1932 until 1956, came to Co-Lin in 1922 as a music faculty member and is remembered for her outstanding vocal students and groups and for leading school spirit.

F. M. FORTENBERRY SCHOLARSHIP – Francis Marion Fortenberry served Copiah-Lincoln in many capacities from 1939-1968. He was president of Co-Lin from 1956-1968 and resigned this position to become director of the Division of Community/ Junior Colleges in the Mississippi State Department of Education.

NONA G. FORTENBERRY SCHOLARSHIP – Criteria for the selection of the recipient shall be a student of sophomore standing on the Wesson Campus who lives within the Copiah-Lincoln District; be enrolled in a Business Technology Program (secretarial); have a minimum 3.0 (B) grade-point average; and displays qualities of leadership, integrity, and dependability.

B. R. AND FRANCES B. FRAZIER SCHOLARSHIP – Mr. and Mrs. B. R. Frazier established this scholarship to assist a young Mississippi Baptist freshman student.

LESTER R. (RANDY) FURR, JR. MEMORIAL BAND SCHOLARSHIP –Randy Furr, a 1970 graduate of Co-Lin, was an active member of the band for four years (two of the years as a high school student). Because of Randy's interest in the band program at Copiah-Lincoln, his family and friends established this endowed scholarship in his memory.

LUTHER GARRETT MEMORIAL SCHOLARSHIP – This scholarship has been established by the friends of Luther Garrett, a graduate of Copiah-Lincoln and a former Director of Vocational-Technical Education at Copiah-Lincoln from 1962-1968.

DORIS BALL GREEN MUSIC SCHOLARSHIP – This scholarship is currently being established. Mrs. Green was the first ever Miss Co-Lin and dedicated her professional life to music education in south Mississippi. Preference is given to students in the Co-Lin district. The scholarship will be awarded to sophomore music majors who show promise in music, and preferably to one who shows a financial need.

JODIE KYZAR GREER GEORGE SCHOLARSHIP – The scholarship will go annually to a deserving student from either Lincoln or Lawrence Counties. Financial need will be a priority. The recipient should maintain a reputable grade point average. Mrs. George was a retired educator and a past president of the Copiah-Lincoln Alumni Association.

LURA M., LARRY, AND DALE GREER MAJOR DONOR ENDOWED SCHOLARSHIP – This scholarship is to be awarded annually to a resident of Copiah County who is a returning sophomore at Copiah-Lincoln. The recipient must be a mathematics, physical or biological science curriculum major and have maintained a minimum cumulative 3.5 grade point average during his/her freshman year of study.

DEAN JONES GIBSON MEMORIAL SCHOLARSHIP – Mrs. Gibson was a long-time English instructor at Copiah-Lincoln Community College, Natchez Campus. This scholarship will be awarded annually to an outstanding returning Natchez Campus sophomore student who shows academic promise and is not receiving other aid to cover total school tuition and book costs. Preference will be given to a student majoring in English or the humanities.

JULIA GUESS MUSIC SCHOLARSHIP – The scholarship will be awarded annually to a freshman piano or voice major who plans to return to Co-Lin for his/her sophomore year. Basis for selection shall be performance and ability in music, need, academic achievement, and a desire to succeed.

THE ANNIE LEE HARDISON MEMORIAL NURSING SCHOLARSHIP – This scholarship is to assist a deserving first year nursing student from Lawrence County. The scholarship was established to memorialize Mrs. Annie Lee Hardison, mother of Asa Hardison, member of the Foundation board of directors, and grandmother of Co-Lin faculty member Casey Hardison-Peavey.

CORDELIA HARVEY MEMORIAL SCHOLARSHIP – This scholarship will be awarded to any student in the Co-Lin district majoring in lab tech, pre-nursing, or pre-med (health sciences) that shows the greatest need.

W. S. HENLEY MEMORIAL SCHOLARSHIP – This scholarship has been established by the former Merchant and Planters Bank (now Trustmark) of Hazlehurst, the Board of Trustees of Copiah-Lincoln, and friends of Mr. Henley. Mr. Henley served on the Board of Trustees from 1924 until his death in October 1974. From 1934 to July 1974, he served as Chairman of the Board of Trustees.

HODGES FAMILY SCHOLARSHIP – The Hodges family established a scholarship in the spring of 1991 in appreciation of their parents' role in helping establish Copiah-Lincoln Agricultural High School. There were seven of the Hodges children, F. B., Lucien, Graham, Frances, Jimmy, Lucille and Jessie Anna, all of whom were graduates of the high school or of the college. The scholarship will be awarded annually to an outstanding creative writing student on the Wesson campus.

MR. AND MRS. K.R. HODGES SCHOLARSHIP– The scholarship shall be awarded annually to one or more qualified candidates to support their attendance at Copiah-Lincoln Community College or any college or university of their choice, for study leading toward a medical degree. The annual amount awarded to any one student shall not exceed $500.00. The basis of selection shall be: financial need, enrollment in a medical curriculum, and a minimum 3.0 grade point average. The recipient must also show outstanding character and a desire to better himself or herself.

ROBERT K. HOWARD MEMORIAL SCHOLARSHIP – This scholarship was established in 1996 in memory of Robert K. Howard, a 1993 graduate of the practical nursing program. The scholarship is awarded to a student in the practical nursing program who has worked in a health-related job and who demonstrates a financial need.

ILR SCHOLARSHIP – This is a general scholarship established by the Institute for Learning in Retirement. The scholarship will be awarded to an in-district returning sophomore with a 3.0 average. Preference will be given to grandchildren of ILR members.

TOM EARL AND RUBY HOGG JAMES SCHOLARSHIP – The Tom Earl and Ruby Hogg James Scholarship was endowed with a bequest from Mrs. James through her nephew, Claude A. Walker of Laurel. The scholarship will be awarded to deserving students from the Copiah County area.

DARLENE JOHNSON MEMORIAL SCHOLARSHIP – The Co-Lin Trailblazers have established this scholarship in memory of Nancy Darlene Johnson. The scholarship will be awarded each year to a sophomore Trailblazer who has, in the opinion of fellow Trailblazers and advisors, represented Copiah-Lincoln in an outstanding manner, exemplifying the spirit of a Trailblazer.

JOHN "JACK" JOHNSON SCHOLARSHIP – Established in 1995 by friends of Jack Johnson, who worked at Co-Lin for over 45 years. The scholarship will be awarded to a deserving minority student.

DONALD AND SARAH JOHNSON SCHOLARSHIP – The Donald and Sarah Johnson Scholarship was established in 1988 to help young people who attend Copiah-Lincoln to develop their talents for a more productive and enjoyable life. The scholarship will be awarded each year to a returning sophomore who is planning to major in the field of engineering, pre-pharmacy, pre-dental, pre-medicine, or teacher-education with emphasis in science or mathematics.

THELMA HEMPHILL JONES SCHOLARSHIP – This scholarship has been established by Mrs. Thelma Jones in memory of her husband, the late Reverend Doctor Otis Jones. Preference for this scholarship will be given to a student pursuing religious training.

TOM AND DORIS KELLY SCHOLARSHIP – The Tom and Doris Kelly Scholarship was set up by the Kelly family in appreciation of what Co-Lin has meant to them. The interest from the principal of the scholarship will be awarded annually to a worthy academic student.

WAYNE KING MEMORIAL SCHOLARSHIP – This scholarship was established in 1999 in memory of Wayne King by his friends and family. Wayne was an avid outdoorsman and craftsman from Brookhaven who benefited from the Vo-Tech program at Copiah-Lincoln Community College. It will be awarded to a Lincoln County career-technical student who shows financial need.

DR. PHYLLIS H. LANIER MEMORIAL SCIENCE SCHOLARSHIP – This scholarship was established in November 2000 by friends and faculty members. Dr. Lanier taught chemistry at Co-Lin from 1963 until 2001 and served as chairperson of the science division. The scholarship will be awarded to a sophomore with a 3.0 GPA or better and must be an allied health or science teacher education major or pre-professional.

JAMES M. LEWIS SCHOLARSHIP – James M. Lewis, principal of Co-Lin High School from 1948 to 1968 and registrar of Co-Lin Junior College from 1963 to 1977, is honored by this scholarship. The scholarship recipient must be an incoming freshman on the Wesson Campus.

JAMES ROBERT "JIM" LOWERY MEMORIAL SCHOLARSHIP – This scholarship was established in 1980 by the members of the 1978 Copiah-Lincoln High School Senior Class, his family and friends. This scholarship is awarded each year to a Wesson High School graduate who plans to attend Copiah-Lincoln Community College.

MICHAEL G. LUSK, SR. PRE-ENGINEERING SCHOLARSHIP – Michael G. Lusk, Sr. of Wesson and Houston, Texas, established this scholarship in the spring of 1991. The scholarship will be awarded to a deserving pre-engineering student.

H.F. McCARTY, JR. ENDOWED SCHOLARSHIP – This scholarship was established in 1999 by the Hyman F. McCarty, Jr. family to provide financial assistance for one or more students at Copiah-Lincoln Community College. This scholarship will be awarded to a student who is a resident of Simpson County and has demonstrated financial need. The recipient must be a student who is graduating in the top 10% of his/her high school class or is renewable to a sophomore college student who has maintained a 3.5 grade point average or better.

F. KENNETH MCCALIP MEMORIAL SCHOLARSHIP – This scholarship honors the memory of Kenneth McCalip, the deceased husband of Gwen McCalip, Director of Admissions and Records at the Natchez Campus. The recipient must be a sophomore on the Natchez Campus with a minimum GPA of 3.2.

SHERRYN W. McDONALD MEMORIAL SCHOLARSHIP – This scholarship was established in memory of Mrs. Sherryn W. McDonald, a member of the Co-Lin/

Natchez faculty at the time of her death. The scholarship is funded by donations from school, church, and other community members interested in furthering education in Adams County, Mississippi.

CHARLES W. "BILLY" McGEHEE SCHOLARSHIP – A 1960 Co-Lin graduate, Mr. McGehee is currently chairman of the Board of Croft Metals, Inc. in McComb. This scholarship is for an entering freshman from Franklin County seeking an associate degree.

JOHN WILLIAM "BILL" McGUIRE, SR. SCHOLARSHIP – The John William "Bill" McGuire, Sr. Scholarship was established in the spring of 1997 in memory of Mr. McGuire by his family. The scholarship will be awarded to a returning sophomore student at Co-Lin who resides in the Co-Lin district. The basis of selection will be: financial need, a 3.0 grade point average, and completion of at least eight (8) hours of laboratory science (not to include general biology) by the end of the freshman year.

MISSISSIPPI MEDIA PROFESSIONALS SCHOLARSHIP – This scholarship was established in 1996 for a sophomore student who is a media major (journalism, communications, public relations, etc.) and who shows promise in his or her field.

HATTIE LOU MONTGOMERY MIDDLETON SCHOLARSHIP – The Hattie Lou Montgomery Middleton Scholarship has been established by her family. The scholarship will be awarded to a second year student, preferably from Copiah County, who is planning to enter the field of education.

GRAYDON L. AND HELEN E. MULLEN MEMORIAL SCHOLARSHIP – The family and friends of Graydon L. and Helen E. Mullen have established this scholarship in memory of Mr. Mullen, who served as Co-Lin business manager from 1946 until his untimely death in 1966, and Mrs. Mullen, who served in many capacities from 1946-1994.

MALCOLM NESMITH MEMORIAL SCHOLARSHIP – This scholarship was established by the family and friends of Malcolm Nesmith, Copiah-Lincoln Community College head football coach at the time of his death. This award is reserved for an outstanding sophomore football player.

IDA B. OLSON NURSING SCHOLARSHIP – This scholarship has been established on Copiah-Lincoln Community College's Wesson Campus by Mr. and Mrs. Frank Pitts. The scholarship will be awarded annually to a student in Co-Lin's practical nursing program who has financial need and who has demonstrated hard work, kindness and patience while working and caring for patients in the clinical phase of the program. The recipient will have shown that the patient is the most important one to be cared for.

FRANK AND EVELYN OSWALT SCHOLARSHIP – This scholarship was established by the late Mr. and Mrs. Frank Oswalt. The Oswalts were long-time supporters of Copiah-Lincoln. Mrs. Oswalt, a retired librarian, had the library named in her honor. Mr. Oswalt was also a former employee of the college.

KEN AND RUTH PATTERSON SCHOLARSHIP – The late Mr. and Mrs. Ken Patterson, who were life-long residents of Wesson, Mississippi, established the Ken and Ruth Patterson Scholarship, to assist some worthy young person at Copiah-Lincoln Community College.

DR. JOEY H. PAUL MEMORIAL SCHOLARSHIP – A scholarship in memory of Joey H. Paul, a long-time Copiah-Lincoln Community College Computer Science and Mathematics instructor, is awarded annually to a Mathematics or Computer Science sophomore student enrolled full-time at the Natchez Campus with 28 credit hours scheduled to be earned by the fall semester of the sophomore year. The recipient(s) will not be eligible to hold a second academic scholarship for the same time period.

DR. REX R. PEARCE MEMORIAL SCHOLARSHIP – A scholarship was established in 1991 in memory of Dr. Rex Pearce by Mrs. Jodie Kyzar Greer George of Jackson and her sister, Mrs. Nina Kyzar Wallace of Jayess, and by other friends, former students, and family members. The scholarship will be awarded annually to a freshman social science major who has excelled, who plans to enter the teaching field and who plans to return to Co-Lin for the sophomore year.

HARDY PERRITT AWARD FOR EXCELLENCE IN WRITING – The family of the late Dr. Henry Hardy Perritt of Whitehouse, Texas, has established this scholarship in his memory. The scholarship will go each year preferably to a sophomore who has demonstrated excellence in writing and who plans to continue his/her education.

THE L. FRANK PITTS SCHOLARS FUND – This endowed scholarship fund was established by Mr. L. Frank Pitts of Dallas, Texas, to provide full tuition/fees scholarships to deserving students at Copiah-Lincoln. In order to be eligible for the award, the student must have a minimum ACT score of 25, be a resident of one of the seven counties within the Co-Lin service area, be a student on the Wesson Campus, and have a cumulative 3.0 grade point average with all course work completed at Copiah-Lincoln Community College, Wesson, Mississippi.

MARTHA AND FRANK PITTS SCHOLARSHIP – This scholarship was established by Mr. and Mrs. Frank Pitts of Dallas, Texas, to assist a worthy practical nursing student each year. Mr. and Mrs. Pitts are alumni of Copiah-Lincoln. Because of the late Mrs. Pitts' desire to be a nurse, this scholarship was established to be awarded to a practical nursing student.

REX POPPLEWELL SCHOLARSHIP – This scholarship was established by Mr. Popplewell for a student entering the two-year machine shop program who needs financial assistance. Should there be no request from such, the award may go to a student wishing to

graduate from an automotive technology or welding program. The Scholarship Selection Committee of the college will choose the recipient annually.

MILDRED NEWMAN POWE SCHOLARSHIP – This scholarship was established by Mrs. Gaye Powe Platt to honor the memory of her mother, Mrs. Mildred Newman Powe.

RUSSELL RAY LEADERSHIP ENDOWMENT – This scholarship was established in 2002 by the Co-Lin Trailblazers and the Eta Omega Chapter of Phi Theta Kappa. It is to be awarded to a freshman for their sophomore year. The recipient must be a member of the Trailblazer recruitment team and Phi Theta Kappa.

E. A. REDD MEMORIAL SCHOLARSHIP – This scholarship is in memory of E. A. Redd, a long-time Board of Trustees member from Adams County. The scholarship will be awarded annually to a technical or career student enrolled full time at the Natchez Campus. Career or technical students who have maintained a 3.0 G.P.A. and who are active in campus activities will be eligible for this award. The recipient(s) will not be eligible to hold a second academic scholarship for the same time period.

TARA REYNOLDS MEMORIAL SCHOLARSHIP – This scholarship was established in memory of Tara Elizabeth Reynolds. The scholarship will be awarded annually to a graduating sophomore from Co-Lin with a 3.0 or better grade point average who is a Mississippi resident, is pursuing a bachelor of science in nursing degree, and has completed all the pre-nursing degree requirements at the time of graduation from Co-Lin. The recipient must show proof of acceptance into a school of nursing before the funds are sent to the institution. The funds for this award will be divided equally between the two semesters of the recipient's junior year.

ALTON AND JEAN RICKS SCHOLARSHIP – This scholarship was established in 1992 in honor of Alton and Jean Ricks by their friends and family. The scholarship will be awarded annually to an education major from Copiah County, with preference given to a graduate from Wesson High School.

JOHN E. RUSSELL MEMORIAL SCHOLARSHIP – This scholarship was established in the fall of 1996 by former students of John Russell, a former choral director at the college. The scholarship is for a student enrolled in music courses and who is active in choral/music activities.

JESSE W. SANDIFER MEMORIAL SCHOLARSHIP – The will of the late Jesse W. Sandifer established this scholarship in 1988. Mr. Sandifer was retired from Copiah-Lincoln's physical plant staff where he had been a long-time dedicated employee.

J. EDGAR SIMMONS, JR. SCHOLARSHIP – This scholarship was established by Mr. and Mrs. Mayes McGehee in memory of her brother, Joseph Edgar Simmons, Jr., and his wife, Kathleen Floyd Simmons. This scholarship will be awarded to a returning sophomore student who has demonstrated a desire to excel in English or creative writing.

DONALD ASHLEY "CHICK" SMITH MEMORIAL SCHOLARSHIP – The family and friends of Donald Ashley "Chick" Smith, who at the time of his accidental death in October, 1979, was a sophomore student at Copiah-Lincoln Community College, established this scholarship.

LEXIE B. SMITH MEMORIAL SCHOLARSHIP – This scholarship was established by Mr. and Mrs. Harold H. Harris in memory of her sister, Lexie B. Smith. Miss Smith graduated from Copiah-Lincoln in 1938.

WILLIE H. SMITH SCHOLARSHIP – Mrs. Willie H. Smith of Brookhaven established this scholarship for a student majoring in the field of science and who is planning to return to Copiah-Lincoln Community College for the sophomore year (preferably from Lincoln County).

STATE BANK SCHOLARSHIP – State Bank and Trust Company of Brookhaven established this scholarship in the fall of 1995 to assist worthy Lincoln County students. High school seniors may apply to Co-Lin's financial aid for consideration. Two scholarships are given annually.

THE CO-LIN STATE FARM ENDOWMENT – Area State Farm Insurance agents and associates established this scholarship. The endowment is designed to award student scholarships and support faculty development. The first scholarships were awarded in the fall of 2004.

LULA STEVENS MEMORIAL SCHOLARSHIP – This scholarship was established by the Copiah-Lincoln Alumni Association and friends in memory of Miss Lula Stevens, Dean of Women at Copiah-Lincoln for forty years.

DR. JAMES H. STRIBLING MEMORIAL SCHOLARSHIP – This fund was established to honor Dr. Jim Stribling of Brookhaven. He served on Co-Lin's Board of Trustees from 1967 until his death in 2001 and was board chairman from 1974 until 2001. The scholarship is to be awarded to a deserving student who demonstrates financial need.

TAYLOR PRESIDENTIAL SCHOLARSHIP – This scholarship was established by Fred and Jewett Taylor of Oxford, Mississippi as a prestigious $5,000 annual scholarship to be selected annually by the College President with the assistance of two committees. The first committee reviews application materials and forwards recommendations to a second committee which interviews the top applicants. The scholarship is funded through a $1 million endowment given by Mrs. Jewett Taylor in 2003.

JAMES C. AND NEVA B. THAMES MEMORIAL SCHOLARSHIP – This scholarship was established in 1987 by the children and grandchildren of the late Mr. and Mrs. James C. Thames. This scholarship will be awarded each year to a returning sophomore who is planning to major in the field of engineering, pre-medicine, law, or teacher education with emphasis in science or mathematics. In addition, the student must be a resident of the State of Mississippi with preference given to a Copiah-Lincoln Community College District resident.

LENA W. AND FRED E. THOMPSON SCHOLARSHIP – This scholarship was established in the summer of 1996 in memory of long-time instructor Mrs. Lena Wood Thompson by Mr. Thompson, whose career spanned 36 years as instructor of accounting, business division chairperson, and in other positions, including manager of the college bookstore. The scholarship will be awarded annually to either a music, mathematics, or accounting major.

E. A. "BEBY" TURNAGE MEMORIAL SCHOLARSHIP – This scholarship fund was established in July, 1984, in memory of the late General E. A. "Beby" Turnage by the Lawrence County Chamber of Commerce, the citizens of Lawrence County and General Turnage's friends from the State of Mississippi and the nation. This scholarship will be awarded with preference to Lawrence County students.

ARLEE W. WALKER PRE-PROFESSIONAL SCIENCE MEMORIAL SCHOLARSHIP – This scholarship was established in the fall of 1980 by Dr. Phyllis Lanier, Chairperson of Copiah-Lincoln Community College's Science Division. The scholarship will be awarded to a sophomore pre-professional science major.

BURLIAN O'NEAL WALKER COMMUNICATIONS SCHOLARSHIP – This scholarship was established in 2002. Walker served as an administrator at Copiah-Lincoln from 1967 to his retirement in 1999 as executive director of the Foundation, public relations, and alumni affairs at various times.

This general scholarship will be awarded annually to a graduating sophomore who is a broadcast, public relations, or journalism major planning to enter The University of Southern Mississippi the following semester. Criteria for selection includes a 3.0 or better grade point average, a desire to succeed, and one who shows potential in his or her chosen field.

NOAH "CAP" AND LONA B. WALLACE SCHOLARSHIP – The children of Mr. and Mrs. Noah "Cap" Wallace established this scholarship in the memory of their parents.

LAURA ZELLA WEEMS MEMORIAL SCHOLARSHIP FUND – This scholarship honors Miss Laura Zella Weems, who taught psychology at Co-Lin for 24 years, retiring in 1974. The fund is setup to provide financial assistance to an incoming freshman with a 2.5 cumulative grade point average and a minimum ACT score of 18.

ZELLE WEEMS FTA SCHOLARSHIP – The Future Teachers Association of Copiah-Lincoln Community College has established this scholarship in honor of Miss Zelle Weems, who was the FTA advisor for many years.

JOHNNIE E. AND PAULINE H. WELLS SCHOLARSHIP – The family of Johnnie E. Wells and Pauline H. Wells has established this scholarship in her honor and in memory of Mr. Wells. The scholarship is established to encourage young people to pursue their academic or career-technical endeavors. The recipient must be an academic or career-technical student from either Copiah or Lincoln Counties. Financial need should be given some consideration, but primarily the recipient should be based upon assessed potential for continued academic or vo-tech career success after Co-Lin.

J. J. WESSON MEMORIAL SCHOLARSHIP – The family of J. J. Wesson, Saltillo, Mississippi, has established this scholarship in memory of Mr. Wesson, who was registrar at Copiah-Lincoln Community College from 1946 to 1953.

CALVIN WHITE MEMORIAL SCHOLARSHIP – This scholarship was established in memory of devoted Co-Lin fan, Calvin White, upon his death following a Co-Lin basketball game. The scholarship will be awarded annually to a Colette or a cheerleader as chosen by the Scholarship Selection Committee of the college.

DENNIS WHITE MEMORIAL SCHOLARSHIP – This scholarship was established in 2006 in memory of Dennis Ray White of Wesson, MS. White was a volunteer with the Copiah-Lincoln baseball and football programs for 13 years. White, 58, died of cancer in December 2005. The scholarship recipient must be an entering freshman at Co-Lin and a graduate of Wesson Attendance Center. He/she must have demonstrated leadership skills, have been involved in extra-curricular activities, and must have achieved academic excellence while in high school. The recipient must also exhibit Christian character. The recipient shall be selected by a committee of faculty, staff, and administration of Wesson Attendance Center.

N. B. AND CATHERINE WHITE MEMORIAL SCHOLARSHIP – This scholarship has been established for a Wesson High School senior to be used at Copiah-Lincoln Community College. The basis of selection will include that a student must have attended Wesson Elementary and High Schools for at least eight years, and must be planning to attend Copiah-Lincoln. The recipient will also be selected on scholarship, participation in high school activities, and need.

JOHN VERNON AND ALLYENE PITTS WILLIAMS MEMORIAL SCHOLARSHIP – This scholarship has been established by Ann Williams in memory of her parents, Mr. and Mrs. John Vernon Williams. This scholarship is to be awarded on an annual basis to a sophomore student who is a graduate of Wesson High School or its successor, who plans to major in Elementary Education for some related teacher education field when an Elementary Education major is not available.

LAURA COGHLAN WILLIAMS RADIOGRAPHY SCHOLARSHIP – The radiography students of 1991-92 and 1992-93 established the Laura Coghlan Williams Radiography Scholarship. Selection is to be made by the medical radiologic technology selection committee. The recipient must be a second year student who has successfully completed all first year courses in the curriculum and who has a 2.5 or better grade point average. Selection will also be based upon need and performance.

SIDNEY WAYNE WILLIAMS MEMORIAL SCHOLARSHIP – This scholarship was established by Mrs. Wayne Williams in memory of her son, Sidney Wayne Williams. This scholarship shall be awarded to a Lincoln County student majoring in auto mechanics.

VIRGIL D. YOUNGBLOOD SCHOLARSHIP – This scholarship was established by Mr. Virgil D. Youngblood in his will. Mr. Youngblood was one of the Wesson businessmen

who was a primary leader in the movement to establish a joint agricultural high school supported by Copiah and Lincoln counties to be located in the town of Wesson.

GENERAL SCHOLARSHIPS

ARTHUR BOYTE MEMORIAL SCHOLARSHIP – The family of Arthur Boyte, a former student and outstanding baseball player at Copiah-Lincoln Community College, has established this scholarship. The basis of selection will be need, good character, spiritual influence, and a desire to serve fellow students. The scholarship is preferably for a Franklin County baseball player.

COPIAH-LINCOLN EDUCATORS ASSOCIATION SCHOLARSHIP – This scholarship was established in February, 1988, by the Copiah-Lincoln Educators Association (CLEA) to assist a returning sophomore.

COPIAH-LINCOLN/SOUTHWEST MISSISSIPPI COMMUNITY COLLEGES' REALTOR SCHOLARSHIP – The Co-Lin/Southwest Realtor Scholarship is established and sponsored by the Southwest Mississippi Board of Realtors. The recipients of this scholarship must be a resident of the districts of these community colleges. Criteria used for the awarding of this scholarship will include academic record, citizenship, and future plans and goals of the student. The student must maintain an overall 2.50 grade point average on a 4.00 scale.

ENTERGY MISSISSIPPI INC.'S EXCELLENCE IN EDUCATION SCHOLARSHIP – This scholarship will be awarded on an annual basis to a career-technical student. The scholarship will cover tuition and fees up to $1,200. The scholarship will be awarded to a student who meets the following criteria: 1.) Be a full-time Copiah-Lincoln Community College freshman or sophomore student pursuing a career or technical field of study. 2.) Have a 2.5 or better high school and/or Copiah Lincoln Community College grade point average. 3.) Be free of any disciplinary problems. 4.) Be a legal resident of Mississippi. 5.) Have demonstrated financial need. 6.) This scholarship may not duplicate other scholarships or financial assistance.

GEORGIA-PACIFIC CORPORATION SCHOLARSHIP – Given to a Lawrence County senior annually who plans to enroll in a career or technical program at Co-Lin, the scholarship was established in 1993.

GEORGIA-PACIFIC LEAF RIVER PAPER AND CHEMICAL TECHNOLOGY SCHOLARSHIP – This scholarship was established by Georgia-Pacific Corporations Leaf River Pulp Operations in New Augusta, Mississippi. It will be awarded to a freshman majoring in Paper and Chemical Technology. Preference will be given to a Perry County student.

SUNNY JEAN ZANGARA JONES MEMORIAL SCHOLARSHIP – The Brookhaven Little Theatre, Inc. has established a scholarship in memory of Sunny Jean Zangara Jones, who at the time of her death was a Copiah-Lincoln Community College

student. This scholarship will be awarded to a returning sophomore in the performing arts field.

MISSISSIPPI ASSOCIATION OF SUPERVISORS SCHOLARSHIP – The Mississippi Association of Supervisors has set up a $500 scholarship annually in all 15 community/junior colleges. The scholarship committee will select a freshman each year who shows potential for success in college with the recipient to be selected on a rotation basis between counties of the college districts in alphabetical order. The scholarship of $250 per semester is renewable for second semester based on a 2.5 or better grade point average.

TRUSTMARK SCHOLARSHIPS – Trustmark National Bank has established a scholarship fund at Copiah-Lincoln Community College. Applicants must be recent high school graduates from a public, private, or parochial school. Applicants must be a resident of Copiah, Lincoln or Simpson counties. Two scholarships will be awarded per county. Applications and a detailed description of this scholarship can be obtained from the college's financial aid office.

B. R. UNDERWOOD MEMORIAL SCHOLARSHIP – Lodge 9 of the Woodmen of the World, Brookhaven, has established a $750 scholarship to be awarded each year to a graduating senior from Lincoln County who plans to attend Copiah-Lincoln Community College. Preferably, the recipient should be pursuing a degree in law enforcement. However, this is not mandatory. Criteria for selection shall include need, a desire to succeed, and an outstanding high school record.

FACULTY DEVELOPMENT SCHOLARSHIPS

These scholarship funds are available to faculty members and other approved college personnel to aid in the improvement of instruction at Copiah-Lincoln Community College. All the funds are open for contributions from those who are interested in assisting the faculty in their efforts to become more effective. Complete descriptions of these scholarships and information concerning the receipt of contributions are available in the office of the President of the college. Recipients for each of the scholarships are screened and selected by the Faculty Development Committee.

THE VIRGINIA FELDER FACULTY DEVELOPMENT SCHOLARSHIP FUND – This scholarship fund was established by Mr. and Mrs. Frank Pitts of Dallas, Texas, in honor of Dr. Virginia Felder, a former member of the mathematics faculty at Copiah-Lincoln Community College. Annual awards are made to faculty members to improve their teaching capabilities through advanced study, travel, or other educational opportunities.

LAURA BELL LINDSEY FACULTY DEVELOPMENT SCHOLARSHIP –
This scholarship was established by Mr. H. F. McCarty, Jr., in honor of Miss Laura Bell Lindsey, former high school principal, English Department Chairperson, and registrar at

Copiah-Lincoln Community College. Funds from this scholarship are available to faculty members for advanced study, travel or other educational opportunities.

THE 854th MEDICAL COLLECTING COMPANY SCHOLARSHIP – This scholarship was established by Mr. and Mrs. Ben Durr of Denton, Texas, in honor and recognition of Lt. Colonel Grover Smith and the members of the 854th Medical Collecting Company which was activated during the Korean Conflict. This scholarship fund assists faculty members with the expenses of advanced study, travel, and other educational opportunities.

WILLIAM HOWELL AND MAGGIE LEE COLLIER GARNER FACULTY DEVELOPMENT SCHOLARSHIP – This fund was established by Dr. and Mrs. Howell C. Garner, president of the college, to honor his deceased parents. It is to provide professional development opportunities for Co-Lin faculty and staff. The fund is under the direction of the Faculty Development Committee at the Wesson Campus.

THE L. FRANK PITTS FACULTY ENRICHMENT FUND – This fund was established in 2003 by Mr. L. Frank Pitts of Dallas, Texas. It is designed to provide professional enrichment opportunities for the faculty/staff of Copiah-Lincoln. The fund is administered by the Copiah-Lincoln Foundation. Applications for awards from the fund must be submitted to the Faculty Development Committee to determine eligibility. The Faculty Development Committee will select recipients of the scholarship fund.

J. C. AND ANNIE REDD FACULTY DEVELOPMENT SCHOLARSHIP – This faculty development scholarship honors J. C. Redd and his wife Annie. Mr. Redd was a 1932 graduate of Co-Lin and founder of Red Pest Control. He was named Co-Lin Alumnus of the Year in 1975. He served on the Foundation board of directors and was president of the Alumni Association in 1965.

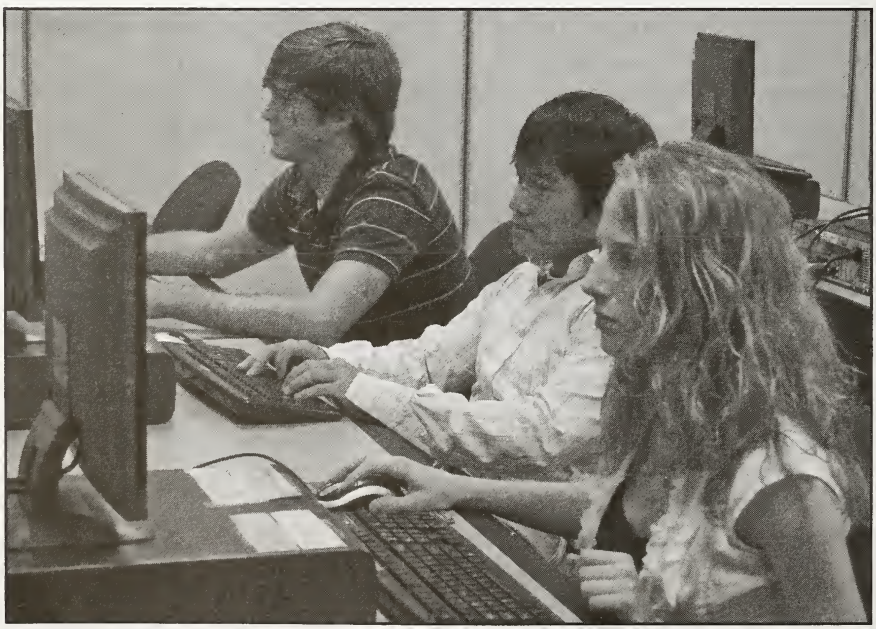
WEBB FACULTY ENHANCEMENT SCHOLARSHIP FUND – The David Webb family of Franklin County established a Faculty Enhancement Scholarship Fund in 1987. The scholarship was established jointly by the Webb family through their newspaper, *The Franklin Advocate*, and by the Webb Travel Service. The interest from the principal in the scholarship fund will be used by faculty/staff members for advanced study, travel, and other educational opportunities. Applications for funds from the scholarship must be submitted to the Faculty Development Committee to determine eligibility. The Faculty Development Committee will select recipients of the scholarship fund.

HORACE AND JODIE GREER LIBRARY FUND – The Horace and Jodie Greer Library Fund was established in 1987 by Mrs. Greer, a 1937 graduate of Copiah-Lincoln Community College, in memory of her husband, Jesse Horace Greer. Mr. Greer, a 1931 graduate of Copiah-Lincoln. The fund is an endowment for the Evelyn W. Oswalt Library with the interest from the endowment to be used to purchase books, periodicals, and materials which will strengthen the library's collection above and beyond purchases made through the library's annual budget. Recommendations from the Library Director for purchases with these funds will be made to the Library Committee each year. Interest from

the funds may accumulate for several years when needed to purchase an item of greater expense.

BILLY AND ANNE THAMES FACULTY DEVELOPMENT SCHOLARSHIP FUND – This scholarship was established in 1998 by friends of Dr. and Mrs. Thames. Dr. Billy B. Thames served as president of Copiah-Lincoln Community College from 1968-1997.

The scholarship recipients will be chosen by the Faculty Development Committee of the college in cooperation with the Executive Vice President and the President of the College. Applicants should direct a letter to the Faculty Development Committee outlining their needs and interests in obtaining assistance from this scholarship fund. Awards may be made at any time of the school year provided funds are available. The interest will be awarded to one or more Copiah-Lincoln faculty/staff members each year for advanced study, travel, and other educational opportunities.



INSTRUCTIONAL INFORMATION

ACADEMIC RECORDS

Student record management is under the supervision of the Director of Admissions and Records at the Wesson Campus and includes a consistent retention and disposal policy. The records are the property of the college; however, the Director of Admissions and Records will honor a student's written request that his/her official academic record not be released or information contained in his/her record not be disclosed. Unless there is a written request to the contrary, the following directory information will be made available to parents, spouses, prospective employers, government security agencies, previous schools attended, campus organizations which require minimum scholastic averages for membership and organizations awarding financial assistance (grants, scholarships and loans): name, date and place of birth, address, dates of attendance, major field of study, class rank, and grade point average. Transcripts are released only at the request of the student, and in compliance with the Privacy Act of 1974, or in compliance with Court order.

TRANSCRIPTS

One official transcript will be furnished each student free of charge. A fee of $2 will be assessed for each additional transcript. Student copies are free if picked up in person.

A faxed transcript will be sent for an additional fee of $5 if requested by the student either by faxed or written signature and social security number. NOTE: Faxed copies of transcripts are "working copies" only.

FACULTY

All teaching faculty at Copiah-Lincoln Community College must have special competence in the fields in which they teach. This special competence is attested to by advanced study, culminating in appropriate graduate degrees, or by extensive work experience in the teaching fields or in a professional practice.

In all academic areas the master's degree with specialization in the teaching field is considered the minimum standard. In specialized, professional, technical, or career fields, evidence of professional competency is acceptable in lieu of formal academic preparation. This competence must be based upon appropriate specialized training or successful experience as a practitioner in the occupational field.

All full-time faculty members are required to schedule a minimum of two hours per day in their offices, five days each week. Approved office hours will be posted on the office doors of all faculty members. Faculty members will be available during posted office hours to advise students and to meet other appointments.

Part-time faculty members are required to be accessible to their students. They are encouraged to arrive early for class and to stay after class. Other times for accessibility will be scheduled on an individual basis.

DISTANCE LEARNING

The community colleges within the state of Mississippi in conjunction with the State Board for Community and Junior Colleges have created a Distance Learning opportunity known as the Mississippi Virtual Community College (MSVCC). The intent of distance learning courses is to provide a quality program of instruction for students who are not available for traditional class attendance.

Students taking online courses are expected to fulfill admissions requirements, be regular in attendance, and generally meet the same requirements as persons attending traditional classes. Online courses require that the student be extremely computer literate, self-motivated, hard working, and have excellent time management and organization skills.

The calendar and available classes are listed at www.colin.edu/distancelearning. Although credit is issued through Copiah-Lincoln, the instructor may be employed by another community college within the state.

CLASSIFICATION

Students with fewer than 28 semester hours of credit are classified as freshmen; students with 28 semester hours or more are sophomores; students taking work after graduation are special students. The normal load of work is fifteen to eighteen semester hours. All dormitory students will be required to take at least twelve semester hours. The minimum full time load is twelve semester hours; the maximum load is nineteen semester hours. No student may carry hours above the maximum without prior approval of the appropriate instructional dean.

GRADE REGULATIONS

The regular session is divided into two semesters of approximately seventeen weeks each. Most three-hour credit courses meet 150 minutes each week for seventeen weeks. Each semester is divided into two eight-week periods. Mid-semester grades may be viewed online. Final grades are mailed to the home address of each student at the end of the semester.

GRADES	EXPLANATIONS	QUALITY POINTS
A	Excellent	4 for each sem. hr.
B	Good	3 for each sem. hr.
C	Average	2 for each sem. hr.
D	Passing	1 for each sem. hr.
F	Failure	0 for each sem. hr.
I	Incomplete	0 for each sem. hr.
W	Official Withdrawal	0 for each sem. hr.

The final grade in a course is based on the evaluation by the instructor of the work done by the student in the course during the semester.

Incomplete grades are assigned to a student if his/her inability to complete the work for the period was due to sickness or some unavoidable circumstance. This deficiency must be removed by the end of the succeeding semester excluding summer; otherwise, it will be recorded as an F.

NOTE: There will be no exemptions from final exams.

CHANGES OF SCHEDULE/WITHDRAWALS

Changes in schedule may be made only with approval from a counselor and instructor. This includes adding or dropping courses. Any course(s) properly dropped prior to the 12th week of the semester will constitute a "W". The grade "W" is not used in computing grade point average.

The last date to withdraw from class without academic penalty is the Monday after the 12th full week of classes. Students may be administratively withdrawn for extenuating circumstances (hospitalization, military deployment, etc.) if approved by the appropriate instructional dean. Exception: Associate Degree Nursing Program (See A.D.N. Handbook).

NOTE: It is the student's responsibility to officially withdraw from a course in the Counseling Center at the Wesson Campus and the Admissions Office at the Natchez Campus and the Simpson County Center.

ACADEMIC PROBATION/SUSPENSION

Any student who does not earn at least a 1.5 GPA for work attempted during a given semester will be placed on Academic Probation at the end of that semester. The student will be placed on Academic Suspension at the end of the next semester if he/she does not earn at least a 1.5 GPA for work attempted during that semester. A student placed on Academic Suspension will not be eligible to attend the following semester. A student who is on Academic Probation at another institution will be admitted only on a probationary status at Copiah-Lincoln Community College. A student who is on Academic Suspension at another college or university will not be eligible to attend Copiah-Lincoln Community College until he/she is eligible to return to the other institution.

A student on Academic Suspension from Copiah-Lincoln Community College may be considered for summer term enrollment, at the discretion of the Executive Vice President upon the recommendation from the appropriate dean.

REPEATED COURSE POLICY

A student at Copiah-Lincoln Community College will be allowed to repeat any course to establish a higher grade for the course. There shall be no limit to the number of times a course may be repeated for this or any other purpose (see ADN section for exception to this policy). No grades will be removed from the transcript; however, only the highest grade will be used in determining overall grade point average (GPA) for that student at Copiah-Lincoln Community College.

NOTE: Most four year colleges have specific policies governing the transfer of credits which place a limit on the number of repeated courses which may be removed from consideration in calculating the GPA for transfer purposes.

ACADEMIC RESTART

There are many students who return to Copiah-Lincoln after having been out for several semesters to find that their earlier years at Co-Lin were not academically productive. These students are faced with a deficit in quality points and a low GPA. Sometimes this deficit in earlier grades is such that it prevents these students from graduating from Co-Lin.

In an effort to help these students gain a new start toward reaching their educational goals, Copiah-Lincoln has adopted an "Academic Restart" policy.

Copies of the Academic Restart Policy are available in the offices of the Executive Vice President, Dean of the Natchez Campus, Dean of the Simpson County Center, Director of Admissions and Records - Wesson and Natchez Campuses and Simpson County Center.

WITHDRAWAL FROM COLLEGE

For an official withdrawal during a semester, the student must obtain a formal WITHDRAWAL PERMIT from an advisor, have it signed by appropriate college personnel and presented to the Admission Office by the twelfth week of the semester. It is the STUDENT'S responsibility to complete the withdrawal process in the Admissions Office. Students failing to complete the withdrawal process as stated above will forfeit their right to any refund from the business office.

All dormitory students must properly withdraw at the end of the session. Dormitory withdrawal must be completed no later than the official closing date of the college.

GRADUATION REQUIREMENTS

Candidates for graduation may pursue either of three courses: first, toward a community college diploma and the title "Associate in Arts Degree"; second, toward a community college diploma and the title "Associate in Applied Science Degree"; and third, "Certificate Graduation."

Candidates for the **Associate in Arts Degree** must complete a minimum of 64 academic semester hours. These students must complete:

ENGLISH COMPOSITION I	3
ENGLISH COMPOSITION II	3
COLLEGE ALGEBRA or HIGHER	3
LABORATORY SCIENCE	8
HUMANITIES	
Literature/History/Philosophy	6
FINE ARTS	
Art, Music, or Theatre Appreciation	3
SOCIAL SCIENCE	
Psychology/Sociology/American Government/Economics	3

COMPUTER SCIENCE ELECTIVE..... 3
ORAL COMMUNICATIONS..... 3
PHYSICAL EDUCATION (4 hours maximum)..... 2
ACADEMIC ELECTIVES 27

(1) Students completing the requirements for an **Associate in Arts Degree** must have a 2.0 cumulative grade point average for all hours attempted.
(2) Candidates for the **Associate in Applied Science Degree** must complete a minimum of 64 semester hours. To be eligible to receive this degree a student must pass all courses and have a 2.0 quality point average in all courses in his/her curriculum.
(3) Candidates for **Certificate Graduation** must pass all courses in the career curriculum in which they are enrolled and have a 2.0 quality point average in these courses.
(4) Beginning in the fall of 2006, only nine (9) developmental semester hours will count toward meeting graduation requirements.
(5) A student must complete at least 25% of semester hours credit and the last regular semester at Copiah-Lincoln Community College in order to graduate. Any transfer credit applied to meet graduation requirements after the last regular semester must be approved by the Executive Vice President.
(6) Not more than one-fourth of the work required for graduation may be done by correspondence and/or extension. All correspondence courses used for graduation purposes must be from a regionally accredited institution and must have the written approval of the Executive Vice President. Any correspondence credit to meet graduation requirements after the last regular semester must have the approval of the Executive Vice President or the Dean of the Natchez Campus.
(7) A student can count only four (4) semester hours of HPR activity courses (varsity sports/general activities) toward graduation. However, the GPA average will include the six (6) semester hours allowed.
(8) An exception to the Computer Science requirement may be made by the Executive Vice President upon recommendation from the dean if computer competency is documented.

Each student is responsible for checking on his/her credits, scheduling of subjects, and otherwise meeting requirements for graduation. The counselors, Director of Admissions and Records, and other faculty advisors will assist in planning a schedule and program, but the final responsibility rests with the student.

Candidates for graduation should file their applications with the Director of Admissions and Records for diploma, or departmental certificate not later than the end of the first three weeks of the semester in which they plan to graduate, or if a summer graduate, not later than the beginning of the summer term in which they expect to graduate.

Students who wish to participate in graduation exercises but who lack hours may participate under the following stipulations:

1. have a minimum of 56 hours that will count toward graduation or be enrolled in specific career-technical programs designed to complete the curriculum in the summer term immediately following graduation.

2. agree to take the necessary hours at Co-Lin during the summer immediately following graduation. These hours must be taken at Co-Lin except in hardship cases which are approved by the Executive Vice President.
3. have a 2.0 cumulative GPA on all work at Co-Lin and any other hours used for graduation purposes except for the Associate in Applied Science Degree and Certificate as previously described.
4. must meet all other graduation requirements, including the payment of the graduation fee. NOTE: Failure of the student to complete the necessary hours during the summer immediately following the graduation exercise in which he/she participates will result in cancellation of the diploma order and forfeiture of the graduation fee.

   All graduates are expected to participate in the practice for graduation and the graduation exercises.

HONORS

Students who attain an average of 3.20 quality points for all semester hours are graduated with HONORS; those who have an average of 3.60 quality points for each semester hour are graduated with HIGH HONORS; and those who make 4.0 quality points with every semester hour are graduated with HIGHEST HONORS. A student graduating with honors will have the proper designation inscribed on his/her diploma and entered on his/her record.

HONORS PROGRAM

The purpose of the Honors Program is to provide enriched educational experiences for academically talented students. Specially designed honors classes in English, history, mathematics, and science are offered to stimulate the honor student's spirit of inquiry and to provide the opportunity for more in-depth study.

The Honors Program gives students the opportunity to engage in independent projects and research, to confront greater intellectual challenges, to participate in more intensive intellectual discussion, and to join with others of similar ability in an atmosphere of stimulation and camaraderie.

In order to enroll in the Honors Program a student should:

1. have a superior ACT score, or
2. have a superior grade point average, or
3. have a recommendation from Co-Lin teachers or counselors.

Honors courses are block scheduled so that honors students may register for all of these courses without conflict. Honors courses have numbers and titles especially selected to distinguish them from comparable regular courses. Transcripts designate credit earned in these courses as honors course credit.

CLASS ATTENDANCE POLICY

Policy Statement: Regular class attendance is very important to college success; therefore, students are expected to attend class unless it is absolutely necessary to be absent. Students are expected to make up all work missed due to absences. A penalty may be assessed for work not made up at the discretion of the instructor for the class missed. In no case shall the maximum penalty for each occurrence of work not made up result in more than a letter grade reduction for the course.

Each instructor will be responsible for explaining the attendance policy to students at the beginning of the semester. It is the students' responsibility to keep up with their number of absences. Students should consult the *Student Handbook* for additional details regarding the attendance policy.

Special Programs/Activities: Certain programs/activities have special attendance requirements due to the nature of the subject matter taught, clinical component, and/or state/national accreditation. In these programs, attendance requirements will be communicated through course syllabi and/or program policies. Check with your instructor for special absentee policy in the following programs/activities:

Ambassadors
Associate Degree Nursing
Athletic Teams
Automotive Technology
Band (Concert, Jazz, and Marching)
Commercial Truck Driving
Computer Networking Technology
Concert Choir
Cosmetology
Health Care Assistant
Medical Laboratory Technology
Medical Radiologic Technology
Practical Nursing
Respiratory Care Practitioner
Sojourners

Appeals Process: The College reserves the right to administratively withdraw a student who reaches the cut-out point due to excessive absences. When a student has been removed from class for excessive absences, that student will have the right to appeal his/her removal from the class to the appropriate Appeals Officer. No absence is considered free; therefore, students will be responsible for providing a justifiable reason for each absence to the Appeals Officer. Documentation should be provided to the Appeals Officer in written form where possible (doctor's excuse, obituary, legal documents, etc.). When considering appeals, the Appeals Officer will consider the following:

- Total number of absences
- Documentation for absences
- Whether the student has requested counseling or other assistance in finding a solution to class attendance problems
- Recommendations by instructors

All appeals must be made within 48 hours of the notification of removal from class for excessive absences. The Appeals Officer will have the authority to reinstate the student in the class for what he/she considers to be justifiable cause. The decision of the Appeals Officer will be final. The instructor will receive a notice of action taken.

In the event that an appeal is denied or a student fails to appeal, a grade of "W" will be recorded for courses in which excessive absences are reported prior to the 12th week of class, and the student will be dismissed by the Appeals Office. Being administratively withdrawn from a class may change a student's enrollment status and thereby affect, among other things, that student's scholarships and financial aid.

OFFICIAL ABSENCES

Official absences are absences caused by a student representing the college for an approved function. The number of these allowable absences will not count against total "allowable" absences; however, the number of official absences will be limited for each class.

When students are to miss classes for approved field trips, a list of names of students and drivers must be submitted to the Executive Vice President, Dean of the Natchez Campus, or the Dean of the Simpson County Center at least one week prior to the trip/function.

1. **TEAM SPORTS** The head coach for any team sport will be responsible for providing to the Executive Vice President a list of team players (with ID#) and the schedule for that sport at least two weeks prior to the beginning of the season. Schedule should include periods for which official absences are requested on each date. Changes of the schedule which affect absences will be handled by the head coach in accordance with # 2 b. below. NOTE: Injuries which occur while a student is participating in a school athletic program and necessitates seeking a physician's care, will be considered an official absence. All related requests must be approved in advance by the Athletic Director and submitted to the Executive Vice President prior to the absence. Every effort will be made by staff to avoid the student athlete missing classes.
2. **CLUBS AND ORGANIZATIONS**
   a. **Approval of Activity** The sponsor for each student organization is responsible for obtaining approval from the Executive Vice President for each scheduled activity which requires students to miss classes. This approval must be obtained prior to making final plans for the activity;
   b. **Approval of Student Absences** The sponsor of a student organization will sign an individual approval form for each student who missed class because of an approved activity.
   c. **Approval for Student Winners to Attend Conventions and/or Conferences** The first and second place student winners in State Competition will be eligible to receive college funding for travel to national competition at the discretion of the college administration as funds allow.
3. **RELEASE OF OFFICIAL ABSENCE LIST** All official absences approved in accordance with the above will be released to faculty through the Executive Vice President, Dean of the Natchez Campus, or Dean of the Simpson County Center.

DEVELOPMENTAL STUDIES

Adequate skills in the areas of English, reading, and mathematics are vital for successful achievement in college-level courses. To assure that students are able to achieve to the greatest extent possible in their selected curricula, Copiah-Lincoln Community College offers programs in developmental studies to help elevate student skills according to individual needs. Institutional credit is awarded for developmental courses, and up to nine hours of these credits may be counted as electives in the total number of credit hours required for graduation from Copiah-Lincoln Community College.

Students who enroll in developmental courses including Basic and Intermediate English (ENG 1103 and ENG 1203), Basic Math (MAT 1103), Elementary Algebra (MAT 1203), Basic and Intermediate Reading (REA 1103 and REA 1203), and Improvement of Study (EDU 1413) and receive a grade of "D" or "F" as a final grade for the course have not mastered the course competencies necessary to move to the next level of difficulty. The course must be repeated until a grade of "C" or higher has been obtained. A final grade of "C" or higher indicates the competencies have been mastered.

Developmental courses are not designed to take the place of regular college-level courses, but to prepare students to enroll in the regular courses. Developmental courses are non-transferable. Only nine (9) semester hours in developmental courses will count toward graduation.

Students without an ACT score will complete the Compass Placement Test (by ACT) and will be placed accordingly. Prerequisites are required as students promote to the next level. A grade of "C" or higher is required for promotion.

CRITERIA FOR THE PLACEMENT OF STUDENTS IN DEVELOPMENTAL COURSES

ENGLISH

COMPASS Test	*English ACT Score*	*Place In*
0 – 19	1 – 11	ENG 1103
20 – 51	12 – 15	ENG 1203
52 & Up	16 & Up	ENG 1113

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READING

COMPASS Test	*Reading ACT Score*	*Place In*
0 – 63	1 – 13	REA 1103 EDU 1413
64 – 71	14 – 15	REA 1203
72 & Up	16 & Up	No Reading

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MATHEMATICS

Pre-Algebra

COMPASS Test	*Math ACT Score*	*Place In*
0 – 18	12 & Below	MAT 1103
19-100	13-15	MAT1203

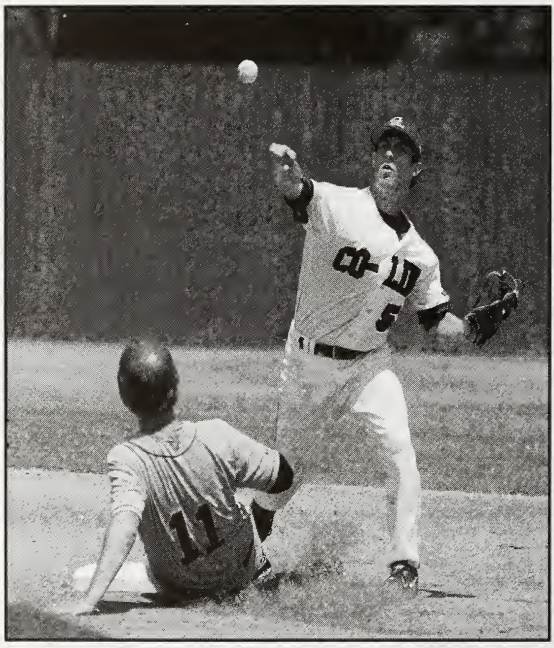
Algebra

COMPASS Test	*Math ACT Score*	*Place In*
0-18	13 – 15	MAT 1203
19-38	16 – 18	MAT 1233
39-59	19 -25	MAT 1313
60-up	26 & up	Students may register for College Algebra, Calculus I, or Trigonometry

*COMPASS and ACT placement scores may be changed by the Instructional Council as necessary.

CLASS AUDITS

Students are allowed to audit lecture classes by paying one half the normal tuition rate. Students will be permitted to participate in class discussions; however, no tests/exams will be required and no grade will be assigned for an audited course. Courses that require laboratory hours, i.e. science, computer science, applied music, etc., or courses for which there is limited seating and a participation requirement are not available for audit without permission of the Executive Vice President.



ACADEMIC

DIVISION OF ASSOCIATE DEGREE NURSING

MRS. CANTERBURY, DIRECTOR

The philosophy, purpose, and objectives of the nursing program reflect those of the parent institution, Copiah-Lincoln Community College. The Division of Associate Degree Nursing is designed to advance the overall purpose of the college by providing educational opportunities to qualified students, for a career in nursing. The Associate Degree Nursing (ADN) program is accredited by the Board of Trustees of State Institutions of Higher Learning of Mississippi, and the National League for Nursing Accrediting Commission (61 Broadway, 33rd Floor, New York, NY 10006, 800/669-1656, Ext. 153.)

Upon successful completion of the program, the student is awarded an Associate in Applied Science Degree in Nursing. Graduates that meet the requirements of the State Board of Nursing are eligible to write the National Council Licensure Examination for Registered Nurses. The State Board of Nursing may deny any application for licensure due to, but not limited to, conviction of a felony, commission of deceit or fraud in the application process, or addiction to alcohol or other drugs (see most current State of Mississippi Law, Rules and Regulations, Mississippi Board of Nursing). The College assumes no responsibility for the successful completion of any type of standardized or professional examinations that the student is required or desires to take in order to complete requirements for professional licensure or certification.

ADMISSIONS CRITERIA

1. All applicants must be high school graduates or submit passing GED scores to apply for regular admission to the college.
2. The applicant must apply for regular admission and be accepted by the college, and must apply to the nursing division of the college. Applications to the nursing program are accepted January 1st to April 5th each Spring.
3. Applications to the nursing program are accepted January 1st to April 5th each spring. All applications and related paperwork must be complete and on file in the ADN Office by April 5th each year to be considered for a position in the fall nursing class. The applicant is responsible for ensuring that the data in the file are received, correct, and complete.
4. All applicants must have a cumulative GPA of 2.50 or higher on a 4.00 scale for all previous college work attempted AND have an ACT composite score of 18 or higher (15 or higher composite ACT if earned prior to October 28, 1989). If the applicant does not meet the ACT requirement, the applicant may apply but must have a cumulative GPA of 2.50 or higher on a 4.00 scale for all previous college work attempted. Submission of an ACT score is required for this program.
5. All prerequisite courses (Anatomy & Physiology I & II with labs, College Algebra, & Microbiology with lab) must be completed prior to entering the nursing program. Prerequisites must have been taken within 8 years of application year with a minimum grade of "C", and admissions criteria met by application deadline for an application to be considered. The applicant can be enrolled in final prerequisites at the time of applying. In exceptions, the applicant can be admitted into the program pending summer completion of final prerequisites.
6. If the applicant fails to complete the application, is not successful in prerequisite courses, is accepted and fails to enroll, or is not accepted, a new application must be submitted to the Division of Associate Degree Nursing between January 1st and April 5th of the next year. A waiting list is not maintained.
7. All applicants that meet the admissions requirements are notified by letter of an interview date and time with the ADN Admissions Committee.
8. Selection for the ADN Program is based upon the applicant's cumulative grade point average, ACT composite score, references, and interview score. Priority is given to in-district residents, out of district Mississippi residents, then, out of state residents, in that order. In-district counties are Adams, Copiah, Franklin,

Lawrence, Lincoln, Jefferson, and Simpson. All applications are judged on a competitive basis. All applicants are notified by letter of their acceptance or non-acceptance into the nursing program. The number of applicants accepted each year is limited to available clinical facilities and available faculty.

9. If accepted, applicants must be enrolled full-time (12 credit hours) each semester at the college while in the nursing program.
10. If accepted, all applicants must participate in drug and alcohol testing, and a criminal history background check (Criminal history complies with MS Code Section 43-11-13(5)(a)(iii)).
11. If an applicant does not meet all of the minimal admissions criteria, admission is possible, but dependent upon nursing program accreditation standards set forth by the Mississippi Board of Trustees of State Institutions of Higher Learning.

PROGRESSION POLICY

To be eligible for progression in the nursing program, the student must maintain a grade of "C" in all course work attempted. If the student earns a grade of less than a "C" in a non-nursing core course required for graduation, the course must be repeated with a grade of "C" or better prior to graduation. If the student earns less than a "C" in a non-nursing core course required for graduation the Spring Semester prior to graduation, the student will not be eligible to graduate in May. Students are eligible to repeat a nursing course only once, and only two nursing courses may be repeated. Students are required to complete all nursing courses within a level before progression to the next level.

TRANSFER/ADVANCED PLACEMENT

There is no uniform curriculum among nursing programs. Therefore, a student's request for transfer or advanced placement in Co-Lin's ADN program will be evaluated by the ADN Admissions Committee and the Director on an individual basis. Only one semester of academic credit totaling 12 hours may be transferred. NOTE: It is the student's responsibility to provide appropriate materials, such as transcripts and course syllabi, for evaluation and review.

CLINICAL AFFILIATIONS

A wide variety of acute, community, and long-term health care facilities in the Copiah-Lincoln Community College district, and in the greater Jackson area, are utilized to promote the ADN program's teaching-learning objectives and outcomes. Students are responsible for transportation and expenses to and from these clinical facilities.

ADDITIONAL FEES AND EXPENSES

The regular college fees are listed in the General Information section of the catalog. There are additional costs specific to the Associate Degree Nursing Division. The following estimated costs do not include tuition expenses. These additional costs are an estimate only and are subject to change.

Books	$2,000.00
*Graduation Fee	$40.00
Uniforms and Accessories	$300.00
*Malpractice Insurance/yearly	$15.00
Graduation Pin & Pictures	$300.00
CPR per year	$40.00
Clinical Travel, Meals, etc.	$300.00
Annual Physical Exam and Misc. (copying, books, etc.)	$300.00
Immunizations	$300.00
State Board Application	$300.00
*Activity Fee	$40.00
*Study Packets	$200.00
Standardized Tests	$200.00
Drug Testing	$30.00
Criminal History Processing	$50.00

*Fees paid to the College

ASSOCIATE DEGREE NURSING CURRICULUM

Prerequisite Courses

BIO 2513 Anatomy & Physiology I.....3
BIO 2511 Anatomy & Physiology I, Lab 1
MAT 1313 College Algebra 3
BIO 2523 Anatomy & Physiology II 3
BIO 2521 Anatomy & Physiology II, Lab.....1
BIO 2923 Microbiology.....3
BIO 2921 Microbiology, Lab.....1
15

General Education Courses

ENG 1113 English Composition I 3
PSY 1513 General Psychology I.....3
EPY 2533 Human Growth & Development 3
SPT 1113 Oral Communications.....3
Sociology or Humanities/Fine Arts Elective.....3
15

General Education Courses: In addition to the prerequisite courses, the student must complete 15 hours of general education courses with a grade of "C" of higher to meet degree requirements. General education courses can be completed prior to applying to the nursing program, or in conjunction with the nursing core courses once admitted to the nursing program. It is recommended that most general education courses be completed prior to application, but not required.

CORE NURSING COURSES

FIRST YEAR

First Semester	Semester Hours	Second Semester	Semester Hours
NSG 1119 Fundamentals of Nursing	9	NSG 1219 Medical Surgical Nursing I	9
NSG 1113 Pharmacology	3		
	12		9

SECOND YEAR

Third Semester	Semester Hours	Fourth Semester	Semester Hours
NSG 2316 Maternal Newborn Nursing	6	NSG 2414 Psychiatric Mental Health Nursing	4
NSG 2326 Pediatric Nursing	6	NSG 2426 Medical Surgical Nursing II	6
	12	*NSG 2432 NCLEX Preparation (Elective)	2
*Optional Elective Course			12

Total Required Nursing Hours.....43
Total General Education Hours.....30
Total Requisite Hours.....73

NOTE: Associate Degree Nursing students have an opportunity to gain basic computer skills through the completion of computer assisted instruction (C.A.I.) requirements in each nursing course.

DIVISION OF BUSINESS

MR. MCINTYRE, DIVISION CHAIRPERSON (WESSON CAMPUS)
MR. TAYLOR, CAMPUS COORDINATOR(NATCHEZ CAMPUS)
MR. COOLEY, ADVISOR (SIMPSON CENTER)

The primary objective of the Business Division is two-fold: (1) to provide parallel curricula for students desiring to prepare for programs in four-year colleges or universities; and (2) to provide business training in specific areas for students seeking employment upon the completion at the community college.

A student who is interested in a business-related curriculum may elect a program of study in Accounting or Business Administration. Additional business programs are offered through the Career-Technical Division. Students interested in other business offerings should consult the Business and Office Technology section of this catalog.

ACCOUNTING

Mr. Hart, Program Coordinator/Advisor (Wesson Campus)
Mr. Taylor, Advisor (Natchez Campus)

FRESHMAN YEAR

First Semester	Semester Hours	Second Semester	Semester Hours
ENG 1113 English Composition I	3	ENG 1123 English Composition II	3
MAT 1313 College Algebra.	3	MAT 1513 Business Calculus	3
BIO 1113 Principles of Biology I	3	BIO 1123 Principles of Biology II	3
BIO 1111 Principles of Biology I, Lab	1	BIO 1121 Principles of Biology II, Lab	1
HIS 1163 World Civilization I	3	HIS 1173 World Civilization II	3
PSY 1513 General Psychology I	3	Computer Elective	3
HPR 1111 Physical Education I	1	HPR 1121 Physical Education II	1
	17		17

SOPHOMORE YEAR

First Semester	Semester Hours	Second Semester	Semester Hours
Literature Elective	3	ACC 1223 Principles of Accounting II	3
ACC 1213 Principles of Accounting I	3	PSC 1113 American National Government	3
BAD 2413 Legal Environment of Business	3	ECO 2123 Principles of Economics II	3
ECO 2113 Principles of Economics I	3	ART 1113 Art Appreciation or	
SPT 1113 Oral Communications	3	MUS 1113 Music Appreciation or	
	15	SPT 2233 Theater Appreciation	3
		Elective	3
			15

BUSINESS ADMINISTRATION

Mr. McIntyre, Program Coordinator/Advisor (Wesson Campus)
Mr. Taylor, Advisor (Natchez Campus)
Mr. Cooley, Advisor (Simpson Center)

Students who are interested in majoring in a specific area within the field of business (e.g., management, marketing, finance, economics, etc.) should follow the Business Administration curriculum. At most colleges, the first two years in all business administration programs are basically the same, regardless of the student's major.

FRESHMAN YEAR

First Semester	Semester Hours	Second Semester	Semester Hours
ENG 1113 English Composition I	3	ENG 1123 English Composition II	3
HIS 1163 World Civilization I	3	HIS 1173 World Civilization II	3
BIO 1113 Principles of Biology I	3	BIO 1123 Principles of Biology II	3
BIO 1111 Principles of Biology I, Lab	1	BIO 1121 Principles of Biology II, Lab	1
MAT 1313 College Algebra	3	MAT 1513 Business Calculus	3
BAD 1113 Introduction to Business	3	PSY 1513 General Psychology I	3
HPR 1111 Physical Education I	1	HPR 1121 Physical Education II	1
	17		17

SOPHOMORE YEAR

First Semester	Semester Hours	Second Semester	Semester Hours
Computer Elective	3	ACC 1223 Principles of Accounting II	3
ACC 1213 Principles of Accounting I	3	ECO 2123 Principles of Economics II	3
ECO 2113 Principles of Economics I	3	Literature Elective	3
PSC 1113 American National Government	3	SPT 1113 Oral Communications	3
BAD 2413 Legal Environment of Business	3	ART 1113 Art Appreciation or	
	15	MUS 1113 Music Appreciation or	
		SPT 2233 Theater Appreciation	3
			15

Approved courses may be substituted in the Business Administration program in accordance with specific requirements of the four-year colleges and universities where students plan to transfer.

DIVISION OF FINE ARTS

MR. JOHNSON, DIVISION CHAIRPERSON

ART

Mr. Ross, Program Coordinator/Advisor
Mrs. J. C. Smith, Advisor (Wesson Campus)

The Department of Art is a two-year program. It is intended to meet such requirements as the department feels necessary to prepare those students interested in majoring in art or art related areas for junior and senior programs at a college or university level, leading to the B.F.A., B.A., or B.Ed. The Department of Art seeks to provide a studio situation where students are exposed to visual media and are made aware of the visual art processes.

FRESHMAN YEAR

First Semester	Semester Hours	Second Semester	Semester Hours
ENG 1113 English Composition I	3	ENG 1123 English Composition II	3
HIS 1163 World Civilization I or		HIS 1173 World Civilization II or	
HIS 2213 American History I	3	HIS 2223 American History II	3
ART 1313 Drawing I	3	ART 1443 Design II	3
ART 1433 Design I	3	ART 1323 Drawing II	3
ART 2713 Art History I	3	ART 2723 Art History II	3
HPR 1111 Physical Education I	1	HPR 1121 Physical Education II	1
	16		16

SOPHOMORE YEAR

First Semester	Semester Hours	Second Semester	Semester Hours
Literature Elective	3	Literature Elective (Same Sequence)	3
ART 2513 Painting I	3	PSY 1513 General Psychology I	3
MAT 1313 College Algebra	3	SPT 1113 Oral Communications	3
ART 1453 3D Design	3	ART 2613 Ceramics I	3
BIO 1113 Principles of Biology I	3	Computer Elective	3
BIO 1111 Principles of Biology I, Lab	1	BIO 1123 Principles of Biology II	3
SOC 2113 Sociology	3	BIO 1123 Principles of Biology II , Lab	1
	19		19

MUSIC DEPARTMENT

The Music Department offers a curriculum designed to meet the requirements for the first two years of study leading to the Bachelor of Music degree with a major in Applied Music, Music Education, or Sacred Music and provides the following:

1. A variety of opportunities including performing groups, general courses in music, and private or class study in applied music for both music majors and those students interested in music as a cultural pursuit.
2. A course of study organized to meet the requirements of the first two years leading to a Bachelor of Music Degree in Piano, Voice, Instrumental Music, Music Education and Sacred Music. The graduates may matriculate with junior standing to senior colleges or universities.
3. A musical atmosphere for the whole campus and community through its instrumental and choral concerts, recitals, festivals, and the Community Arts Series.
4. Musical enrichment to the cooperating counties with musical programs for churches, schools, civic clubs, and community functions.

Students who enroll as majors or minors in music must satisfy the college entrance requirements. Music faculty members will counsel with those students and arrangements will be made during orientation or registration for them to be assigned to the proper courses in applied music and theory. Note: For a student to be considered a music major, he must continue to meet the specific requirements set up by the department.

Student recitals are presented throughout the year. Music majors are required to attend recitals given by students, faculty, and guests. Music majors are required to perform on recital in their major medium at least once a semester to remain a music major. A creditable graduation recital of 30 minutes duration is expected of music majors.

Participation in appropriate ensembles is required of all music majors during each fall and spring semester. Ensembles include the following: Concert Choir, Show Choir (Sojourners), Madrigal Ensemble (Ambassadors), Men's Vocal Ensemble, Women's Vocal Ensemble, Basketball Pep Band, Concert Band, Marching Band, Jazz Ensemble, and Woodwind, Brass, Percussion, Guitar Ensembles.

APPLIED MUSIC

(Performance)

The following curriculum leads to the degree of Bachelor of Music with a major in Applied Music (piano, voice, guitar, woodwinds, brass, or percussion).

PIANO

Dr. LaRosa, Program Coordinator/Advisor (Wesson Campus)

For students pursuing a piano major or emphasis, requirements are in keeping with the degree programs of senior colleges. The student is expected to develop a technique and musicianship adequate for the creditable performance of piano literature representative of the various stylistic periods. Progress is expected each semester in the technical proficiency of major and minor scales, chords and arpeggios. Students may enroll in piano for elective credit by permission of the instructor, including a course for beginners. Students who are enrolled in piano are required to attend piano seminars scheduled regularly throughout the semester.

FRESHMAN YEAR

First Semester	Semester Hours	Second Semester	Semester Hours
MUS Recital Class	1	MUS Recital Class	1
MUS 1213 Theory I	3	MUS 1223 Theory II	3
MUA 1573 Piano for Major I	3	MUA 1583 Piano for Major II	3
Ensemble	1	Ensemble	1
ENG 1113 English Composition I	3	ENG 1123 English Composition II	3
MAT 1313 College Algebra	3	SPT 1113 Oral Communications	3
BIO 1113 Principles of Biology I	3	BIO 1123 Principles of Biology II	3
BIO 1111 Principles of Biology I, Lab	1	BIO 1121 Principles of Biology II, Lab	1
HPR 1111 Physical Education I	1	HPR 1121 Physical Education II	1
MUS 1211 Theory I Lab	1	MUS 1221 Theory II Lab	1
	20		20

SOPHOMORE YEAR

First Semester	Semester Hours	Second Semester	Semester Hours
MUS Recital Class	1	MUS Recital Class	1
MUS 2213 Theory III	3	MUS 2223 Theory IV	3
MUA 2573 Piano for Major III	3	MUA 2583 Piano for Major IV	3
Ensemble	1	Ensemble	1
Literature Elective ENG 2423 or ENG 2433	3	Computer Elective	3
PSY 1513 General Psychology I	3	HIS 1173 World Civilization II or	
HIS1163 World Civilizatition I or		HIS 2223 American History II	3
HIS 2213 American History I	3	MUS2221 Theory IV Lab	1
MUS 2211 Theory III Lab	1	MUS1123 Survey of Music Literature	3
	18		18

VOICE

Ms. Riley, Program Coordinator/Advisor
Mr. Johnson, Advisor (Wesson Campus)

Applied vocal study offers training in tone production and breath control with drill on accuracy of rhythm, clear-enunciation, intonation, and artistic interpretation and expression. At the end of the second year the voice major should have acquired and developed to a much higher degree the principles of vocal training as stated above. The repertoire includes classics exhibiting a wide variety of art music, opera and oratorio arias, sacred music, and folk songs.

FRESHMAN YEAR

First Semester	Semester Hours	Second Semester	Semester Hours
MUS Recital Class	1	MUS Recital Class	1
MUS 1213 Theory I	3	MUS 1223 Theory II	3
MUA 1773 Voice for Major I	3	MUA 1783 Voice for Major II	3
MUA 1511 or 1541 Piano I	1	MUA 1521 or 1551 Piano II	1
Ensemble	1	Ensemble	1
ENG 1113 English Composition	3	ENG 1123 English Composition II	3
BIO 1113 Principles of Biology I	3	BIO 1123 Principles of Biology II	3
BIO 1111 Principles of Biology I, Lab	1	BIO 1121 Principles of Biology II, Lab	1
MAT 1313 College Algebra	3	SPT 1113 Oral Communications	3
HPR 1111 Physical Education I	1	HPR 1121 Physical Education II	1
MUS 1211 Theory I Lab	1	MUS 1221 Theory II Lab	1
	21		21

SOPHOMORE YEAR

First Semester	Semester Hours	Second Semester	Semester Hours
MUS Recital Class	1	MUS Recital Class	1
MUS 2213 Theory III	3	MUS 2223 Theory IV	3
MUA 2773 Voice for Major III	3	MUA 2783 Voice for Major IV	3
MUA 2511 or 2541 Piano III	1	MUA 2521 or 2551 Piano IV	1
Ensemble	1	Ensemble	1
Literature Elective ENG 2423 or ENG 2433	3	Computer Elective	3
PSY 1513 General Psychology I	3	HIS 1123 World Civilization II or	
HIS 1113 World Civilization I or		HIS 2223 American History II	3
HIS 2213 American History I	3	MUS 2221 Theory IV Lab	1
MUS 2211 Theory III Lab	1	MUS 1123 Survey of Music Literature	3
	19		19

WIND, PERCUSSION, OR GUITAR

Mr. Furlow, Program Coordinator
Mr. Stewart, Advisor for Winds and Guitar
Mr. Furlow, Advisor for Percussion
(Wesson Campus)

Attention is given to the development of tone production, technique, interpretation, and musicianship. Emphasis is placed on ensemble playing. Materials are selected from the baroque, classic, romantic, and modern schools of composition.

FRESHMAN YEAR

First Semester	Semester Hours	Second Semester	Semester Hours
MUS Recital Class	1	MUS Recital Class	1
MUS 1213 Theory I	3	MUS 1223 Theory II	3
MUA Applied Music Major I	3	MUA Applied Music Major II	3
MUA 1511 or 1541 Piano I	1	MUA 1521 or 1551 Piano II	1
Ensemble	1	Ensemble	1
ENG 1113 English Composition I	3	ENG 1123 English Composition II	3
BIO 1113 Principles of Biology I	3	BIO 1123 Principles of Biology II	3
BIO 1111 Principles of Biology I, Lab	1	BIO 1121 Principles of Biology II, Lab	1
MAT 1313 College Algebra	3	SPT 1113 Oral Communications	3
HPR 1111 Physical Education I	1	HPR 1121 Physical Education II	1
MUS 1211 Theory I Lab	1	MUS 1221 Theory II Lab	1
	21		21

SOPHOMORE YEAR

First Semester	Semester Hours	Second Semester	Semester Hours
MUS Recital Class	1	MUS Recital Class	1
MUS 2213 Theory III	3	MUS 2223 Theory IV	3
MUA Applied Music Major III	3	MUA Applied Music Major IV	3
MUA 2511 or 2541 Piano III	1	MUA 2521 or 2551 Piano IV	1
Ensemble	1	Computer Elective	3
Literature Elective ENG 2423 or ENG 24333	3	Ensemble	1
HIS 1163 World Civilization I or		HIS 1173 World Civilization II or	
HIS2213 American History I	3	HIS 2223 American History II	3
PSY 1513 General Psychology I	3	MUS 1123 Survey of Music Literature	3
MUS 2211 Theory III Lab	1	MUS 2221 Theory IV Lab	1
	19		19

Other courses of study are available for students who are interested in a career in composition, music industry, music therapy, or related fields. Advisors should review the

articulation agreement and student should consult the catalog of the university to which they plan to transfer for specific requirements.

MUSIC EDUCATION

Mr. Johnson, Program Coordinator
Mr. Furlow, Dr. LaRosa, Mr. Johnson, Mr. Stewart, Advisors (Wesson Campus)

FRESHMAN YEAR

First Semester	Semester Hours	Second Semester	Semester Hours
MUS Recital Class	1	MUS Recital Class	1
MUS 1213 Theory I	3	MUS 1223 Theory II	3
MUA Applied Music Major	2	MUA Applied Music Major	2
MUA Applied Music Minor	1	MUA Applied Music Minor	1
Ensemble	1	Ensemble	1
ENG 1113 English Composition I	3	ENG 1123 English Composition II	3
MAT 1313 College Algebra	3	SPT 1113 Oral Communication	3
HPR 1111 Physical Education I	1	HPR 1121 Physical Education II	1
BIO 1113 Principles of Biology I	3	BIO 1123 Principles of Biology II	3
BIO 1111 Principles of Biology I, Lab	1	BIO 1121 Principles of Biology II, Lab	1
MUS 1211 Theory I Lab	1	MUS 1221 Theory II Lab	1
	20		20

SOPHOMORE YEAR

First Semester	Semester Hours	Second Semester	Semester Hours
MUS Recital Class	1	MUS Recital Class	1
MUS 2213 Theory III	3	MUS 2223 Theory IV	3
MUA Applied Music Major	2	MUA Applied Music Major	2
MUA Applied Music Minor	1	MUA Applied Music Minor	1
Ensemble	1	Ensemble	1
HIS 1163 World Civilization I or		HIS 1173 World Civilization II or	
HIS 2213 American History I	3	HIS 2223 American History II	3
Literature Elective ENG 2423 or ENG 2433	3	MUS 1123 Survey of Music Literature	3
PSY 1513 General Psychology I	3	Elective	3
Computer Elective	3	MUS 2221Theory IV Lab	1
MUS 2211 Theory III Lab	1		18
	21		

SACRED MUSIC

Mr. Johnson, Program Coordinator/Advisor
Ms. Riley, Advisor (Wesson Campus)

FRESHMAN YEAR

First Semester	Semester Hours	Second Semester	Semester Hours
MUS Recital Class	1	MUS Recital Class	1
MUS 1213 Theory I	3	MUS 1223 Theory II	3
MUA 1773 Voice for Major I	3	MUA 1783 Voice for Major II	3
MUA 1511 or 1541 Piano I	1	MUA 1521 or 1551 Piano II	1
Ensemble	1	Ensemble	1
ENG 1113 English Composition I	3	ENG 1123 English Composition II	3
BIO 1113 Principles of Biology I	3	BIO 1123 Principles of Biology II	3
BIO 1111 Principles of Biology I, Lab	1	BIO 1121 Principles of Biology II, Lab	1
MAT 1313 College Algebra	3	SPT 1113 Oral Communications	3
HPR 1111 Physical Education I	1	HPR 1211 Physical Education II	1
MUS 1211 Theory I Lab	1	MUS 1221 Theory II Lab	1
	21		21

SOPHOMORE YEAR

First Semester	Semester Hours	Second Semester	Semester Hours
MUS Recital Class	1	MUS Recital Class	1
MUS 2213 Theory III	3	MUS 2223 Theory IV	3
MUA 2773 Voice for Major III	3	MUA 2783 Voice for Major IV	3
MUA 2511 or 2541 Piano III	1	MUA 2521 or 2551 Piano IV	1
Ensemble	1	Computer Elective	3
Literature Elective ENG 2423 or ENG 2433	3	Ensemble	1
PSY 1513 General Psychology I	3	MUS 1123 Survey of Music Literature	3
HIS 1163 World Civilization I or		MUS 2221 Theory IV Lab	1
HIS 2213 American History I	3	HIS 1173 World Civilization II or	
MUS 2211 Theory III Lab	1	HIS 2223 American History II	3
	19		19

DIVISION OF HEALTH, PHYSICAL EDUCATION AND RECREATION

MRS. SMITH, DIVISION CHAIRPERSON (WESSON CAMPUS)

ATHLETIC TRAINING*; HEALTH, PHYSICAL EDUCATION AND HUMAN PERFORMANCE; PHYSICAL EDUCATION

Mrs. Smith, Program Coordinator/Advisor
Mr. Davis, Mr. Jeffers, Mr. Sims, Advisors (Wesson Campus)
Mrs. McFarland, Advisor (Natchez Campus)

The physical education curriculum is designed for students who plan a career as an instructor of physical education, athletic coach, or director of recreation programs. A student who plans to teach should also refer to the teacher education program at the institution he/she plans to attend.

FRESHMAN YEAR

First Semester	Semester Hours	Second Semester	Semester Hours
ENG 1113 English. Composition I	3	ENG 1123 English Composition II	3
BIO 1113 Principles of Biology I	3	BIO 1123 Principles of Biology II	3
BIO 1111 Principles of Biology I, Lab	1	BIO 1121 Principles of Biology II, Lab	1
HPR 1213 Personal and Community Health	3	MAT 1313 College Algebra	3
HIS 1163 World Civilization I or		HIS 1173 World Civilization II or	
HIS 2213 American History I	3	HIS 2223 American History II	3
PSY 1513 General Psychology I	3	HPR 1121 Physical Education II	1
HPR 1111 Physical Education I	3	HPR 2443 Athletic Training	3
	17		17

SOPHOMORE YEAR

First Semester	Semester Hours	Second Semester	Semester Hours
Literature Elective	3	Literature Elective (Same Sequence)	3
BIO 1613 Nutrition	3	SOC 2113 Introduction to Sociology	3
HPR 1313 Intro. to Health & P.E.	3	ART 1113 or MUS 1113 or SPT 2233	3
SPT 1113 Oral Communications	3	HPR 2213 First Aid and Personal Safety	3
Computer Elective	3	Elective	3
	15		15

*For those students in Coaching and Sports Administration or Athletic Training, substitute Anatomy and Physiology (BIO 2513/2523) and Anatomy and Physiology Lab (BIO 2511/2521) for Biology 1133/1143 and Biology Lab 1131/1141. Also, Nutrition (BIO 1613) is required. Choose Wellness (HPR 1761) as one of your activity courses, replacing HPR 1111/1121/2111/2121.

DIVISION OF HUMANITIES

MRS. BUSH, DIVISION CHAIRPERSON (WESSON CAMPUS)
MRS. WIGGINS, CAMPUS COORDINATOR (NATCHEZ CAMPUS)

GENERAL LIBERAL ARTS

Mrs. Bush, Program Coordinator/Advisor
Mrs. Bonds, Ms. Silverii, Advisors (Wesson Campus)
Mrs. Pickle, Mr. Wiggins, Advisors (Natchez Campus)
Mrs. Crace, Mr. Graves, Dr. Smith, Advisors (Simpson Center)

The Liberal Arts Curriculum will meet the pre-professional needs of many students who are planning some professional vocation. It may be selected by the pre-law students, pre-ministerial, by those planning a career in journalism, social work and others.

FRESHMAN YEAR

First Semester	Semester Hours	Second Semester	Semester Hours
ENG 1113 English Composition I	3	ENG 1123 English Composition II	3
MFL 1213 Spanish I	3	MFL 1223 Spanish II	3
BIO 1113 Principles of Biology I	3	BIO 1123 Principles of Biology II	3
BIO 1111 Principles of Biology I, Lab	1	BIO 1121 Principles Biology II, Lab	1
HPR 1111 Physical Education I	1	HPR 1121 Physical Education II	1
HIS 1163 World Civilization I	3	HIS 1173 World Civilization II	3
MAT 1313 College Algebra	3	PSY 1513 General Psychology I	3
	17		17

SOPHOMORE YEAR

First Semester	Semester Hours	Second Semester	Semester Hours
Literature Elective	3	Literature Elective (Same Sequence)	3
MFL 2213 Spanish III	3	MFL 2223 Spanish IV	3
SPT 1113 Oral Communications	3	PSY 1513 General Psychology	3
SOC 2113 Introduction to Sociology	3	MAT 1323 Trigonometry	3
ART 1113 Art Appreciation or		Computer Elective	3
MUS 1113 Music Appreciation or			15
SPT 2233 Theatre Appreciation	3		
	15		

*Electives may include any regular academic courses offered: each student should select courses to suit his/her future degree.

GENERAL STUDIES

Mrs. Bush, Program Coordinator/Advisor
Mr. Carraway, Mrs. Hardison, Ms. Silverii, Ms. Donald, Advisors (Wesson Campus)
Mrs. Pickle, Mr. Wiggins, Advisors (Natchez Campus)
Mrs. Crace, Mr. Graves, Dr. Smith, Advisors (Simpson Center)

FRESHMAN YEAR

First Semester	Semester Hours
ENG 1113 English Composition I	3
BIO 1113 Principles of Biology I	3
BIO 1111 Principles of Biology I, Lab	1
HPR 1111 Physical Education	1
MAT 1313 College Algebra*	3
PSY 1513 General Psychology I	3
HIS 1163 World Civilization I or	
HIS 2213 American History I	3
	17

Second Semester	Semester Hours
ENG 1123 English Composition II	3
BIO 1123 Principles of Biology II	3
BIO 1121 Principles of Biology II, Lab	1
HPR 1121 Physical Education II	1
HIS 1173 World Civilization II or	
HIS 2223 American History II	3
Electives**	6
	17

* MAT 1233 will be taken if needed/required: MAT 1313 will follow.

SOPHOMORE YEAR

First Semester	Semester Hours
Literature Elective	3
SPT 1113 Oral Communications	3
ART 1113 Art Appreciation or	
MUS 1113 Music Appreciation or	
SPT 2233 Theatre Appreciation	3
Electives	6
	15

Second Semester	Semester Hours
Literature Elective (Same Sequence)	3
SOC 2113 Introduction to Sociology	3
Computer Elective	3
Electives	6
	15

** Electives should be selected to suit the student's individual needs.

DIVISION OF MATHEMATICS

MR. JOHNNY WILLIAMS, DIVISION CHAIRPERSON (WESSON CAMPUS)
DR. SULLIVAN, MRS. JONES CAMPUS COORDINATORS (NATCHEZ CAMPUS)
MRS. SULLIVAN, CAMPUS COORDINATOR (SIMPSON CENTER)

The Division of Mathematics includes instruction in the areas of mathematics and computer science. Courses are offered which allow students to tailor programs of study to fit specific educational and career objectives. The curricula in this division are designed to prepare students for challenging careers in mathematics, computer science, and the teaching profession.

COMPUTER SCIENCE

Mr. Williams, Program Coordinator/Advisor
Mrs. Britt, (Wesson Campus)
Dr. Sullivan, Advisor (Natchez Campus)
Mr. Cooley, Advisor (Simpson Center)

This curriculum is designed for students who wish to pursue a career in computer science.

FRESHMAN YEAR

First Semester	Semester Hours	Second Semester	Semester Hours
ENG 1113 English Composition I	3	ENG 1123 English Composition II	3
MAT 1613 Calculus I	3	MAT 1623 Calculus II	3
CSC 1213 Visual Basic Programming	3	CSC 1613 Computer Programming I	3
HPR 1111 Physical Education I	1	HPR 1121 Physical Education II	1
Lab Science Elective (Lecture & Lab)	4	Lab Science Elective (Lecture & Lab)	4
Elective	3	ART 1113 Art Appreciation or	
	17	MUS 1113 Music Appreciation or	
		SPT 2233 Theater Appreciation	3
			17

SOPHOMORE YEAR

First Semester	Semester Hours	Second Semester	Semester Hours
MAT 2613 Calculus III	3	MAT 2623 Calculus IV	3
PSY 1513 General Psychology I	3	MAT 2913 Differential Equations	3
HIS 1163 World Civilization I or		HIS 1173 World Civilization II or	
HIS 2213 American History I	3	HIS 2223 American History II	3
CSC 2133 Prog. I With VISUALC#	3	CSC 2143 Prog. II With VISUAL C#	3
Literature Elective	3	SPT 1113 Oral Communications	3
	15		15

MATHEMATICS

Mr. Williams, Program Coordinator
Mrs. Cupit, Mr. Britt, Mrs. Ford, Mr. Hennington, Advisors (Wesson Campus)
Dr. Sullivan, Mrs. Jones, Advisors (Natchez Campus)
Mrs. Sullivan, Advisor (Simpson Center)

This curriculum is designed for students who wish to pursue a career in mathematics.

FRESHMAN YEAR

First Semester	Semester Hours	Second Semester	Semester Hours
ENG 1113 English Composition I	3	ENG 1123 English Composition II	3
MAT 1613 Calculus I	3	MAT 1623 Calculus II	3
PSY 1513 General Psychology I	3	SPT 1113 Oral Communications	3
Lab Science Elective (Lecture & Lab)	4	PHY 2313 Engineering Physics I	3
CSC 1213 Visual Basic Programming	3	CSC 1613 Computer Programming I	3
HPR 1111 Physical Education I	1		15
	17		

SOPHOMORE YEAR

First Semester	Semester Hours	Second Semester	Semester Hours
Literature Elective	3	Literature Elective (Same Sequence)	3
MAT 2613 Calculus III	3	MAT 2623 Calculus IV	3
PHY 2323 Engineering Physics II	3	MAT 2913 Differential Equations	3
HIS 1163 World Civilization I	3	HIS 1173 World Civilization II	3
HPR 1113 Physical Education II	1	Elective	4
ART 1113 Art Appreciation or			16
MUS 1113 Music Appreciation or			
SPT 2233 Theatre Appreciation	3		
	16		

Other courses of study are available for students who are interested in a career in engineering, pre-architecture, or related fields. All prospective students are encouraged to complete as many high school courses as possible in mathematics, science,

computer science, and mechanical drawing. Advisors should review the articulation agreement and student should consult the catalog of the university to which they plan to transfer for specific requirements.

DIVISION OF SCIENCE

DR. LAWSON, DIVISION CHAIRPERSON (WESSON CAMPUS)
MR. BULLEN, CAMPUS COORDINATOR (NATCHEZ CAMPUS)
MR. BURT, CAMPUS COORDINATOR (SIMPSON CENTER)

The curricula in the science division are designed to promote insight into the sciences through understanding and utilization of their processes. Insight into these processes is brought about through problem solving, implementation of the experimental design, and relating science to the environment. The curricula provide the science and the non-science majors with content and the necessary skills to pursue their chosen fields.

BIOLOGY

(For Pre-Dental, Pre-Medical, Pre-Pharmacy, Pre-Physical Therapy, and Pre-Veterinary)

Dr. Lawson, Program Coordinator/Advisor
Mrs. Hood, Mrs. Huskey, Dr. Washington, Advisors (Wesson Campus)
Mr. Bullen, Mrs. McGehee, Advisors (Natchez Campus)
Mr. Burt, Advisor (Simpson Center)

FRESHMAN YEAR

First Semester	Semester Hours	Second Semester	Semester Hours
ENG 1113 English Composition I	3	ENG 1123 English Composition II	3
CHE 1213 General Chemistry I	3	CHE 1223 General Chemistry II	3
CHE 1211 General Chemistry I, Lab	1	CHE 1221 General Chemistry II, Lab	1
BIO Core* (Lecture & Lab)	4	BIO Core* (Lecture & Lab)	4
MAT 1313 College Algebra**	3	MAT 1323 Trigonometry**	3
HIS 1163 World Civilization I	3	HIS 1173 World Civilization II	3
HPR 1111 Physical Education I	1	HPR 1121 Physical Education II	1
	18		18

SOPHOMORE YEAR

First Semester	Semester Hours	Second Semester	Semester Hours
CHE 2423 Organic Chemistry I	3	CHE 2433 Organic Chemistry II	3
CHE 2421 Organic Chemistry I, Lab	1	CHE 2431 Organic Chemistry II, Lab	1
PHY 2413 General Physics I	3	PHY 2423 General Physics II	3
PHY 2411 General Physics I, Lab	1	PHY 2421 General Physics II, Lab	1
ART 1113 Art Appreciation or		PSY1513 General Psychology	3
SPT2233 Theatre Appreciation or		Computer Elective	3
MUS 1113 Music Appreciation or	3	Elective***	3
SPT1113 Oral Communication	3		17
Elective***	3		
	17		

* These BIO courses should be carefully selected in light of requirements at the appropriate professional schools.

** Some professional schools require students to have calculus competency.

*** These courses should be carefully selected in light of specific electives allowed at the appropriate professional schools.

NOTE: One summer session is highly recommended.

PRE-NURSING*

(B.S. Degree Program)

Mrs. Fortenberry, Program Coordinator/Advisor
Mrs. Cliburn, Advisor (Wesson Campus)
Mr. Bullen, Advisor (Natchez Campus)
Mr. Burt, Advisor (Simpson Center)

FRESHMAN YEAR

First Semester	Semester Hours	Second Semester	Semester Hours
ENG 1113 English Composition I	3	ENG 1123 English Composition II	3
PSY 1513 General Psychology I	3	MUS 1113 Music Appreciation or	
CHE 1213 General Chemistry I	3	ART 1113 Art Appreciation or	
CHE1211 General Chemistry I, Lab	1	SPT 1133 Theatre Appreciation	3
MAT 1313 College Algebra	3	CHE 1223 General Chemistry II	3
HIS 1163 World Civilization I	3	CHE 1221 General Chemistry II, Lab	1
HPR 1111 Physical Education I	1	Computer Elective	3
	17	HIS 1173 World Civilization II	3
		HPR 1121 Physical Education II	1
			17

SOPHOMORE YEAR

First Semester	Semester Hours	Second Semester	Semester Hours
BIO 2513 Anatomy & Physiology I	3	BIO 2523 Anatomy & Physiology II	3
BIO 2511 Anatomy & Physiology I, Lab	1	BIO 2521 Anatomy & Physiology II, Lab	1
HEC 1253 Nutrition	3	SOC 2143 Marriage & Family	3
SOC 2113 Introduction to Sociology	3	EPY 2533 Human Growth & Development	3
Literature Elective	3	Literature Elective	3
SPT 1113 Oral Communications	3	BIO 2923 Microbiology	3
	16	BIO2921 Microbiology, Lab	1
			17

NOTE: Many B.S.N. curricula require MAT 2323 (or similar statistics course) for graduation.

SCIENCE EDUCATION

Dr. Lawson, Program Coordinator/Advisor
Dr. McKone, Mrs. Huskey, Advisors (Wesson Campus)
Mrs. McGehee, Advisor (Natchez Campus)
Mr. Burt, Advisor (Simpson Center)

FRESHMAN YEAR

First Semester	Semester Hours	Second Semester	Semester Hours
ENG 1113 English Composition I	3	ENG 1123 English Composition II	3
CHE 1213 General Chemistry I	3	CHE 1223 General Chemistry II	3
CHE 1211 General Chemistry I, Lab	1	CHE 1221 General Chemistry II, Lab	1
MAT 1323 Trigonometry*	3	MAT 1613 Calculus I**	3
ART 1113 Art Appreciation or		BIO 1143 General Biology II	3
MUS 1113 Music Appreciation or		BIO 1141 General Biology II, Lab	1
SPT 2233 Theatre Appreciation	3	HPR 1121 Physical Education II	1
BIO 1133 General Biology I	3		15
BIO 1131 General Biology I, Lab	1		
HPR 1111 Physical Education I	1		
	18		

SOPHOMORE YEAR

First Semester	Semester Hours	Second Semester	Semester Hours
PSY 1513 General Psychology I	3	SPT 1113 Oral Communications	3
Computer Elective	3	HIS 1173 World Civilization II	3
HIS 1163 World Civilization I	3	SOC 2113 Introduction to Sociology	3
PHY 2413 General Physics I or		PHY 2423 General Physics II or	
PHY 2313 Engineering Physics***	3	PHY 2323 Engineering Physics II***	
PHY 2411 General Physics I, Lab	1	PHY 2421 General Physics II, Lab	3
Literature Selection	3	PHY 2323 Engineering Physics II***	3
	16 or 17	PHY 2421 General Physics II, Lab	1
		Approved Electives***	3
			18 or 19

* Some students may need to begin the MAT sequence with MAT 1313, College Algebra.

** Students whose science licensure will require additional Calculus should plan to take Calculus II in the summer term of the freshman year.

*** Students considering licensing in chemistry or physics should check closely with the appropriate college/university catalog regarding these courses.

**** Approved electives include:
BIO 1313/1311, BIO 2413/2411, BIO 2923/2921, CHE 2423/2421, CHE 2433/2431, MAT 1623, MAT 2613, or Physical Science Courses.

NOTE: This program is designed to meet the curriculum requirements for students planning a career in science teaching at the secondary level. Students transferring to a senior college will complete a secondary science teaching curriculum established by the appropriate science department (biology, chemistry, geology, physics).

NOTE: Students in this program might need to take the Praxis I Assessment in the spring of the sophomore year.

Other pre-professional/core curricula offered are:
Agricultural Information Science, Agricultural Science, Agribusiness/Agricultural, Economics, Agronomy, Athletic Training, Audiology and Speech pathology, Biochemistry, Biological Engineering, Biology, Chemistry, Cytotechnology, Dental Hygiene, Environmental Science, Exercise Science, Forensics, Forest Management/Products, Forestry, Horticulture, Landscape Architecture, Landscape Contracting, Medical Technology, Meteorology, Microbiology, Nutrition and Dietetics, Occupational Therapy, Physics, Polymer Science, Poultry Science, Wildlife and Fisheries Science/Law Enforcement, and Wildlife Management.

DIVISION OF SOCIAL SCIENCE

MR. HARRELL, DIVISION CHAIRPERSON (WESSON CAMPUS)
MR. WIGGINS, CAMPUS COORDINATOR (NATCHEZ CAMPUS)
MR. GRAVES, CAMPUS COORDINATOR (SIMPSON CENTER)

The Social Science Division offers courses to all students at Copiah-Lincoln to meet needs in their curricula and for intellectual and cultural development. The division offers the first two years of work toward degrees in the following areas: elementary and secondary education, pre-law, social work, criminal justice, political science, sociology, psychology, paralegal, history, speech pathology/audiology/deaf education, and industrial arts.

CRIMINAL JUSTICE

Mr. Harrell, Program Coordinator/Advisor (Wesson Campus)

This major should be selected by those who wish to be employed in the law enforcement field. There are many career opportunities at the local, state, and federal levels. Students must consult the catalog of their chosen University or Senior College for course requirements for the first two years of college.

FRESHMAN YEAR

First Semester	Semester Hours	Second Semester	Semester Hours
ENG 1113 English Composition I	3	ENG 1123 English Composition II	3
HIS 1163 World Civilization I	3	HIS 1173 World Civilization II	3
MFL 1213 Spanish I	3	MFL 1223 Spanish II	3
BIO 1113 Principles of Biology I	3	BIO 1123 Principles of Biology II	3
BIO 1111 Principles of Biology I, Lab	1	BIO 1121 Principles of Biology II, Lab	1
MAT 1313 College Algebra	3	Computer Elective	3
HPR 1111 Physical Education I	1	HPR 1121 Physical Education II	1
	17		17

SOPHOMORE YEAR

First Semester	Semester Hours	Second Semester	Semester Hours
Literature Elective	3	Literature Elective (Same Sequence)	3
MFL 2213 Spanish III	3	MFL 2233 Spanish IV	3
PSY 1513 General Psychology I	3	SOC 2113 Introduction to Sociology	3
PSC 1113 American National Government	3	MUS 1113 Music Appreciation or	
SPT 1113 Oral Communications	3	ART 1113 Art Appreciation or	
	15	SPT 2233 Theatre Appreciation	3
		Elective*	3
			15

* All Criminal Justice majors are encouraged to take CRJ 1313 as their elective.

** Approved Social Science electives include:
GEO 1113 World Georgraphy, ECO 2113 Principles of Economics I,
PSC 1113 American National Government, SOC 2143 Marriage and Family,
PHI 1113 Old Testament Survey, PHI 1133 New Testament Survey

SECONDARY EDUCATION

Mr. Higgs, Program Coordinator/Advisor (Wesson Campus)
Mr. Wiggins, Advisor (Natchez Campus)
Dr. Smith, Advisor (Simpson Center)

Given the diversity of the various programs in education offered at different four-year institutions, there is no specific major entitled "secondary education" for those who wish to teach in grades seven through twelve. The students should major in their specific teaching area, such as: History, English, Mathematics, etc.

Students should:

1. Obtain the college catalog of the four-year institution to which they plan to attend after graduation from Copiah-Lincoln.
2. Obtain course requirements of their chosen teaching area from their faculty advisor.
3. Meet with their faculty advisor in order to obtain information regarding the Teachers Praxis Exam required by all Mississippi schools of education for enrollment in the various programs.

ELEMENTARY EDUCATION/SPECIAL EDUCATION

Mrs. Smith, Program Coordinator
Mr. Wiggins, Mrs. McFarland, Advisors (Natchez Campus)
Dr. Smith, Advisor (Simpson Center)

An education curriculum should be selected by those who are planning to teach. In preparing a course of study for a major in education, the student and the advisor will be guided by the graduation requirements of Copiah-Lincoln and the requirements for graduation of the senior college to which the student plans to transfer after graduation from Copiah-Lincoln. Students must consult the catalog of their chosen University or Senior College for course requirements for the first two years of college.

FRESHMAN YEAR

First Semester	Semester Hours	Second Semester	Semester Hours
ENG 1113 English Composition I	3	ENG 1123 English Composition II	3
HIS 1163 World Civilization I or		HIS1173 World Civilization II or	
HIS 2213 American History I	3	HIS 2223 American History II	3
BIO 1113 Principles of Biology I	3	BIO 1123 Principles of Biology II	3
BIO 1111 Principles Biology I, Lab	1	BIO 1121 Principles of Biology II, Lab	1
ART 1113 Art Appreciation or		PSY 1513 General Psychology I	3
MUS 1113 Music Appreciation or		HPR 1121 Physical Education II	1
SPT 2233 Theatre Appreciation	3	Social Science Elective*	3
MAT 1313 College Algebra	3	Elective (Teaching Subject Emphasis)	3
HPR 1111 Physical Education I	1		20
	17		

SOPHOMORE YEAR

First Semester	Semester Hours	Second Semester	Semester Hours
Literature Elective	3	Literature Elective (Same Sequence)	3
Social Science Elective	3	MAT 1723 Real Numbers	3
PHY 2243 Physical Science I	3	EPY 2513 Child Psychology	3
SPT 1113 Oral Communications	3	ART 1913 Art for Elementary Teachers	3
Computer Elective	3	SOC 2113 Introduction to Sociology	3
PHY2241 Physical Science I, Lab	1		15
	16		

Students should meet with their faculty advisor in order to obtain information regarding the Teachers Praxis (PPST) Exam required by all Mississippi schools of education for the enrollment in the various programs.

HISTORY AND POLITICAL SCIENCE

Mr. Danny Harrell, Program Coordinator/Advisor
Mr. Higgs, Mr. Warren, Advisors (Wesson Campus)
Mr. Wiggins, Advisor (Natchez Campus)
Mr. Graves, Advisor (Simpson Center)

This curriculum is designed for students planning to major in either history or political science. There are some prerequisites depending on the selected major. History majors must take all four history courses while political science majors must take both government courses. Each advisor will assist the student in structuring a course schedule to fit individual needs. Students must consult the catalog of their chosen university or senior college for course requirements for the first two years of college.

FRESHMAN YEAR

First Semester	Semester Hours
ENG 1113 English Composition I	3
HIS 1163 World Civilization I or	
HIS 2213 American History I	3
MFL 1213 Spanish I	3
PSC 1113 American National Government	3
MAT 1313 College Algebra	3
HPR 1111 Physical Education I	1
	16

Second Semester	Semester Hours
ENG 1123 English Composition II	3
HIS 1173 World Civilization II or	
HIS 2223 American History II	3
MFL 1223 Spanish II	3
PSC 1123 State and Local Government**	3
PSY 1513 General Psychology I	3
HPR 1121 Physical Education II	1
	16

SOPHOMORE YEAR

First Semester	Semester Hours
Literature Elective*	3
BIO 1113 Principles of Biology I	3
BIO 1111 Principles Biology I, Lab	1
MFL 2213 Spanish III	3
ART 1113 Art Appreciation or	
SPT2233 Theatre Appreciation or	
MUS1113 Music Appreciation	3
SPT1113 Oral Communication	3
	16

Second Semester	Semester Hours
Literature Elective (Same Sequence)*	3
BIO 1123 Principles of Biology II	3
BIO 1121 Principles of Biology II, Lab	1
MFL 2223 Spanish IV	3
Social Science Elective***	3
Computer Elective	3
	16

* Political Science, History, and other Social Science majors may want to take State and Local Government to receive six hours in Political Science. American National Government (PSC 1113) is a prerequisite for this course.

PARALEGAL STUDIES

Mr. Harrell, Program Coordinator/Advisor (Wesson Campus)
Mr. Wiggins, Advisor (Natchez Campus)

Students who choose the Paralegal Studies Program will be able to aid attorneys in delivering legal services more efficiently. This major is selected by many in the pre-law area. Currently, private law firms, business and government offices hire legal assistants. Students must consult the catalog of their chosen university or senior college for course requirements for the first two years of college.

FRESHMAN YEAR

First Semester	Semester Hours
ENG 1113 English Composition I	3
HIS 1163 World Civilization I or	
HIS 2213 American History I	3
MFL 1213 Spanish I	3
MAT 1313 College Algebra	3
PSC 1113 American National Government	3
HPR 1111 Physical Education I	1
	16

Second Semester	Semester Hours
ENG 1123 English Composition II	3
HIS1173 World Civilization II or	
HIS 2223 American History II	3
MFL 1123 Spanish II	3
BAD 2413 Legal Environment of Business	3
SPT 1113 Oral Communications	3
HPR 1121 Physical Education II	1
	16

SOPHOMORE YEAR

First Semester	Semester Hours	Second Semester	Semester Hours
Literature Elective*	3	ECO 2113 Principle of Economics	3
ACC 1213 Principles of Accounting I	3	Computer Elective	3
BIO 1113 Principles of Biology I	3	BIO 1123 Principles of Biology II	3
BIO 1111 Principles Biology I, Lab	1	BIO 1121 Principles of Biology II, Lab	1
MFL 2213 Spanish III	3	MFL 2223 Spanish IV	3
MUS 1113 Music Appreciation or ART 1113 Art Appreciation or SPT2233 Theatre Appreciation	3	Social Science Elective***	3
	16		16

* English Literature, American Literature or World Literature may be taken to satisfy the literature requirement. Work with your advisor and obtain a catalog from the university of your choice.

** Survival Spanish for Law Enforcement may be used as an elective as well as other approved Social Science elective.

*** Approved Social Science electives include:
GEO1113VA World Geography, ECO2113 Principles of Economics I, PSC1113 American National Government, SOC2143 Marriage and Family, PHI1113 Old Testament Survey, PHI1113 New Testament Survey

PRE-LAW

Law schools require a bachelor's degree before a person can be admitted. The American Bar Association, as well as the law schools, does not recommend a specific major for a pre-legal program. However, traditional majors for pre-law students have been business administration, political science, history, paralegal, etc. Pre-law students should choose a major in which they have a particular interest and in which they can maintain a high grade point average. Pre-law students are encouraged to work closely with a pre-law advisor.

PSYCHOLOGY

Mrs. Chisholm, Program Coordinator (Wesson Campus)
Mr. Swoveland, Advisor (Natchez Campus)

This curriculum is designed for students majoring in psychology and working toward a Bachelor of Arts degree. Those desiring a Bachelor of Science degree may substitute approved courses for six hours of foreign language. Students must consult the catalog of their chosen university or senior college for course requirements for the first two years of college.

FRESHMAN YEAR

First Semester	Semester Hours	Second Semester	Semester Hours
ENG 1113 English Composition I	3	ENG 1123 English Composition II	3
HIS 1163 World Civilization I or HIS 2213 American History I	3	HIS 1173 World Civilization II or HIS 2223 American History II	3
BIO 1113 Principles of Biology I	3	BIO 1123 Principles of Biology II	3
BIO 1111 Principles Biology I, Lab	1	BIO 1121 Principles of Biology II, Lab	1
MFL 1213 Spanish I	3	MFL 1223 Spanish II	3
PSY 1513 General Psychology I	3	MAT 1313 College Algebra	3
HPR 1111 Physical Education I	1	HPR 1121 Physical Education II	1
	17		17

SOPHOMORE YEAR

First Semester	Semester Hours	Second Semester	Semester Hours
Literature Elective	3	Literature Elective (Same Sequence)	3
MFL 2213 Spanish III	3	MFL 2223 Spanish IV	3
SOC 2113 Introduction to Sociology	3	SPT 1113 Oral Communications	3
Computer Elective	3	ART 1113 Art Appreciation or	
Social Science Elective	3	MUS 1113 Music Appreciation or	
	15	SPT 2233 Theatre Appreciation	3
		Elective	3
			15

SOCIAL WORK/SOCIOLOGY

Mrs. Chisholm, Program Coordinator (Wesson Campus)
Mr. Swoveland, Advisor (Natchez Campus)

This curriculum is designed for students majoring in social work, sociology, and working toward a Bachelor of Arts degree. Those desiring a Bachelor of Science degree may substitute approved courses for six hours of foreign language. Students must consult the catalog of their chosen university or senior college for course requirements for the first two years of college.

FRESHMAN YEAR

First Semester	Semester Hours	Second Semester	Semester Hours
ENG 1113 English Composition I	3	ENG 1123 English Composition II	3
HIS 1163 World Civilization I or		HIS1173 World Civilization II or	
HIS 2213 American History I	3	HIS 2223 American History II	3
BIO 1113 Principles of Biology I	3	BIO 1123 Principles of Biology II	3
BIO 1111 Principles Biology I, Lab	1	BIO 1121 Principles of Biology II, Lab	1
MFL 1213 Spanish I	3	MFL 1223 Spanish II	3
PSY 1513 General Psychology I	3	MAT 1313 College Algebra	3
HPR 1111 Physical Education I	1	HPR 1121 Physical Education II	1
	17		17

SOPHOMORE YEAR

First Semester	Semester Hours	Second Semester	Semester Hours
Literature Elective	3	Literature Elective (Same Sequence)	3
MFL 2213 Spanish III	3	MFL 2223 Spanish IV	3
SOC 2113 Introduction to Sociology	3	SPT 1113 Oral Communications	3
ART 1113 Art Appreciation or		PHY 2243 Physical Science I	3
MUS 1113 Music Appreciation or		Social Science Elective	3
SPT 2233 Theatre Appreciation	3		15
Computer Elective	3		
	15		

*Approved Social Science electives:

GEO 1113 World Geography; ECO 2113 Principles of Economics I
PSC 1113 American National Government; SOC 2143 Marriage & Family
PHI 1113 Old Testament Survey; PHI 1133 New Testament Survey
SOC 2213 Introductory Anthropology

DIVISION OF CAREER AND TECHNICAL EDUCATION

Mr. Louis Dugas, Dean of Career and Technical Education
Dr. Gail Baldwin, Associate Dean (Wesson Campus)
Mrs. Kaye Harris, Associate Dean (Natchez Campus)

Career education programs at Copiah-Lincoln are designed to prepare the student for entry-level employment in a specific occupation. Co-Lin awards a career certificate upon successful completion of the curriculum.

Technical education programs are designed to prepare students for employment upon completion of the specified program curriculum. Students are then eligible to receive the Associate in Applied Science Degree.

Several career and technical programs require students to meet special entrance requirements. These requirements are stated in the following curriculum descriptions.

CAREER AND TECHNICAL EDUCATION PROGRAMS

The primary objective of Copiah-Lincoln Community College is to provide career and technical education programs designed to prepare the student for immediate employment. In keeping with this objective a wide variety of career and technical education programs is offered on both the Wesson and Natchez campuses and the Simpson County Center. ACT requirements are listed for each program.

ACT	Certificate Programs	
-	Automotive Technology	4 semesters
-	Commercial Truck Driving	8 weeks
-	Construction Equipment Operation	1 & 2 semesters
	Cosmetology	3 semesters
	Cosmetology Teacher Trainee	2 semesters
-	Diesel Equipment Technology	4 semesters
-	Food Production and Management Technology	1, 2 & 4 semesters
-	Health Care Assistant	1 semester
-	Heating and Air Conditioning Technology	4 semesters
-	Machine Tool Technology	4 semesters
14	Office Systems Technology	2 semesters
16	Practical Nursing	3 semesters
-	Welding	2 semesters

ACT	Associate Degree Programs (2-Year Programs)
14	Automation and Control Technology
	Industrial Manufacturing Option
	Instrumentation Option
*	Automotive Technology
*	Business and Marketing Management Technology
14	Business and Office Technology
	Office Systems Option
	Medical Billing and Coding Option

	Medical Office Option
	Microcomputer Option
*	Child Development Technology
16	Computer Networking Technology
*	Diesel Equipment Technology
14	Drafting and Design Technology
14	Electronics Technology
	Electronics Option
	Telecommunications Option
*	Emergency Medical Technology-Paramedic
*	Food Production and Management Technology
*	Heating and Air Conditioning Technology
*	Hospitality and Tourism Technology
*	Machine Tool Technology
18**	Medical Laboratory Technology
19**	Medical Radiologic Technology
19**	Respiratory Care Practitioner Technology

- No high school diploma or GED required (must meet minimum TABE requirements)
* ACT scores required (no minimum)
** Recommended ACT Score

Special interest and special short-term career courses and workshops are offered when the demand and interest are shown for offering such courses.

Students enrolled in technical programs must select from the following general education electives:

ELECTIVES:

MATH/SCIENCE ELECTIVE

BIO 1113	Principles of Biology I
BIO 1111	Principles of Biology I Lab
BIO 1123	Principles of Biology II
BIO 1121	Principles of Biology II Lab
BIO 1133	General Biology I
BIO 1131	General Biology I Lab
BIO 1143	General Biology II
BIO 1141	General Biology II Lab
CHE 1213	General Chemistry I
CHE 1211	General Chemistry I Lab
CHE 1313	Principles of Chemistry I
CHE 1311	Principles of Chemistry I Lab
MAT 1313	College Algebra
PHY 2243	Physical Science Survey I or
PHY 2253	Physical Science Survey II
PHY 2241	Physical Science Survey I Lab or

PHY 2251 Physical Science Survey II Lab

SOCIAL/BEHAVIORAL SCIENCE ELECTIVE

SOC 2113 Introduction to Sociology
PSY 1513 General Psychology
PSC 1113 American National Government

HUMANITIES/FINE ARTS ELECTIVE

ART 1113 Art Appreciation
MUS 1113 Music Appreciation
ENG 1123 English Composition II
ENG 2323 English Literature I or
ENG 2333 English Literature II
ENG 2223 American Literature I or
ENG 2233 American Literature II
ENG 2423 World Literature I or
ENG 2433 World Literature II
ENG 2513 African American Literature I or
ENG 2523 African American Literature II
HIS 1163 World Civilization I or
HIS 1173 World Civilization II
HIS 2213 American History I or
HIS 2223 American History II

SPECIAL PROGRAMS

NURSING ASSISTANT

(Wesson/Natchez Campuses and Simpson County Center)

The Nursing Assistant program is designed to prepare participants for employment upon completion. Students are exposed to a program that will provide knowledge, skills and understanding needed to function as a nursing assistant. The program is taught four (4) days per week from 8:00 a.m. until 3:30 p.m. for six (6) weeks. Upon completion the student will receive a certificate from Copiah-Lincoln Community College qualifying them to register with the Mississippi Department of Health for the Certified Nursing Assistant exam.

SERVICES FOR SPECIAL POPULATIONS

Mrs. Bodin, Mrs. Smith (Wesson Campus and Simpson County Center)
Mrs. Heard (Natchez Campus)

To ensure the success of all members of the special populations, Copiah-Lincoln Community College offers support services for students who have physical or learning disabilities, single parents, displaced homemakers, students enrolled in nontraditional

fields of study, individuals with limited English proficiency, academically disadvantaged students, and economically disadvantaged students including foster children. The Special Populations Personnel in the Career and Technical Education Division coordinate the identification of these targeted populations. Listed below are many of the services available.

- Personal and /or Educational Conferences
- Assessment of Special Needs
- Interest and Aptitude Surveys
- Career Information
- Campus and Community Referral
- Financial Aid Advisement
- Program Modifications
- Adaptive Equipment
- Basic skills development in reading, mathematics, and language
- Career development including employability skills training
- Individual and group instruction

TECH PREP PROGRAM

Ms. Knapp, Coordinator

Tech Prep is a sequence of study beginning in the seventh grade and continuing through two years of postsecondary education, leading to a certificate or an associate degree with an option for continuing to a baccalaureate or higher degree. Tech Prep includes preparatory courses in the seventh, eighth, and ninth grades; comprehensive career guidance and counseling through career centers; integration of academic and technical education; and a strong foundation in applied academic instruction in science, mathematics, and communications. This initiative prepares students for direct entry into the workforce following high school graduation but encourages further education and training on the postsecondary level.

Tech Prep helps students make the connection between the classroom and the workplace. Involvement of business and industry ensures that high school programs prepare students for current and future employment. The goal is for all students to become proficient learners, competitive workers, and responsible citizens.

WORK-BASED LEARNING PROGRAM

Mrs. Martin, Coordinator

The Work-Based Learning program creates an opportunity for career and technical student placement in work-sites which parallel school-based education and training. Students must be enrolled in a career and technical program and must be employed in a parallel workplace environment.

The Work-Based Learning courses are structured work-site experiences for which the career and technical program area teacher, work-based learning coordinator, and worksite

supervisor/mentor develop and implement a training agreement. The training agreement is designed to integrate the student's academic and technical skills into a work environment. Regular meetings and seminars with school and business and industry personnel for supplemental instruction and feedback (progress reviews) will be included.

Students receive semester hour credit, transcript recognition for work-site experience and a Work-Based Learning Certificate.

CAREER AND TECHNICAL EDUCATION PROGRAMS

AUTOMATION AND CONTROL TECHNOLOGY

INDUSTRIAL MAINTENANCE TECHNOLOGY

Mr. Murray, Advisor (Wesson Campus)

Industrial Maintenance Technology is an instructional program that provides the student with technical knowledge and skills necessary for gaining employment as an industrial maintenance systems technician. This curriculum is designed as a two-year technical program. Upon completion of the program, an Associate in Applied Science Degree in Industrial Maintenance Technology will be awarded.

The Industrial Maintenance option on the Wesson campus focuses on basic skills necessary to enter the workforce in electrical, electro-mechanical, automation and maintenance fields. Graduates of the Industrial Maintenance option will be qualified for employment in the maintenance or engineering departments of various manufacturing operations.

Special admission requirements:

1. Minimum ACT composite of 14.
2. Meet requirements for Intermediate Algebra.

FRESHMAN YEAR

First Semester	Semester Hours
EET 1114 DC Circuits	4
MFT 1112 Intro. to Automation & Controls	2
ROT 2613 Mechanical Systems	3
MAT 1313 College Algebra	3
CSC 1113 Intro. to Computer Concepts or CSC 1123 Microcomputer Applications	3
	15

Second Semester	Semester Hours
EET 1123 AC Circuits	3
EET 1334 Solid State Devices & Circuits	4
INT 1214 Fluid Power	4
MFT 1123 Electrical Wiring	3
ENG 1113 English Composition I	3
	17

SUMMER TERM

MFT 2913 Special Projects or MFT 2923 Supervised Work Experience	3
	3

SOPHOMORE YEAR

First Semester	Semester Hours
EET 1214 Digital Electronics	4
ELT 1413 Motor Control	3
ELT 2613 Programmable Logic Control	3
INT 2114 Control Systems I	4
Approved Soc./Behav. Science Elective	3
	17

Second Semester	Semester Hours
ELT 2623 Advanced PLC	3
INT 2124 Control Systems II	4
PPT 1513 Safety, Health & Environment	3
SPT 1113 Oral Communications	3
Approved Humanities/Fine Arts Elective	3
	16

Completion Award: Associate in Applied Science Degree

INSTRUMENTATION TECHNOLOGY

Mr. Hoggatt, Mr. Stroupe, Advisors (Natchez Campus)

Instrumentation Technology is an instructional program that provides the student with technical knowledge and skills necessary for gaining employment as an instrumentation systems technician. This curriculum is designed as a two-year technical program. Upon completion of the program, an Associate in Applied Science Degree in Instrumentation Technology will be awarded.

The Instrumentation option on the Natchez campus focuses on the knowledge and skills necessary to prepare students to understand, calibrate, and install industrial instrumentation (i.e., pressure, level, flow, temperature and indicators, transmitters, sensors, transducers, etc.), to align and tune controllers and adjust valves. Graduates of the Instrumentation option will be qualified to function at the technician level in the area of instrumentation and control.

Special admission requirements:

1. Minimum ACT composite of 14.
2. Meet requirements for Intermediate Algebra.

FRESHMAN YEAR

First Semester	Semester Hours	Second Semester	Semester Hours
EET 1114 DC Circuits	4	EET 1123 AC Circuits	3
INT 2214 Calibrations & Measurements	4	EET 1334 Solid State Devices & Circuits	4
MFT 1112 Intro. to Automation & Controls	2	ELT 1413 Motor Control Systems	3
MAT 1313 College Algebra	3	INT 1214 Fluid Power	4
CSC 1113 Intro. to Computer Concepts or		ENG 1113 English Composition I	3
CSC 1123 Microcomputer Applications	3		17
	16		

SUMMER TERM

MFT 2914 Special Projects or	
MFT 2924 Supervised Work Experience	4
	4

SOPHOMORE YEAR

First Semester	Semester Hours	Second Semester	Semester Hours
EET 1214 Digital Electronics	4	INT 2124 Control Systems II	4
ELT 2613 Programmable Logic Control	3	MFT 1123 Electrical Wiring/Auto & Controls	3
INT 2114 Control Systems I	4	SPT 1113 Oral Communications	3
Approved Soc./Behav. Science Elective	3	Approved Humanities/Fine Arts Elective	3
	14		13

Completion Award: Associate in Applied Science Degree

AUTOMOTIVE TECHNOLOGY

Mr. Henderson, Mr. Taylor, Advisors (Wesson Campus)

This instructional program prepares individuals to engage in the servicing and maintenance of all types of automobiles. Instruction includes the diagnosis of malfunctions and repair of engines, and fuel, electrical, cooling, brake, and drive train and suspension systems. Instruction is also provided in the adjustment and repair of individual components such as transmissions and fuel systems. This program is certified by the National Institute of Automotive Service Excellence.

FRESHMAN YEAR

First Semester	Semester Hours	Second Semester	Semester Hours
ATT 1114 Electrical Systems	4	ATT 1414 Basic Engine Performance	4
ATT 1214 Brakes	4	ATT 1513 Basic Fuel Systems	3
ATT 1315 Manual Drive Trains/Transaxles	5	ATT 1715 Engine Repair	5
ENG 1113 English Composition I	3	Approved Math/Science Elective	3/4
*AST 1113 Professional Development Skills	__	*AST 1123 Leadership Skills	__
	16		15/16

SOPHOMORE YEAR

First Semester	Semester Hours	Second Semester	Semester Hours
ATT 2325 Auto. Transmissions/Transaxles	5	ATT 2334 Steering & Suspension Systems	4
ATT 2524 Computer Controlled Emission	4	ATT 2343 Wheel Alignment	3
ATT 2614 Heating & Air Conditioning	4	ATT 2535 Computer & Engine Controls	5
CSC 1113 Intro. to Computer Concepts or		SPT 1113 Oral Communications	3
CSC 1123 Microcomputer Applications	3	Approved Soc./Behav. Science Elective	3
Approved Humanities/Fine Arts Elective	3	*AST 2143 Employment & Life Skills	__
*AST 2133 Interpersonal Skills	__		15/18
	16/19		

Completion Award: Technical Certificate
4 semesters

Completion Award: Associate in Applied Science Degree

***Students enrolled in the Certificate Program will take AST 1113, 1123, 2133, and 2143 in lieu of academic courses.**

BUSINESS AND MARKETING MANAGEMENT TECHNOLOGY

Mrs. Laird, Advisor (Natchez Campus)

The Business and Marketing Management Technology Program of study is designed to provide specialized occupational instruction in all phases of marketing management including e-business, international marketing, and multimedia presentations. This program prepares students for careers in dynamic marketing professions. A combination of classwork and practical experience is stressed.

FRESHMAN YEAR

First Semester	Semester Hours	Second Semester	Semester Hours
MMT 1113 Marketing I	3	MMT 1123 Marketing II	3
MMT 1313 Salesmanship	3	MMT 1323 Advertising	3
MMT 1413 Merchandising Math	3	MMT 2333 Multi. Pres. for Marketing	3
ENG 1113 English Composition I	3	SPT 1113 Oral Communications	3
Computer Related Elective	3	ACC 1213 Principles of Accounting I	3
Approved Soc./Behav. Science Elective	3		15
	18		

SOPHOMORE YEAR

First Semester	Semester Hours	Second Semester	Semester Hours
MMT 2213 Management	3	MMT 2243 Marketing Mgt. Dec. Making	3
MMT 2233 Human Resource Management	3	MMT 2323 Internet Marketing	3
MMT 2313 E-Commerce Marketing	3	MMT 2513 Entrepreneurship	3
Approved Math/Science Elective	3/4	BAD 2413 Legal Environment of Business	3
Approved Elective	3	Approved Humanities/Fine Arts Elective	3
	15/16	Approved Elective	3
			18

Completion Award: Associate in Applied Science Degree

APPROVED ELECTIVES:

MMT 1753	Marketing Seminar
MMT 2343	Web Page Design
MMT 2913	Work Based Learning
ECO 2113	Principles of Economics I
ECO 2123	Principles of Economics II
HRT 1123	Hospitality & Tourism
HRT 2713	Marketing Hospitality Services
MFL 1213	Spanish I
COM 1423	Introduction to Broadcasting

BUSINESS AND OFFICE TECHNOLOGY

OFFICE SYSTEMS TECHNOLOGY

Mrs. Easterling, Mrs. Garrett, Mrs. Hart, Mrs. Johnson, Advisors (Wesson Campus)
Mrs. Davis, Mrs. Savino, Mrs. Stutzman, Advisors (Natchez Campus)
Mrs. Mackey, Advisor (Simpson County Center)

The Office Systems Technology program is designed to give students a broad overview of the entire office function and provide students an opportunity to investigate the integration of systems. It exposes students to career options available within the office, which involve the management of people and equipment resources, as well as an opportunity to recognize the relationship between worker and supervisor.

Special admission requirements:

1. Must have a minimum ACT composite score of 14.
2. BOT 1013 Keyboarding or equivalent is strongly recommended.

FRESHMAN YEAR

First Semester	Semester Hours
BOT 1113 Document Formatting	3
BOT 1133 Microcomputer Applications	3
BOT 1213 Professional Development	3
BOT 1313 Applied Business Math	3
BOT 1413 Records Management	3
BOT 1713 Mechanics of Communication	3
	18

Second Semester	Semester Hours
BOT 1123 Keyboard Skillbuilding	3
BOT 1143 Word Processing Applications	3
BOT 1433 Business Accounting or	
ACC 1213 Principles of Accounting	3
BOT 1813 Electronic Spreadsheet	3
BOT 2813 Business Communications	3
ENG 1113 English Composition I	3
	18

Completion Award: Technical Certificate
2 semesters

SOPHOMORE YEAR

First Semester	Semester Hours
BOT 1513 Machine Transcription	3
BOT 2323 Database Management	3
BOT 2413 Computerized Accounting	3
BOT 2823 Communication Technology	3
SPT 1113 Oral Communications	3
Approved Math/Science Elective	3/4
	18/19

Second Semester	Semester Hours
BOT 2133 Desktop Publishing	3
BOT 2723 Administrative Office Procedures	3
BOT 2833 Integrated Computer Applications	3
Approved Soc./Behav. Science Elective	3
Approved Humanities/Fine Arts Elective	3
	15

Completion Award: Associate in Applied Science Degree

MEDICAL BILLING AND CODING

Mrs. Easterling, Mrs. Garrett, Mrs. Hart, Mrs. Johnson, Advisors (Wesson Campus)
Mrs. Davis, Mrs. Savino, Mrs. Stutzman, Advisors (Natchez Campus)

The Medical Billing and Coding program includes a basic core of courses designed to prepare a student for entry-level employment in doctors' offices, hospitals, outpatient facilities, mental health clinics, nursing home facilities, and insurance companies.

Medical Billing and Coding is a two-year program of study which requires courses in the career-technical core, designated areas of concentration, and the academic core. The Associate in Applied Science degree is earned upon the successful completion of the Medical Billing and Coding curriculum.

Special admission requirements:

1. Must have a minimum ACT composite score of 14.
2. BOT 1013 Keyboarding or equivalent is strongly recommended.

FRESHMAN YEAR

First Semester	Semester Hours
BOT 1113 Document Formatting	3
BOT 1133 Microcomputer Applications	3
BOT 1313 Applied Business Math	3
BOT 1413 Records Management	3
BOT 1613 Medical Office Terminology I	3
BOT 1713 Mechanics of Communication	3
	18

Second Semester	Semester Hours
BOT 1143 Word Processing Applications	3
BOT 1433 Business Accounting or	
ACC 1213 Principles of Accounting I	3
BOT 1623 Medical Office Terminology II	3
BOT 2743 Medical Office Concepts	3
BOT 2813 Business Communications	3
ENG 1113 English Composition I	3
	18

SOPHOMORE YEAR

First Semester	Semester Hours
BCT 2123 CPT Coding	3
BCT 2133 ICD Coding	3
BOT 2413 Computerized Accounting	3
BOT 2523 Medical Machine Transcription I	3
BOT 2823 Communication Technology	3
BIO 1513 Anatomy and Physiology I	3
BIO 1511 Anatomy and Physiology I Lab	1
	19

Second Semester	Semester Hours
BCT 2143 Advanced Coding	3
BCT 2153 Medical Insurance Billing	3
BOT 2753 Medical Information Management	3
SPT 1113 Oral Communications	3
Approved Humanities/Fine Arts Elective	3
Approved Soc./Behav. Science Elective	3
	18

Completion Award: Associate in Applied Science Degree

MEDICAL OFFICE TECHNOLOGY

Mrs. Easterling, Mrs. Garrett, Mrs. Hart, Mrs. Johnson, Advisors (Wesson Campus)
Mrs. Davis, Mrs. Savino, Mrs. Stutzman, Advisors (Natchez Campus)

The Medical Office Technology program is designed to prepare students to work in office positions in hospitals, doctors' offices, health clinics, insurance companies, and other health-related organizations. The student will develop skills using medical terminology, accounting, transcription, coding, and computer software applications.

Special admission requirements:

1. Must have a minimum ACT composite score of 14.
2. BOT 1013 Keyboarding or equivalent is strongly recommended.

FRESHMAN YEAR

First Semester	Semester Hours
BOT 1113 Document Formatting	3
BOT 1133 Microcomputer Applications	3
BOT 1313 Applied Business Math	3
BOT 1413 Records Management	3
BOT 1613 Medical Office Terminology I	3
BOT 1713 Mechanics of Communication	3
	18

Second Semester	Semester Hours
BOT 1123 Keyboard Skillbuilding	3
BOT 1143 Word Processing Applications	3
BOT 1433 Business Accounting or	
ACC 1213 Principles of Accounting I	3
BOT 1623 Medical Office Terminology II	3
BOT 2743 Medical Office Concepts	3
ENG 1113 English Composition I	3
	18

SOPHOMORE YEAR

First Semester	Semester Hours
BCT 2123 CPT Coding	3
BCT 2133 ICD Coding	3
BOT 2413 Computerized Accounting	3
BOT 2523 Medical Machine Transcription I	3
BOT 2823 Communication Technology	3
BIO 1513 Anatomy and Physiology I	3
BIO 1511 Anatomy and Physiology I Lab	1
	19

Second Semester	Semester Hours
BOT 2533 Medical Machine Transcription II	3
BOT 2753 Medical Information Management	3
BOT 2813 Business Communications	3
SPT 1113 Oral Communications	3
Approved Soc./Behav. Science Elective	3
Approved Humanities/Fine Arts Elective	3
	18

Completion Award: Associate in Applied Science Degree

MICROCOMPUTER TECHNOLOGY

Mrs. Easterling, Mrs. Garrett, Mrs. Hart, Mrs. Johnson, Advisors (Wesson Campus)

The Microcomputer Technology program is designed for a student who wants to manage the microcomputer operations in an office, including software configuration, troubleshooting, network administration and system operation.

Special admission requirements:

1. Must have a minimum ACT composite score of 14.
2. BOT 1013 Keyboarding or equivalent is strongly recommended.

FRESHMAN YEAR

First Semester	Semester Hours
BOT 1113 Document Formatting	3
BOT 1133 Microcomputer Applications	3
BOT 1213 Professional Development	3
BOT 1313 Applied Business Math	3
BOT 1713 Mechanics of Communication	3
CPT 1213 Visual BASIC Programming	3
	18

Second Semester	Semester Hours
BOT 1123 Keyboarding Skillbuilding	3
BOT 1143 Word Processing Applications	3
BOT 1433 Business Accounting or	
ACC 1213 Principles of Accounting	3
BOT 1813 Electronic Spreadsheet	3
BOT 2813 Business Communications	3
Approved Soc./Behav. Science Elective	3
	18

SOPHOMORE YEAR

First Semester	Semester Hours
BOT 2323 Database Management	3
BOT 2413 Computerized Accounting	3
BOT 2823 Communication Technology	3
CPT 2373 Network Fundamentals	3
SPT 1113 Oral Communications	3
ENG 1113 English Composition I	3
	18

Second Semester	Semester Hours
BOT 2133 Desktop Publishing	3
BOT 2833 Integrated Computer Applications	3
CNT 2423 System Maintenance	3
Approved Humanities/Fine Arts Elective	3
Approved Math/Science Elective	3/4
	15/16

Completion Award: Associate in Applied Science Degree

CHILD DEVELOPMENT TECHNOLOGY

Mrs. Price, Mrs. Lewis, Advisors (Wesson Campus)

This program provides preparation for a professional career in the field of early childhood education spanning a variety of career options. Instructional programs include classroom instruction and supervised laboratory/collaborative center or work experience. Students should develop competencies that enable them to provide services, to teach, and to guide young children as related to various early childhood professions.

FRESHMAN YEAR

First Semester	Semester Hours	Second Semester	Semester Hours
CDT 1113 Early Childhood Profession	3	CDT 1224 Child Development II	4
CDT 1214 Child Development I	4	CDT 1513 Nutrition for Young Child	3
CDT 1314 Creative Arts for Young Children	4	CDT 1713 Language and Literature Development for Young Children	3
CDT 1343 Child Health and Safety	3	Approved Humanities/Fine Arts Elective	3
ENG 1113 English Composition I	3	CSC 1113 Intro. to Computer Concepts	3
	17		16

SOPHOMORE YEAR

First Semester	Semester Hours	Second Semester	Semester Hours
CDT 2233 Guiding Social and Emotional Behavior	3	CDT 2713 Social Studies, Math and Science for Young Children	3
CDT 2413 Atypical Child Development	3	CDT 2925 Practicum II	5
CDT 2613 Methods and Materials	3	CDT 2813 Adm. of Programs for Young Child	3
CDT 2915 Practicum I	5	SPT 1113 Oral Communications	3
Approved Math/Science Elective	3/4	Approved Soc./Behav. Science Elective	3
	17/18		17

Completion Award: Associate in Applied Science Degree

COMMERCIAL TRUCK DRIVING

Mr. Munn, Advisor (Wesson Campus)

The Commercial Truck Driving program is designed to prepare participants for employment in the field of transportation. The participant will learn Department of Transportation rules and regulations, Mississippi requirements for obtaining a commercial driver's license, and the operations of a semi tractor-trailer. Course consists of classroom and hands-on equipment training. Employability/work maturity and basic educational skills will be taught. The program will operate six (6) hours per day, five (5) days per week for a maximum of 8 weeks. A counselor will be available for participant needs. Curriculum and course descriptions are available upon request.

Special admission requirements:

1. At least 21 years of age upon completion of the program.
2. Pass a Department of Transportation (D.O.T.) physical for Commercial Truck Drivers and have the physical capability of reaching clutch and brake pedals while in driver's position.

3. Receive a negative test result on the D.O.T. drug test by a certified laboratory and have the results submitted directly to the college.
4. Official copy of driving record on file.
5. Have a current valid driver's license.
6. Be able to drive manual transmission vehicle.

FRESHMAN YEAR

First Semester	Semester Hours
DTV 1114 Commercial Truck Driving I	4
DTV 1124 Commercial Truck Driving II	4
	8

Completion Award: Career Certificate
8 weeks

COMPUTER NETWORKING TECHNOLOGY

Mrs. Posey and Mr. D. Smith, Advisors (Wesson Campus)

The increasing dependence on technology ensures a growing demand for qualified computer networking graduates. The Computer Networking Technology program is a two-year program which offers training in telecommunications, network administration, and client/server systems. An Associate in Applied Science degree is earned upon successful completion of the Computer Networking Technology curriculum.

Special admission requirements:

1. Must have a minimum ACT composite score of 16; however, a minimum ACT composite score of 18 is recommended.

FRESHMAN YEAR

First Semester	Semester Hours	Second Semester	Semester Hours
CNT 1413 Fundamentals of Data Comm.	3	CNT 1523 Network Components	3
WDT 1123 Web Development Concepts	3	CNT 1624 Network Adm. Using MS Windows	4
CPT 1213 Visual BASIC Prog. Language.	3	CNT 2423 System Maintenance	3
CPT 1323 Survey of Microcomputer Apps	3	BOT 2813 Business Communications	3
CPT 1333 Operating Platforms	3	Approved Social/Behavioral Science Elective	3
ENG 1113 English Composition I	3	Approved Humanities/Fine Arts Elective	3
	18		19

SOPHOMORE YEAR

First Semester	Semester Hours	Second Semester	Semester Hours
CNT 1614 Network Admin. Using Novell	4	CNT 2544 Network Implementation	4
CNT 1654 Network Admin. Using Linux	4	CNT 2553 Network Security	3
CNT 2533 Network Planning & Design	3	CNT 2654 Adv. Network Admin. Using Linux	4
CNT 2644 Adv. Network Adm. Using MS Win	4	WDT 2823 Web Server	3
Approved Math/Science Elective	3/4	SPT 1113 Oral Communications	3
	18/19		17

Completion Award: Associate in Applied Science Degree

CONSTRUCTION EQUIPMENT OPERATION

Mr. Chassion, Advisor (Wesson Campus)

The Construction Equipment Operation Program is designed to prepare an individual for an entry level position in the field of construction equipment operations. Practical and theoretical experiences are provided in the classroom and on the following equipment: backhoe, scraper, front end loader, dozer, motor grader and excavator.

FRESHMAN YEAR

First Semester	Semester Hours	Second Semester	Semester Hours
CEV 1212 Safety I	2	CEV 1222 Safety II	2
CEV 1313 Service & Prev. Maint. I	3	CEV 1323 Service & Prev. Maint. II	3
CEV 1416 Equipment Operation I	6	CEV 1426 Equipment Operation II	6
CEV 1514 Grade Work I	4	CEV 1524 Grade Work II	4
AST 1113 Professional Dev Skills	3	AST 2143 Employment & Life Skills	3
	18		18

Completion Award Certificate - Level I
1st semester

Completion Award Certificate - Level II
1st & 2nd semester

COSMETOLOGY

Mrs. James, Mrs. Sroufe, Advisors (Wesson Campus)

The purpose of this program is to train students in all phases of cosmetology. Training includes one year of classroom and laboratory activities which are necessary to become proficient as a cosmetologist. The program is approved by the State Board of Cosmetology.

Instruction includes 230 hours of theory, 1200 hours of practical and 70 unassigned clock hours - a total of 1500 hours to be completed in a year.

Upon satisfactory completion of this training a student is eligible to request examination by State Board of Cosmetology to receive license. This course meets seven and one-half hours a day, five days per week.

Special admission requirements:

1. Must have high school diploma or G.E.D.
2. Must have two (2) original copies of transcript on file.
3. Must attend Cosmetology orientation as notified by Copiah-Lincoln Community College.

FRESHMAN YEAR

First Semester	Semester Hours	Second Semester	Semester Hours
COV 1122 Cosmetology Orientation	2	COV 1255 Cosmetology Sciences II	5
COV 1245 Cosmetology Sciences I	5	COV 1436 Hair Care II	6
COV 1426 Hair Care I	6	COV 1532 Nail Care II	2
COV 1522 Nail Care I	2	COV 1632 Skin Care II	2
COV 1622 Skin Care I	2	COV 1722 Salon Business I	2
	17		17

SUMMER TERM

First Semester	Semester Hours
COV 1263 Cosmetology Sciences III	3
COV 1443 Hair Care III	3
COV 1542 Nail Care III	2
COV 1642 Skin Care III	2
COV 1732 Salon Business II	2
	12

Completion Award: Career Certificate
3 semesters

COSMETOLOGY TEACHER TRAINEE

The Cosmetology teacher trainee course is a special course designed to prepare a person to become a Cosmetology instructor. To be eligible to make application for this course, one must meet the following requirements:

1. Hold a current Mississippi Cosmetology license.
2. Be at least twenty-one years of age.
3. Have a high school education or the equivalent.
4. Be a graduate of an accredited beauty school.
5. Obtain twelve (12) semester hours credit in "Methods of Training."

To be eligible to complete the teacher trainee program one must successfully complete 750 clock hours of cosmetology trainee instruction with a minimum of two years work experience prior to teacher trainee training or 2,000 clock hours without the work experience.

It should be noted that only one instructor trainee can be accepted into the program at a time.

The student will be required to register as a full-time student at the beginning of each semester. Twelve credit hours will be allowed for each semester.

FRESHMAN YEAR

First Semester	Semester Hours	Second Semester	Semester Hours
COV 2816 Cos. Teacher Training I	6	COV 2836 Cos. Teacher Training III	6
COV 2826 Cos. Teacher Training II	6	COV 2846 Cos. Teacher Training IV	6
	12		12

Completion Award: Career Certificate
2 semesters

DIESEL EQUIPMENT TECHNOLOGY

Mr. F. Smith, Advisor (Wesson Campus)

The Diesel Equipment Technology program is an instructional program that provides students with competencies required to maintain and repair a variety of industrial diesel equipment, including agricultural tractors, commercial trucks, and construction equipment. The program includes instruction in inspection, repair, and maintenance of engines, power trains, hydraulic systems, and other components.

FRESHMAN YEAR

First Semester	Semester Hours	Second Semester	Semester Hours
DET 1114 Fundamentals of Equip. Mech.	4	DET 1513 Hydraulics	3
DET 1213 Hydraulic Brake System	3	DET 1313 Diesel Fuel Systems	3
DET 1223 Electrical/Electronic Sys.	3	DET 1613 Preventive Maintenance & Serv.	3
DET 1713 Power Trains	3	DET 1234 Engine Rebuilding	4
ENG 1113 English Composition I	3	SPT 1113 Oral Communications	3
*AST 1113 Professional Dev. Skills	__	*AST 1123 Leadership Skills	__
	16		16

SOPHOMORE YEAR

First Semester	Semester Hours	Second Semester	Semester Hours
DET 2113 Welding for Diesel Equip. Tech.	3	DET 2244 Eng. Troubleshoot & Tune	4
DET 2253 Suspension & Steering	3	DET 2813 Air Conditioning/Heat Systems	3
DET 2324 Computerized Eng. Control	4	WBL 2923 Work Based Learning or	
DET 2623 Advanced Brake System (Air)	3	DET 2913 Special Project/Diesel Equip.	3
CSC 1113 Intro. to Computer Concepts or		Approved Humanities/Fine Arts Elective	3
CSC 1123 Microcomputer Applications	3	Approved Soc./Behav. Science Elective	3
Approved Math/Science Elective	3	*AST 2143 Employment & Life Skills	__
*AST 2133 Interpersonal Skills	__		13/16
	16/19		

Completion Award: Technical Certificate
4 semesters

Completion Award: Associate in Applied Science Degree

***Students enrolled in the Certificate Program will take AST 1113, 1123, 2133, and 2143 in lieu of academic courses.**

DRAFTING AND DESIGN TECHNOLOGY

Mr. Russell, Mr. Thomas, Advisors (Wesson Campus)

The Drafting and Design Technology Program is a two-year technical program designed to give the student essential knowledge and skills required for efficient and productive performance in the drafting field. Copiah-Lincoln grants an Associate in Applied Science degree to students upon satisfactory completion of the curriculum and assists in placing students in gainful employment.

Special admission requirement: Minimum ACT composite of 14.

FRESHMAN YEAR

First Semester	Semester Hours
DDT 1114 Fundamentals of Drafting	4
DDT 1123 Comp. Methods for Drafting	3
DDT 1313 Principles of CAD	3
ENG 1113 English Composition I	3
CSC 1113 Intro. To Computer Concepts or CSC 1123 Microcomputer Applications	3
	16

Second Semester	Semester Hours
DDT 1133 Machine Drafting I	3
DDT 1213 Construction Materials	3
DDT 1323 Intermediate CAD	3
SPT 1113 Oral Communications	3
Approved Math/Science Elective	3/4
	15/16

SOPHOMORE YEAR

First Semester	Semester Hours
DDT 1413 Elementary Surveying	3
DDT 1613 Architectural Design I	3
DDT 2244 Cost Estimating	4
DDT 2343 Advanced CAD	3
Approved Humanities/Fine Arts Elective	3
Approved Soc./Behav. Science Elective	3
	19

Second Semester	Semester Hours
DDT 2233 Structural Drafting	3
DDT 2423 Mapping & Topography	3
Approved Technical Elective	3
Approved Technical Elective	3
Approved Technical Elective	3
	15

Completion Award: Associate in Applied Science Degree

TECHNICAL ELECTIVES:

DDT 1143	Geometric Dimensioning & Tolerancing
DDT 1153	Descriptive Geometry
DDT 2153	Civil Drafting
DDT 2163	Machine Drafting II
DDT 2253	Statics and Strength of Materials
DDT 2263	Quality Assurance
DDT 2353	CAD Management
DDT 2523	Pipe Drafting
DDT 2623	Architectural Design II
DDT 2713	Fundamentals of Multimedia
DDT 2913	Special Project
GIT 2123	Fund. Of Geographical Information Systems
WBL 2913	Work-Based Learning I
WBL 2923	Work-Based Learning II
WBL 2933	Work-Based Learning III

ELECTRONICS TECHNOLOGY

Mr. Turnage, Mr. Williamson, Advisors (Wesson Campus)
Mr. Hoggatt, Mr. Stroupe, Advisors (Natchez Campus)

The Electronics Technology Program is a four semester program with a combination of both theory and laboratory experience. The graduate will be capable of entry-level employment in the many fields of electronics. Some of these fields are communications, instrumentation and control, computers, business machines and avionics.

Special admission requirements:

1. Minimum ACT composite of 14.
2. Meet requirements for Intermediate Algebra.

FRESHMAN YEAR

First Semester	Semester Hours	Second Semester	Semester Hours
EET 1114 DC Circuits	4	EET 1123 AC Circuits	3
EET 1192 Fundamentals of Electronics	2	EET 1324 Microprocessors	4
EET 1214 Digital Electronics	4	EET 1334 Solid State Devices & Circuits	4
MAT 1313 College Algebra	3	Approved Technical Elective	3
*Computer Related Elective	3	ENG 1113 English Composition I	3
	16		17

SOPHOMORE YEAR

First Semester	Semester Hours	Second Semester	Semester Hours
EET 2334 Linear Integrated Circuits	4	EET 2514 Interfacing Techniques	4
EET 2414 Elect. Communications	4	Approved Technical Electives	7
Approved Technical Elective	3	Approved Humanities/Fine Arts Elective	3
SPT 1113 Oral Communication	3		14
Approved Soc./Behav. Science Elective	3		
	17		

Completion Award: Associate in Applied Science Degree

* Students who are literate in computer applications may substitute an appropriate computer course.

TECHNICAL ELECTIVES:

ELT 1123 Commercial and Industrial Wiring
ELT 1213 Electrical Power
ELT 1223 Motor Maintenance and Troubleshooting
ELT 1413 Motor Control Systems
ELT 2424 Solid State Motor Control
ELT 2613 Programmable Logic Controllers
EET 2911 Special Project
EET 292(3-4) Supervised Work Experience
EET 1713 Drafting for Electronics/Electrical
EET 2423 Fundamentals of Fiber Optics
EET 2813 Video Systems
INT 1214 Fluid Power
MFT 1123 Electrical Wiring for Automation & Control Technology
CST 2113 Computer Servicing I
WBL 291(1-3) Work-Based Learning
TCT 1114 Fundamentals of Telecommunications
TCT 2213 Telephone Systems
TCT 2424 Network Systems

***COMPUTER RELATED ELECTIVE:**

EET 1613 Computer Fundamentals for Electronics/Electricity
Approved Computer Programming Language

EMERGENCY MEDICAL TECHNOLOGY – PARAMEDIC

Mr. Hart, Mr. Lewis, Advisors

The Emergency Medical Technology program is designed for students who are planning to complete the professional, technical and clinical component of the paramedic program at the University of Mississippi Medical Center. Entrance into the Emergency Medical Technology Basic program requires a high school diploma or equivalency, passing of a

physical examination, and the applicant must have an ACT with a minimum score of 16 on file with the registrar. Entrance into the Emergency Medical Paramedic program at the University of Mississippi Medical Center requires the completion and passing of EMT 1116 EMT-Basic and the National Registry EMT-Basic (NREMT), BIO 2513 & BIO 2511 Human Anatomy and Physiology I & Lab prior to enrolling. An Associate in Applied Science degree will be awarded to individuals who complete all course work at Copiah-Lincoln Community College and University Medical Center.

Courses through Copiah-Lincoln Community College

FRESHMAN YEAR

First Semester	Semester Hours
EMT 1116 Emergency Medical Technology-Basic	6
ENG 1113 English Composition I	3
MAT 1313 College Algebra	3
BIO 2513 Anatomy & Physiology I	3
BIO 2511 Anatomy & Physiology I Lab	1
	16

Second Semester	Semester Hours
SPT 1113 Oral Communications	3
CSC 1113 Intro. to Computer Concepts or CSC 1123 Microcomputer Applications	3
Approved Humanities/Fine Arts Elective	3
Approved Soc./Behav. Science Elective	3
	12

Courses through the University of Mississippi Medical Center

Fall Semester	Semester Hours
PEM 201 Human Systems & Disease Processes	3
PEM 202 Human Systems & Disease Pro. Lab	1
HS 308 Introduction to Prehospital Medicine	2
PEM 203 Pharmacology	3
PEM 204 Cardiology	3
PEM 205 Laboratory I	3
PEM 206 Clinical I (AED)	2
	17

Spring Semester	Semester Hours
PEM 207 Trauma and Trauma Systems	2
PEM 208 Pulmonology	2
PEM 209 Medical Emergencies I	3
PEM 210 Neonatology/Pediatrics/OB	3
PEM 211 Laboratory II	4
PEM 212 Clinical II (CCU/MICU/SICU/PED/ L&D)	2
PEM 213 Field Internship I	2
	18

Summer Semester	Semester Hours
PEM 301 Geriatrics/Special Considerations	2
PEM 302 Medical Emergencies II	3
PEM 303 EMS Administration	1
PEM 304 Field Internship II	4
PEM 305 Clinical III (Psych)	1
	11

Completion Award: Associate in Applied Science Degree

FOOD PRODUCTION AND MANAGEMENT TECHNOLOGY

Mrs. Hoff, Advisor (Wesson Campus)

The Food Production and Management Technology Program offers an Associate in Applied Science Degree as well as a Professional Management Development Diploma through the Educational Foundation of the National Restaurant Association.

The primary objective is to prepare students for full-time employment in the foodservice industry upon graduation from the program.

The Food Production and Management Certificate Program offers three levels of completion.

FRESHMAN YEAR

First Semester	Semester Hours
FPT 1113 Fund of Operational Procedures	3
FPT 1213 Foodservice Sanitation	3
FPT 1315 Culinary Arts I	5
FPT 1413 Front of House Operations	3
ENG 1113 English Comp I	3
*AST 1113 Professional Dev. Skills	__
	17

Second Semester	Semester Hours
FPT 1123 Management Procedures	3
FPT 2613 Menu Planning & Cost	3
FPT 1326 Culinary Arts II	6
FPT 2913 Supervised Work Experience or	
WBL 1913 Work-Based Learning	3
SPT 1113 Oral Communications	3
*AST 1123 Leadership Skills	__
	18

Completion Award: Technical Certificate Level I – 1st semester

Completion Award: Technical Certificate Level II – 1st & 2nd semesters

SOPHOMORE YEAR

First Semester	Semester Hours
FPT 2223 Purchasing & Storage	3
FPT 2713 Nutrition	3
FPT 2515 Catering Management	5
CSC 1113 Intro to Computer Concepts or	
CSC 1123 Microcomputer Applications	3
Approved Humanities/Fine Arts Elective	3
*AST 2133 Interpersonal Skills	__
	14/17

Second Semester	Semester Hours
FPT 2336 Bakery Production & Mgt	6
FPT 2813 Foodservice Management	3
FPT 2923 Supervised Work Experience or	
WBL 1923 Work-Based Learning	3
Approved Soc./Behav. Science Elective	3
Approved Math/Science Elective	3
*AST 2143 Employment & Life Skills	__
	15/18

Completion Award: Technical Certificate Level III – 4 semesters

Completion Award: Associate in Applied Science Degree

* Students enrolled in the career program will take AST 1113, AST 1123, AST 2133, and AST 2143 in lieu of academic courses.

HEALTH CARE ASSISTANT

Mr. Bradford, Advisor (Natchez Campus)
Mrs. Hawes, Advisor (Simpson County Center)

The Health Care Assistant Program prepares the individual to assist in providing health care as a member of the health care team under the direction of a health care professional. Graduates of the one semester program will be awarded a Certificate of Health Care Assistant. Students who complete the program may qualify for employment as Homemakers, Nurse Assistants, Long-Term Care Aides, or Home Health Aides in the Mississippi health care industry.

FRESHMAN YEAR

First Semester	Semester Hours
HCA 1115 Basic Health Care Assisting	5
HCA 1214 Body Structure and Function	4
HCA 1125 Special Care Procedures	5
HCA 1312 Home Health Aide & Homemaker Services	2
AST 1113 Professional Development Skills	3
	19

Completion Award: Career Certificate
1 semester

HEATING AND AIR CONDITIONING TECHNOLOGY

Mr. Daniels, Mr. Falvey, Advisors (Wesson Campus)
Mr. Savino, Advisor (Natchez Campus)

The productivity, comfort, and health of our nation are dependent upon the air conditioning, heating and refrigeration fields. The units, which together constitute an air conditioning, heating, or refrigeration system, no matter how simple or complex, depend upon fundamental scientific principles. It is the objective of this course to present these basic principles, to develop correct work procedures, and to train in the basic skills necessary for advancement in this field. Upon satisfactory completion of this course, a student will be prepared to secure employment with businesses which install or service air conditioning, heating, or refrigeration systems and equipment or to become self-employed.

FRESHMAN YEAR

First Semester	Semester Hours
ACT 1126 Basic Compression Refrigeration	6
ACT 1133 Tools & Piping	3
ACT 1713 Electricity for HVAC	3
IMM 1132 Ind. Maint. Blueprint Reading	2
ENG 1113 English Composition I	3
*AST 1113 Professional Dev. Skills	
	17

Second Semester	Semester Hours
ACT 1215 Controls	5
ACT 1313 Refrigeration System Components	3
ACT 1813 Professional Service Procedures	3
SPT 1113 Oral Communications	3
Approved Computer Elective	3
Approved Math/Science Elective	3
*AST 1123 Leadership Skills	
	17/20

SOPHOMORE YEAR

First Semester	Semester Hours
ACT 2414 Air Conditioning I	4
ACT 2513 Heating Systems	3
ACT 2626 Heat Load & Air Properties	6
Approved Human/Fine Arts Elective	3
*AST 2133 Interpersonal Skills	
	16

Second Semester	Semester Hours
ACT 2424 Air Conditioning II	4
ACT 2324 Commercial Refrigeration	4
ACT 2433 Refrigerant, Retrofit & Regulations	3
Approved Technical Elective	3
Approved Soc./Behav. Science Elective	3
*AST 2143 Employment & Life Skills	
	17

*Students enrolled in the certificate program will take AST 1113, 1123, 2133, 2143 and ACT 2913 in lieu of academic courses.

Completion Award: Technical Certificate
4 semesters
Completion Award: Associate in Applied Science Degree

TECHNICAL ELECTIVES:
ACT 2913 Special Project in HVAC
ACT 2923 Supervised Work Experience
WBL 2913 Work-Based Learning

COMPUTER ELECTIVES:
CSC 1113 Introduction to Computers
CSC 1123 Microcomputer Applications
EET 1613 Computer Fundamentals

HOSPITALITY AND TOURISM MANAGEMENT TECHNOLOGY

Ms. Best, Advisor (Natchez Campus)

The Hospitality and Tourism Management Technology program is designed to provide specialized occupational instruction and practice to prepare students for careers in the hospitality and tourism industry.

FRESHMAN YEAR

First Semester	Semester Hours	Second Semester	Semester Hours
HRT 1123 Hospitality and Tourism	3	HRT 1813 The Professional Tour Guide	3
HRT 1213 Sanitation and Safety	3	HRT 1224 Restaurant and Catering Oper.	4
HRT 1114 Culinary Principles	4	HRT 1413 Rooms Division Management	3
BOT 1313 Applied Business Math	3	Approved Humanities/Fine Arts Elective	3
ENG 1113 English Composition I	3	Approved Microcomputer Elective	3
	16		16

SOPHOMORE YEAR

First Semester	Semester Hours	Second Semester	Semester Hours
HRT 2613 Hospitality Supervision	3	HRT 2233 Food and Beverage Ctrl	3
HRT 2713 Marketing Hospitality Serv	3	HRT 2853 Convention & Meeting Plan	3
ACC 1213 Principles of Accounting I	3	HRT 2914 Supervised Work Experience	4
SPT 1113 Oral Communications	3	BAD 2413 Legal Environ of Business	3
Approved Social/Behavioral Science Elective	3	Approved Science Elective	4
	15		17

Completion Award: Associate in Applied Science Degree

MICROCOMPUTER ELECTIVES:
BOT 2823 Communication Technology
CSC 1123 Microcomputer Applications

MACHINE TOOL OPERATIONS/MACHINE TOOL TECHNOLOGY

Mr. Harris, Advisor (Wesson Campus)

Machine Tool Technology is an instructional program that prepares individuals to shape metal parts on machines such as lathes, grinders, drill presses, and milling machines. Included is instruction in making computations related to work dimensions, testing, feeds, and speeds of machines; using precision measuring instruments such as layout tools, micrometers, and gauges; machining and heat-treating various metals; and laying out machine parts. Also included is instruction in the operation and maintenance of computerized equipment.

FRESHMAN YEAR

First Semester	Semester Hours
MST 1117 Power Machinery I	7
MST 1313 Machine Tool Math	3
MST 1413 Blueprint Reading	3
ENG 1113 English Composition I	3
*AST 1113 Professional Dev. Skills	__
	16

Second Semester	Semester Hours
MST 1127 Power Machinery II	7
MST 1423 Advanced Blueprint Reading	3
MST 1613 Precision Layout	3
Approved Math/Science Elective	3/4
*AST 1123 Leadership Skills	__
	16/17

SOPHOMORE YEAR

First Semester	Semester Hours
MST 2135 Power Machinery III	5
MST 2714 CNC Operations I	4
Approved Technical Elective	3
Approved Humanities/Fine Arts Elective	3
*AST 2133 Interpersonal Skills	_
	15

Second Semester	Semester Hours
MST 2144 Power Machinery IV	4
MST 2725 CNC Operations II	5
Approved Technical Elective	2
SPT 1113 Oral Communications	3
Approved Soc./Behav. Science Elective	3
*AST 2143 Employment & Life Skills	_
	14/17

Completion Award: Technical Certificate
4 semesters

Completion Award: Associate in Applied Science Degree

* Students enrolled in the certificate program will take AST 1113, 1123, 2133, and 2143 in lieu of academic courses.

TECHNICAL ELECTIVES:

MST 2812	Metallurgy
MST 2923	Special Problems in Machine Tool Operations
DDT 1114	Fundamentals of Drafting
DDT 2263	Quality Assurance
DDT 1153	Descriptive Geometry
DDT 1313	Principles of CAD
WBL 291(1-3)	Work Based Learning

MEDICAL LABORATORY TECHNOLOGY

Mrs. Shivers, Program Director (Wesson Campus)
Mrs. Higgs, Advisor (Wesson Campus)
Robert Brien Britt, M.D., F.C.A.P., F.A.S.C.P.

The Medical Laboratory Technology program is designed to instruct students in the theoretical and practical skills required for the entry-level practice of clinical laboratory science.

The curriculum includes technical and academic courses taken on campus and 24 weeks of didactic instruction and skill development in an affiliated hospital. Upon successful completion of the technical program, the student will be awarded an Associate in Applied Science degree in Medical Laboratory Technology and will be eligible to take a National Certification examination.

The Medical Laboratory Technology program is accredited by the National Accrediting Agency for Clinical Laboratory Sciences, 8410 West Bryne Mawr Avenue, Suite 670, Chicago, Illinois, 60631-3415, (773)714-8880.

Special admission requirements:

1. Must be 18 years of age upon entrance into the program.
2. Recommended ACT of 18 or higher.
3. Completed MLT Application Packet. Applications are accepted spring and fall semesters.
4. Developmental courses must be successfully completed prior to entrance into the program.
5. Acceptance will be based on completed MLT Application Packet, ACT score, GPA, and an interview by the selection committee.
6. If accepted, all applicants must participate in drug and alcohol testing and a criminal history background check.

NOTE: Application packets may be obtained from the Counseling Center or MLT department

SUMMER TERM

BIO 2513 Anatomy & Physiology I	3
BIO 2511 Anatomy & Physiology I Lab	1
BIO 2523 Anatomy & Physiology II	3
BIO 2521 Anatomy & Physiology II Lab	1
	8

FRESHMAN YEAR

First Semester	Semester Hours
MLT 1111 Fund. of MLT/Phlebotomy	1
MLT 2512 Parasitology	2
BIO 2923 General Microbiology	3
BIO 2921 General Microbiology Lab	1
ENG 1113 English Composition I	3
MAT 1233 Intermediate Algebra or	
MAT 1313 College Algebra	3
Approved Soc./Behav. Science Elective	3
	16

Second Semester	Semester Hours
MLT 1212 Urinalysis/Body Fluids	2
MLT 1313 Hematology I	3
MLT 1413 Immunology/Serology	3
MLT 1515 Clinical Chemistry	5
CHE 1213 General Chemistry & Lab or	
CHE 1313 Principles of Chemistry I & Lab	4
	17

SUMMER TERM

CSC 1113 Intro. to Computer Concepts or	
CSC 1123 Microcomputer Applications	3
SPT 1113 Oral Communications	3
	6

SOPHOMORE YEAR

First Semester	Semester Hours
MLT 1324 Hematology II	4
MLT 2424 Immunohematology	4
MLT 2614 Pathogenic Microbiology	4
Approved Humanities/Fine Arts Elective	3
	15

Second Semester	Semester Hours
MLT 2916 Clinical Practice I	6
MLT 2926 Clinical Practice II	6
	12

SUMMER TERM

MLT 2936 Clinical Practice III 6
6

Completion Award: Associate in Applied Science Degree

MEDICAL RADIOLOGIC TECHNOLOGY - RADIOGRAPHY

Mrs. Gaudin, Mrs. Sartin, Mrs. Thomas, Advisors (Wesson Campus)

The Medical Radiologic Technology program is a two-year program which is accredited by the Joint Review Committee on Education in Radiologic Technology. The program is designed to prepare the graduate for employment as a radiographer and/or advancement in the field of Radiologic Technology. Learning activities consist of a combination of theory, laboratory practice, and clinical experience. Classroom and laboratory activities are conducted on Copiah-Lincoln Community College's Wesson Campus with clinical experience being gained at affiliating hospitals. Successful completion of the program makes the graduate educationally eligible to write the American Registry of Radiologic Technologist (ARRT) exam and to receive an Associate in Applied Science degree.

The Medical Radiologic Technology program is accredited by Joint Review Committee on Education in Radiologic Technology, 20 N. Wacker Drive, Suite 2850, Chicago, IL 60606 –3182, (312) 704-5300.

Special admission requirements:

1. Must be 18 years of age upon entrance into the program.
2. Recommended ACT of 19 or higher.
3. Completed RGT Application Packet. Applications are accepted for the fall semester. Application deadline is March 10.
4. Acceptance will be based on completed RGT Application Packet, ACT score, GPA, and an interview by the selection committee.
5. If accepted, all applicants must participate in drug and alcohol testing and a criminal history background check.

NOTE: Application packets may be obtained from the Counseling Center or RGT department

SUMMER TERM

BIO 2513 Anatomy & Physiology I.....3
BIO 2511 Anatomy & Physiology I, Lab 1
BIO 2523 Anatomy & Physiology II 3
BIO 2521 Anatomy & Physiology II, Lab.....1
ENG 1113 English Composition I 3
11

FRESHMAN YEAR

First Semester	Semester Hours
RGT 1114 Clinical Education I	4
RGT 1212 Fundamentals of Radiography	2
RGT 1312 Principles of Rad. Protection	2
RGT 1413 Radiation Exposure I	3
RGT 1513 Radiographic Procedures I	3
CSC 1113 Intro. to Computer Concepts or CSC 1123 Microcomputer Applications	3
	17

Second Semester	Semester Hours
RGT 1124 Clinical Education II	4
RGT 1223 Patient Care in Radiography	3
RGT 1423 Radiation Exposure II	3
RGT 1523 Radiographic Procedures II	3
SPT 1113 Oral Communications	3
	16

SUMMER TERM

RGT 1139 Clinical Education III	9
	9

SOPHOMORE YEAR

First Semester	Semester Hours
RGT 1613 Physics of Imaging Equipment	3
RGT 2132 Social & Legal Responsibility	2
RGT 2147 Clinical Ed. IV	7
RGT 2533 Radiographic Proc. III	3
Approved Soc./Behav. Science Elective	3
	18

Second Semester	Semester Hours
RGT 2157 Clinical Ed. V	7
RGT 2542 Radiographic Procedures IV	2
RGT 2912 Radiation Biology	2
RGT 2922 Radiographic Pathology	2
RGT 2932 Certification Fundamentals	2
Approved Humanities/Fine Arts Elective	3
	18

Completion Award: Associate in Applied Science Degree

PRACTICAL NURSING

Mrs. Brumfield, Advisor (Wesson Campus)
Mrs. Criswell, Advisor (Natchez Campus)
Mrs. Pearson, Advisor (Simpson County Center)

This is a one-year curriculum designed to provide the student with knowledge and skills necessary to function as a member of the health team in administering safe, effective nursing care. Students are exposed to a well-balanced program of scientific foundations to provide knowledge, skills and understanding needed to function as a practical nurse. Upon graduation the student will receive a certificate and be eligible to write the National Council Licensure Examination (NCLEX) for Practical Nurses.

Special admission requirements:

1. Transcript verifying high school graduation or G.E.D.
2. A Health Occupations application submitted to a career counselor.
3. A health form signed by a physician submitted to a career counselor.
4. A minimum ACT composite of 16 with a minimum of 12 in math and reading.
5. A minimum score of 10 in math and 12 in reading on the Test of Adult Basic Education.
6. Attend practical nursing orientation.
7. Cardio-Pulmonary Resuscitation Certification.

8. If accepted, all applicants must participate in drug and alcohol testing and a criminal history backgound check.
9. Applicants twenty-five (25) years of age and older will not be required to take the ACT if they have a minimum score of 12 on the Test of Adult Basic Education in Math and Reading.

FRESHMAN YEAR

First Semester	Semester Hours
PNV 1112 Basic Nutrition	2
PNV 1213 Body Structure & Function	3
PNV 1312 Growth & Development	2
PNV 1413 Geriatric Nursing	3
PNV 1425 Fundamentals of Nursing	5
PNV 1434 Fund/Nursing Lab/Clinical	4
	19

Second Semester	Semester Hours
PNV 1513 Pharmacology	3
PNV 1614 Medical/Surgical Nursing	4
PNV 1624 Medical/Surgical Lab/Clinical	4
PNV 1634 Alteration in Adult Health	4
PNV 1644 Alt. in Adult Health/Lab/Clinical	4
	19

SUMMER TERM

PNV 1716 Maternal-Child	6
PNV 1813 Psychiatric Concepts	3
PNV 1913 Nursing Transition	3
	12

Completion Award: Career Certificate
3 semesters

RESPIRATORY CARE PRACTITIONER TECHNOLOGY

Mr. Smith, Mr. Wilson, Advisors (Natchez Campus)

The Respiratory Care Practitioner Technology Program prepares the individual to become a Certified and Registered Respiratory Therapist. Respiratory Care Practitioners are responsible for initiating cardiopulmonary resuscitation along with the setup and monitoring of life support systems. In addition, Respiratory Care Practitioners provide treatment for heart and lung disorders by administering inhalation treatments, oxygen, and drugs under the direction of a physician.

Graduates of the Respiratory Care Practitioner Technology Program will receive an Associate in Applied Science Degree, and an Entry-Level Certificate and Advanced-Level Certificate. Graduates will be qualified to take the National Board for Respiratory Care examinations for Certified Respiratory Therapist (CRT) and Registered Respiratory Therapist (RRT).

The Respiratory Care Practitioner Technology program is accredited by the Committee on Accreditation for Respiratory Care, 1248 Harwood Road, Bedford, TX 76021-4244, (817) 283-2835 Phone.

Special Entrance Requirements are:

1. ACT recommended composite score of 19.
2. TABE reading and math scores, at least 12th grade level.

3. Completed Health Occupations application.
4. Completed Health Occupations health certificate signed by a medical doctor.
5. Interview by instructor and/or committee
6. Eight hours of clinical observation at a hospital-based Respiratory Care Department.
7. If accepted, all applicants must participate in drug and alcohol testing and a criminal history backgound check.

Prerequisites: Anatomy and Physiology I (Lecture & Lab) BIO 2513, BIO 2511
Anatomy and Physiology II (Lecture & Lab) BIO 2523, BIO 2521

FRESHMAN YEAR

First Semester	Semester Hours
RCT 1214 Respiratory Care Science	4
RCT 1223 Patient Assessment	3
RCT 1313 Cardiopulmonary A & P	3
RCT 1416 Respiratory Care Practitioner I	6
	16

Second Semester	Semester Hours
RCT 1424 Respiratory Care Practitioner II	4
RCT 1516 Clinical Practice I	6
RCT 1613 Respiratory Care Pharmacology	3
MAT 1233 Intermediate Algebra or MAT 1313 College Algebra	3
	16

SUMMER TERM

RCT 1322 Pulmonary Function Testing	2
RCT 1523 Clinical Practice II	3
ENG 1113 English Composition I	3
CSC 1113 Intro. to Computer Concepts or CSC 1123 Microcomputer Applications	3
	11

SOPHOMORE YEAR

First Semester	Semester Hours
RCT 2333 Cardiopulmonary Pathology	3
RCT 2434 Respiratory Care Practitioner III	4
RCT 2533 Clinical Practice III	3
RCT 2613 Neonatal/Pediatrics Mgt.	3
Approved Humanities/Fine Arts Elective	3
	16

Second Semester	Semester Hours
RCT 2546 Clinical Practice IV	6
RCT 2712 Respiratory Care Seminar	2
SPT 1113 Oral Communications	3
Approved Soc./Behav. Science Elective	3
	14

Completion Award: Associate in Applied Science Degree

WELDING

Mr. Irvin, Advisor (Wesson Campus)
Mr. Forman, Advisor (Natchez Campus)

This course is designed to prepare the student for employment and advancement in an occupation which requires knowledge and skills of welding. The student receives instruction in construction type welding, x-ray welding for shipbuilding, construction, maintenance and custom shop welding. Instruction will include a study of welding equipment and safety practices. The student is taught welding using various electrodes: shielded metal arc

welding, gas metal arc welding, oxyacetylene welding, gas tungsten arc welding, flux core arc welding, pipe welding, plasma arc cutting, oxyacetylene and carbon arc cutting.

FRESHMAN YEAR

First Semester	Semester Hours
WLV 1114 Shielded Metal Arc Welding	4
WLV 1124 Gas Metal Arc Welding	4
WLV 1171 Welding Inspect. & Testing	1
WLV 1314 Cutting Processes	4
WLV 1232 Drawing & Welding Symbols	2
AST 1113 Professional Dev. Skills	3
	18

Completion Award: Career Certificate
Level I – 1 semester

Second Semester	Semester Hours
WLV 1135 Gas Tungsten Arc Welding	5
WLV 1143 Flux Core Arc Welding	3
WLV 1153 Pipe Welding	3
WLV 1224 Shielded Metal Arc Welding II	4
AST 2143 Employment & Life Skills	3
	18

Completion Award: Career Certificate
Level II – 2 semesters

ACADEMIC COURSES

The academic courses offered by Copiah-Lincoln Community College follow the uniform course numbering system for public community/junior colleges in Mississippi. The numbers for university parallel courses carry four digits. The first digit indicates the year that the course is normally taught. Generally courses required or recommended for freshmen begin with a "1" and courses at the sophomore level begin with a "2". The last of the four digits indicates semester hours credit carried by the course. The second and third digits are used to separate courses within departments. The course descriptions are those adopted in the uniform numbering system and are equivalent to those courses offered at the same level at four-year institutions.

ACCOUNTING (ACC)

ACC 1213 Principles of Accounting I

A study of the basic financial accounting principles that relate to business. The topics to be covered include the accounting cycle, accounting systems for service and merchandising businesses, assets, liabilities, and equity accounting systems for service and merchandising enterprises; accounting concepts for sole proprietorships, partnerships, and corporations. Credit, three semester hours.

ACC 1223 Principles of Accounting II

A continuation of ACC 1213. The topics to be covered include managerial accounting concepts and internal business decision making; accounting systems for manufacturing operations; concepts for planning and controlling operations and decision-making; financial analysis for management use. Credit, three semester hours.

ART (ART)

ART 1113 Art Appreciation

A simple approach to the understanding of the visual arts (drawing, architecture, sculpture, painting, and graphics) on a conceptual basis. Three hours per week. Credit, three semester hours.

ART 1313 Drawing I

A study of basic principles of construction of visual forms. Emphasis on line, perspective, and shading. Use of black and white-media, pencil, charcoal. Six hours laboratory per week. Required of art majors. Credit, three semester hours.

ART 1323 Drawing II

A continuation of Drawing I, with more emphasis on various drawing media and an introduction to figure drawing, introduction to color dynamics and precision drawing as used in creative expression with an emphasis on composition. Six hours laboratory per week. Credit, three semester hours. Required of art majors. *(Prerequisite: ART 1313)*

ART 1433 Design I

To provide students with an understanding of the elements and principles of design to enable development of an informed, intuitive sense and a highly informed skills base/methodology involving black and white design problems which apply principles and elements of visual design. Six hours laboratory per week. Credit, three semester hours. Required of art majors.

ART 1443 Design II

To provide students with an understanding of color theory and applications of color and intuitive sense of seeing, mixing, and applying color and light to design problems. Six hours of laboratory per week. Credit, three semester hours. Required of art majors. *(Prerequisite: ART 1433 or special permission of the instructor)*

ART 1453 Three Dimensional Design

To provide students with an understanding of spatial form in three dimensions through the use of applied design elements and principles to studio problems in mixed media. Three hours lecture per week. Credit, three semester hours.

ART 1913 Art for Elementary Teachers

Designed for the needs of the elementary education student. Essentials of public school art; study of development of children's art; experiences with major forms of two dimensional art problems; experiences with a variety of media. Two hours of lecture and two hours of laboratory each week. Credit, three semester hours.

ART 2513 Painting I

Techniques used in painting watercolors, oils, pastels, or other media, emphasizing methods and materials in still-life and landscape pictures. Six hours laboratory per week. Credit, three semester hours.

ART 2523 Painting II

A continuation of Painting I emphasizing techniques used in advanced problems in different painting media. Six hours laboratory per week. Credit, three semester hours.

ART 2613 Ceramics I

A studio course designed to cover the making of pottery, from the building by hand or throwing on the potter's wheel to the application of ceramic glazes and the firing procedures, to produce finished ceramic ware. An appreciation of the ceramics of the past and present will be included. Six hours laboratory per week. Credit, three semester hours.

ART 2623 Ceramics II

A continuation of ART 2613 using more advanced techniques in construction and glazing of ceramic ware. Credit, three semester hours.

ART 2713 Art History I

A survey course of historical background of art forms from Prehistoric to Renaissance. Emphasis is on painting, architecture and sculpture as related to history. Credit, three semester hours.

ART 2723 Art History II

Renaissance to Twentieth Century. Special emphasis on modern expressions in fields of art. Credit, three semester hours.

BUSINESS ADMINISTRATION (BAD)

BAD 1113 Introduction to Business

This course includes an introduction to the major divisions of study that will be followed in succeeding business courses such as Business Organization, Management, Marketing, Finance, Accounting, Business Law, and other related courses. Three hours lecture per week. Credit, three semester hours.

BAD 2323 Business Statistics

An introduction to statistical methods of collecting, presenting, analyzing, and interpreting quantitative data for business management and control. Three hours lecture per week. Credit, three semester hours.

BAD 2413 Legal Environment of Business

An introduction to the fundamental principles of law as they relate to the basic legal problems of business transactions in our economy. The topics will include an introduction to law; law of contracts; agencies and employment; negotiable instruments and commercial papers. Three hours lecture per week. Credit, three semester hours.

BAD 2533 Business Management and Microcomputers

An introduction to the main microcomputer software packages used in business and to the components of an information system to include spreadsheets, database management, word processing, computerized accounting, data entry and retrieval, records management, and electronic communications. Three hours lecture per week. Credit, three semester hours.

BAD 2713 Principles of Real Estate

The course deals with the nature of the real estate market, types of ownership of property, contracts, methods of transferal of title, instruments used in transfers, title closing, financing, property management, insuring, and appraising. Three hours lecture per week. Credit, three semester hours.

BAD 2723 Real Estate Law

Designed to give the student a general background in the law of real property and the law of real estate brokerage. Three hours lecture per week. Credit, three semester hours.

BIOLOGY (BIO)

BIO 1111 Principles of Biology I, Lab

A laboratory course for non-science majors that contains selected experiments to illustrate the principles taught in Principles of Biology I. Two hours laboratory per week. Credit, one semester hour.

BIO 1113 Principles of Biology I

A lecture course for non-science majors that provides an introduction to the basic principles of modern biology, and their relevance to modern life. Emphasis is placed on the nature and history of scientific thought, basic biological chemistry, cell structure and processes, and genetics. Three hours lecture. Credit, three semester hours.

BIO 1121 Principles of Biology II, Lab

Selected experiments to illustrate the principles taught in Principles of Biology II. Two hours laboratory per week. Credit, one semester hour.

BIO 1123 Principles of Biology II

A lecture course for non-science majors that emphasizes the relationship of humans to their environment, classification of organisms, ecology and environmental concerns. Three hours lecture. Credit, three semester hours.

BIO 1131 General Biology I, Lab

A laboratory course for science majors that contains experiments and exercises that reinforce the principles introduced in BIO 1133 General Biology I, Lecture. Credit, one semester hour.

BIO 1133 General Biology I

A lecture course for science majors that includes study of the scientific method, chemistry relevant to biological systems, cell structure and physiology, cell processes including photosynthesis and cellular respiration, cell division, genetics and molecular genetics. Three hours lecture. Credit, three semester hours.

BIO 1141 General Biology, II Lab

A laboratory course for science majors that contains experiments and exercises that reinforce the principles introduced in BIO 1143 General Biology II, Lecture. Credit, one semester hour.

BIO 1143 General Biology II

A lecture course for science majors that reinforces concepts introduced in BIO 1133 General Biology I, Lecture, while emphasizing the diversity of life. Topics covered include adaptation by natural selection, classification, ecology, detailed consideration of each group of organisms and viruses, study of animals and plants including their basic anatomy and physiology. Three hours lecture. Credit, three semester hours.

BIO 1311 Botany I, Lab

A laboratory course that contains experiments and exercises that reinforce the principles introduced in BIO 1313 Botany I, Lecture. Credit, one semester hour.

BIO 1313 Botany I

A lecture course covering the representative groups of the plant kingdom, their anatomy, physiology, taxonomy, and economic importance. Three hours lecture. Credit, three semester hours.

BIO 1321 Botany II, Lab

A laboratory course that contains experiments and exercises that reinforce the principles introduced in BIO 1323 Botany II, Lecture. Credit, one semester hour.

BIO 1323 Botany II

A lecture course that emphasizes classification and identification of plants. Three hours lecture. Credit, three semester hours.

BIO 1511 Principles of Anatomy and Physiology I, Lab

For Allied Health Majors only. A laboratory course that contains experiments and exercises to reinforce the principles taught in Principles of Anatomy and Physiology I, Lecture. Credit, one semester hour.

BIO 1513 Principles of Anatomy and Physiology I

For Allied Health Majors only. A lecture course that provides an introduction to the anatomical and physiological study of the human body at the molecular, cellular, tissue, and organ systems. Organ systems covered in this course are the integumentary, muscular, skeletal, and nervous system. Credit, three semester hours.

BIO 1613 Nutrition

A lecture course covering the nutrients required for normal growth and prevention of major chronic diseases, and applied to the selection of food for ingestion, the metabolic process of digestion, assimilation, and absorption, and their applications for health care providers. Three hours lecture per week. Credit, three semester hours.

BIO 2313 Dendrology

A lecture course concerning the taxonomy, morphology, ecology, and identification of woody plants. Two hours lecture and two hours laboratory per week. Credit, three semester hours. *(Prerequisite: BIO 1314)*

BIO 2411 Zoology I, Lab

A laboratory course that contains experiments and exercises that reinforce the principles introduced in BIO 2413 Zoology, Lecture. Two hours laboratory per week. Credit, one semester hour.

BIO 2413 Zoology I

A lecture course that includes in-depth studies of phylogeny and classification systems, protozoa and major invertebrate phyla. Three hours lecture. Credit, three semester hours.

BIO 2511 Anatomy and Physiology I, Lab

A laboratory course that contains experiments and exercises that reinforce the principles introduced in BIO 2513 Anatomy and Physiology I, Lecture. Two hours laboratory per week. Credit, one semester hour.

BIO 2513 Anatomy and Physiology I, Lecture

A lecture course that covers the anatomical and physiological study of the human body as an integrated whole. The course includes detailed studies of biological principles; tissues; and the integumentary, skeletal, muscular and nervous systems. Credit, three semester hours. *(Prerequisite: ACT composite of 18 or higher or successful completion of a lower level BIO lecture/laboratory course.)*

BIO 2521 Anatomy and Physiology II, Lab

A laboratory course that contains experiments and exercises that reinforce the principles introduced in BIO 2523 Anatomy and Physiology II, Lecture. Two hours laboratory per week. Credit, one semester hour.

BIO 2523 Anatomy and Physiology II

A lecture course that includes detailed studies of the anatomy and physiology of the human special senses and the endocrine, circulatory, respiratory, digestive, and urinary systems, as well as reproduction and development. Three hours lecture per week. Credit, three semester hours. *(Prerequisite: BIO 2513)*

BIO 2921 Microbiology, Lab

A laboratory course devoted to lab safety and gaining hands-on experience in the areas of microscopy, culturing techniques (pure culture and isolation and media preparation), staining techniques, aseptic technique, diagnostic procedures and effectiveness of antimicrobial agents. Two hours laboratory per week. Credit, one semester hour.

BIO 2923 Microbiology

A lecture course providing a survey of the microbes (microscopic organisms) with emphasis on those affecting other forms of life, especially man. Three hours lecture per week. Credit, three semester hours. *(Prerequisite: ACT composite of 18 or higher or successful completion of CHE 1213/1211.)*

BIO 2961 Pathogenic Microbiology, Lab

A laboratory course that contains experiments to illustrate the principles taught in Pathogenic Microbiology. Four hours laboratory per week. Credit, one semester hour.

BIO 2963 Pathogenic Microbiology

A lecture course covering identification and culture methods for pathogenic bacteria. Three hours lecture. Credit, three semester hours. *(Prerequisite: BIO 2923)*

CHEMISTRY (CHE)

CHE 1113 General Chemistry Survey (Basic)

A basic chemistry lecture course that covers terminology, measurements, atomic structure, nomenclature, chemical equations and basic stoichiometry. (Does not satisfy core requirements in science and math majors). Three hours lecture per week. Credit, three semester hours.

CHE 1211 General Chemistry I, Lab

A laboratory course that contains experiments and exercises that reinforce the principles introduced in CHE 1213 General Chemistry I, Lecture. Three hours laboratory per week. Emphasis will be on laboratory experiments with a quantitative analytical approach. Credit, one semester hour.

CHE 1213 General Chemistry I

A lecture course that covers atomic and molecular structure, nomenclature and chemical formulas, chemical reactions, mole concept and stoichoimetry, bonding and gases. Three hours lecture. Credit, three semester hours. *(Prerequisite: Must have completed or be currently enrolled in College Algebra.)*

CHE 1221 General Chemistry II, Lab

A laboratory course that contains experiments and exercises that reinforce the principles introduced in CHE 1223 General Chemistry II, Lecture. Emphasis will be on semimicro qualitative analysis. Three hours laboratory per week. Credit, one semester hour,

CHE 1223 General Chemistry II

A lecture course that covers solutions, kinetics, equilibria, thermodynamics, acid-base chemistry, and electrochemistry. Three hours lecture. Credit, three semester hours. *(Prerequisite: CHE 1213)*

CHE 1311 Principles of Chemistry I, Lab

A laboratory course that contains experiments and exercises that reinforce the principles introduced in CHE 1313 Principles of Chemistry I, Lecture, Three hours laboratory per week. Credit, one semester hour.

CHE 1313 Principles of Chemistry I

A lecture course that emphasizes basic terminology, measurement, atomic structure, periodic table, chemical bonding, stoichiometry, energy and states of matter. Three hours lecture. Credit, three semester hours. *(Prerequisite: MAT 1203)*

CHE 2421 Organic Chemistry I, Lab

A laboratory course that acquaints students with important manipulations, procedures, and the preparation and study of organic compounds being introduced in CHE 2423 Organic Chemistry I, Lecture. Six hours laboratory per week. Microscale experimentation will be integrated with macroscale experimentation. Credit, one semester hour.

CHE 2423 Organic Chemistry I

A lecture course that covers carbon chemistry, bonding structure and behavior, aliphatic compounds, stereochemistry, and reaction mechanisms. Three hours lecture. Credit, three semester hours. *(Prerequisite: CHE 1223)*

CHE 2431 Organic Chemistry II, Lab
A laboratory course that acquaints students with important manipulations and procedures and the preparations and study of aromatic and complex organic compounds being introduced in CHE 2433 Organic Chemistry II, Lecture. Six hours laboratory per week. Credit, one semester hour.

CHE 2433 Organic Chemistry II
A lecture course that covers spectroscopy, aromatic compounds, carbonyl compounds and other complex compounds, with emphasis on reactions, reaction mechanisms, and nomenclature. Three hours lecture. Credit, three semester hours. *(Prerequisite: CHE 2423)*

COMMUNICATIONS (COM)

COM 1423 Introduction to Broadcasting
A historical overview of the development and operation of electronic and film media, including a brief survey of mass communication theory and effects research. Credit, three semester hours.

COM 1463 TV Production
Practical experience in production of television programs, the techniques of production programs and the techniques of production including camera, audio, lighting, staging, graphics and on-campus appearance. Credit, three semester hours.

COM 2463 Writing for the Electronic Media
An introductory course to teach the basic skills of broadcast writing, reporting and production. Credit, three semester hours.

COM 1511 Radio/TV Production Lab I
Lab experience in radio or television production. Credit, one semester hour.

COMPUTER SCIENCE (CSC)

CSC 1113 Introduction to Computer Concepts
A basic survey course that introduces advanced concepts, terminology, and theory of modern computers. Course includes an introduction to Microsoft Office 2003, Windows XP, Microsoft Internet Explorer, and an introduction to programming using Microsoft Visual Basic.NET. Three hours lecture/lab each week. Credit, three semester hours.

CSC 1123 Microcomputer Applications
This course is designed to introduce an advanced course to teach microcomputer applications that include Microsoft Office 2003 with a review of basic computer skills including file management and Windows XP. Topics include Word 2003, Excel 2003, Access 2003, and PowerPoint 2003. Three hours lecture/lab each week. Credit, three semester hours. *(Prerequisite: CSC 1113 highly recommended)*

CSC 1213 Visual Basic Programming I

This course is designed to introduce the writing of programs using the Microsoft Visual Basic.NET language. Topics include basic concepts and methods of object-oriented programming, fundamentals of the integrated development environment (IDE), creating the graphical user interface, setting properties, and writing code. Three hours lecture/lab each week. Credit, three semester hours.

CSC 1613 Computer Programming I

A continuation of programming using the Microsoft Visual Basic NET language. Students use the concepts and techniques developed in CSC 1213 to develop more complicated algorithms and projects. This course includes advanced topics such as exception handling, multithreading, files and streams, and web controls. Three hours lecture/lab each week. Credit, three semester hours. *(Prerequisite: CSC 1213)*

CSC 2133 Programming I with Microsoft Visual C#

An introduction to problem-solving methods and algorithm development using Microsoft Visual C#. Topics include basic concepts and methods of object-oriented programming, fundamentals of the integrated development environment (IDE), creating the graphical user interface, setting properties, and writing code. Three hours lecture/lab each week. Credit, three semester hours.

CSC 2143 Programming II with Visual C#

A continuation of programming using the Microsoft Visual C#. Students use the concepts and techniques developed in CSC 2133 to develop more complicated algorithms and projects. This course includes advanced topics such as exception handling, multitreading, files and streams, and web controls. Three hours lecture/lab each week. Credit, three semester hours. *(Prerequisite: CSC 2133)*

CRIMINAL JUSTICE (CRJ)

CRJ 1313 Introduction to Criminal Justice

A study of the history, development, and philosophy of law enforcement in a democratic society including an introduction to agencies involved in the administration of criminal justice as well as a career orientation. Three hours lecture each week. Credit, three semester hours.

CR3 1363 Introduction to Corrections

An overview of the correctional field, its origins, historical and philosophical background, development, current status, relationship with other facets of the criminal justice system and future prospects. Three hours lecture each week. Credit, three semester hours.

CRJ 1383 Criminology

A study of the nature and significance of criminal behavior including theories, statistics, trends, and programs concerning criminal behavior. Three hours lecture each week. Credit, three semester hours.

ECONOMICS (ECO)

ECO 2113 Principles of Economics I (Macroeconomics)

An introduction to macroeconomics. Topics to be covered include free enterprise principles, institutions, policies, monetary system, national income, employment, output, inflation, and business cycles. Three hours lecture per week. Credit, three semester hours.

ECO 2123 Principles of Economics II (Microeconomics)

A continuation of Economics 2113 with an introduction to microeconomics. Topics to be covered include an emphasis on price and production theory and international trade. Three hours lecture per week. Credit, three semester hours.

EDUCATION (EDU)

EDU 1311 Orientation

This course is designed to help the new college student adjust to college life. It includes a study of personal and social adjustments. It teaches effective study habits, reading methods, use of the library, note taking and report writing, and gives the student guidance in collegiate life. One hour lecture each week. Credit, one semester hour.

EDU 1413 Improvement of Study

A course in study skills that fosters insight and practice of study techniques needed to be effective in college level courses. Course content will include study methods, concentration and organizational skills, note taking and test taking strategies. Three hours lecture per week. Credit, three semester hours.

EDU 1423 College Study Skills

An advanced course in study skills that fosters insight and practice of critical reading skills and study techniques needed for efficient and effective perusal of college level courses, both graduate and undergraduate. Three hours lecture per week. Credit, three semester hours.

EMERGENCY MANAGEMENT SERVICES (EMS)

EMS 1113 Emergency Management Planning

This instructive and practicum course focuses on the preparation for and response to natural or man-made disasters. This course provides the opportunity for students to apply the concepts presented in mock tabletop and mass casualty experiences. Three hours lecture per week. Credit, three semester hours.

ENGINEERING (EGR)

EGR 2413 Engineering Mechanics

Equilibrium of point objects and extended objects in two and three dimensions using vector algebra. Distributed forces, structures, friction, and moments of inertia in three dimensions. Pre- or corequisite MAT 1613, and PHY 2313 or PHY 2414. Three hours lecture per week, Credit, three semester hours. *(Pre or Corequisite: MAT 1613 and PHY 2313 or PHY 2414)*

ENGLISH (ENG)

ENG 1103 Basic English

This course in writing stresses basic communication skills-writing of paragraphs, outlines, summaries and essays, general review of mechanics, and reading for ideas included. Three hours lecture per week. Institutional Credit, three semester hours.

ENG 1113 English Composition I

A study of grammar and composition, with emphasis on the sentence and the paragraph. Readings and frequent essays. Credit, three semester hours.

ENG 1123 English Composition II

A continuation of ENG 1113 with emphasis on the whole composition. Readings, essays and research paper required. Credit, three semester hours. *(Prerequisite: A passing grade in English 1113)*

ENG 1203 Intermediate English

A continuation of ENG 1103. Three hours lecture per week. Institutional Credit, three semester hours.

ENG 2133 Creative Writing I

Writing the poem, the short story, the essay, and the play. Consent of the instructor required. Credit, three semester hours.

ENG 2143 Creative Writing II

A continuation of ENG 2133, Credit, three semester hours. *(Prerequisite: six semester hours in Freshman Composition)*

ENG 2153 Traditional Grammar

Primarily for elementary education majors, this course focuses on English fundamentals. Beginning with parts of speech, it covers basic sentence patterns, pronouns, troublesome verbs, subject-verb agreement, spelling, diction, punctuation and mechanics all the aspects of traditional grammar that the elementary teacher may encounter in teaching language skills for children. Three hours lecture per week. Credit, three semester hours.

ENG 2223 American Literature I

Representative prose and poetry of the United States from Colonial beginnings through Walt Whitman. Three hours lecture per week. Credit, three semester hours. *(Pre-requisite: six semester hours in Freshman Composition)*

ENG 2233 American Literature II

Representative prose and poetry of the United States from Walt Whitman to the present. Three hours lecture per week. Credit, three semester hours. *(Prerequisite: six semester hours in Freshman Composition)*

ENG 2323 English Literature I

A survey of English Literature from Beowulf through the Age of Neo-Classicism. Three hours lecture per week. Credit, three semester hours. *(Prerequisite: six semester hours in Freshman Composition)*

ENG 2333 English Literature II

A survey of English Literature from the Age of Romanticism to the present time. Three hours lecture per week. Credit, three semester hours. *(Prerequisite: six semester hours in Freshman Composition)*

ENG 2423 World Literature I

Selected writings of the Orient, Greece, Rome, and Medieval Europe. Three hours lecture per week. Credit, three semester hours. *(Prerequisite: six semester hours in Freshman Composition)*

ENG 2433 World Literature II

A continuation of ENG 2423. Selected European writings from the Renaissance to the present. Three hours lecture per week. Credit, three semester hours. *(Prerequisite: six semester hours in Freshman Composition)*

ENG 2513 African-American Literature I

A survey of African-American literature from the slave narrative and oral tradition to the Harlem Renaissance. Emphasis is placed on the impact of African culture present in the literature of that period. Three lectures per week. Credit, three semester hours. *(Prerequisite: six semester hours in Freshman Composition)*

ENG 2523 African-American Literature II

A survey of African-American literature from the Harlem Renaissance to the present. Students will study the writings of African-American authors from Langston Hughes to Toni Morrison. Three lectures per week. Credit, three semester hours. *(Prerequisite: six semester hours in Freshman Composition)*

ENG 2923 Professional Writing

A course designed for students who are interested in writing as a marketable skill and in writing as a profession. Special emphasis is given to meeting specific publishing requirements. The major focus is on giving individualized direction in creative writing, such as novels, short stories, poems, plays, television scripts, and magazine articles. Three hours workshop sessions per week. Credit, three semester hours.

EDUCATIONAL PSYCHOLOGY (EPY)

EPY 2513 Child Psychology

A course which deals with the various aspects of human growth and development. Problems studies include physical, mental, social and emotional development from infancy through preadolescence. Special attention is given to the implications for education. Three hours lecture per week. Credit, three semester hours.

EPY 2533 Human Growth and Development

A study of the growth and development of the human organism from conception through old age to death. Topics include changes in abilities and interests, social and emotional adjustments of each maturity level, and implications of growth and development to health professionals and others who work with people. Three hours lecture per week. Credit, three semester hours.

FAMILY AND CONSUMER SCIENCE (FCS)

FCS 1253 Nutrition in Health Care

A study of nutrients required for normal growth and diet therapy, including the selection of foods for ingestion, digestion, assimilation, and absorption. There is a special emphasis on nutrition-related illnesses and their prevention. This course is designed for nursing and other allied health students. Three hours lecture per week. Credit, three semester hours.

GEOGRAPHY (GEO)

GEO 1113 World Geography

A regional survey of the basic geographic features and major new developments of the nations of the world. Credit, three semester hours.

GRAPHICS AND DRAWING (GRA)

GRA 1113 Engineering Drawing I

The use of instruments, geometric construction, orthographic projections, sectional views of lettering, instrumental drawing, point, line, plane identities, first and second auxiliaries, computer assisted design and drafting using personal computers. One hour lecture and five hours laboratory per week. Credit, three semester hours.

GRA 1143 Graphic Communications

Orthographic projections, multi-view projections, blue print reading, general use of instruments, understanding basic lines, points, planes and identities, lettering theory of projection drawing, technical communication through orthographic auxiliary and oblique vision. Instruction will include basic computer-aided design. One hour lecture and four hours lab. Credit, three semester hours.

HISTORY (HIS)

HIS 1163 World Civilization I

A survey of man's struggle for civilization from early times through the Protestant Reformation in the 16th Century. Covers all major areas of the globe with all receiving appropriate attention. Credit, three semester hours.

HIS 1173 World Civilization II

A continuation of HIS 1163 from the Age of Absolutism through a survey of Modern World Problems. Emphasis again placed, as appropriate, on all areas of the world. Credit, three semester hours.

HIS 2213 American (U.S.) History I

A survey of U.S. history from the period of discovery and exploration through Reconstruction. Three hours per week. Credit, three semester hours.

HIS 2223 American (U.S.) History II

A survey of U.S. history from Reconstruction to the present. Three hours per week. Credit, three semester hours.

HEALTH, PHYSICAL EDUCATION AND RECREATION (HPR)

HPR 1111 General Activities I

A course designed to give students a modern concept of physical education and recreation by developing body skills. It stresses the essentials of cardiovascular efficiency, muscle strength and endurance, body composition, and flexibility through individual and team sports and varied exercises. It is divided into units that coincide with the school term. Two hours per week. Credit, one semester hour.

HPR 1121 General Activities II

A course designed to give students a modern concept of physical education and recreation by developing body skills. It includes individual and team sports, rhythms and recreational activities and is divided into units that coincide with the school term. Two hours per week. Credit, one semester hour.

HPR 1131 Varsity Sports I

Participation in varsity sport. Credit, one semester hour.

HPR 1141 Varsity Sports II

Participation in varsity sport. Credit, one semester hour.

HPR 1213 Personal and Community Health

Application of principles and practices of healthful living to the individual and community; major health problems and the mutual responsibilities of home, school and health agencies. Three hours per week. Credit, three semester hours.

HPR 1313 Introduction to Health, Physical Education & Recreation

Introduction to the objectives, literature, and organizations of the profession. Analysis of successful teaching with discussion of the responsibilities and opportunity of professional personnel. Orientation of students to opportunities in the field. Three hours per week. Credit, three semester hours.

HPR 1551 Fitness & Conditioning Training I

Lecture and practice in fitness conditioning and body mechanics. One hour lecture per week. Credit, one semester hour.

HPR 1561 Fitness & Conditioning Training II

Lecture and practice in fitness conditioning and body mechanics. One hour lecture per week. Credit, one semester hour.

HPR 1751 Nutrition and Weight Control

A survey course designed to expose the student to the importance and significance of nutrition in health and physical education. One hour lecture per week. Credit, one semester hour.

HPR I 761 Wellness and Weight Control

A survey course that places emphasis on the various aspects of wellness and their relationship to weight control and therapeutic exercise. A study of the relationship between the various lifestyle components and levels of wellness is included. Two meetings per week. Credit, one semester hour.

HPR 2111 General Activities III

A course designed to give students a modern concept of physical education and recreations by developing body skills. It includes individual and team sports, rhythms and recreational activities and is divided into units that coincide with the school term. Two hours per week. Credit, one semester hour.

HPR 2121 General Activities IV

A course designed to give students a modern concept of physical education and recreations by developing body skills. It includes individual and team sports, rhythms and recreational activities and is divided into units that coincide with the school term. Two hours per week. Credit, one semester hour.

HPR 2131 Varsity Sports Ill

Participation in varsity sport. Credit, one semester hour.

HPR 2141 Varsity Sports IV

Participation in varsity sport. Credit, one semester hour.

HPR 2213 First Aid and Personal Safety

Instruction and practice in methods prescribed in the American Red Cross standard and advanced courses. Three hours lecture per week. Credit, three semester hours.

HER 2443 Athletic Training and Treatment of Injuries

A practical study of safety and first aid, taping, bandaging, and use of massage, and the uses of heat, light, and water in the treatment arid prevention of injuries; conditioning of athletes as to diet, rest, work, and proper methods of procedures in training for sports. Credit, three semester hours.

HUMANITIES (HUM)

HUM 1113 Humanities

A humanistic approach to man's creative achievements in art, literature, music, and philosophy in western civilization. This course consists of a tour studying the culture of European man. Students who complete the tour and the instructional requirements earn three semester hours credit as a Humanities elective.

HUM 1911 Honors Colloquium Forum I

Students select a group project of their own choosing, but with faculty approval, that will promote positive change or contribution to the college or community. They will produce a written proposal of their project and the course of action by which it will be carried out. They will then have the opportunity to present their proposal to the school administrators at the end of the semester. Admission is by invitation only. Credit, one semester hour.

HUM 1913 PTK Leadership Course

Students explore the honors topic chosen each year by Phi Theta Kappa. The course includes research, lecture and discussion. A short paper is required. One hour lecture per week. Credit, three semester hours.

HUM 1921 Honors Colloquium Forum II

Elective credit will be given to team members participating in the annual Ole Miss Scholars Bowl Competition. Two hours laboratory per week. Credit, one semester hour.

HUM 2911 Honors Colloquium Forum III

A continuation of HUM 1921.

JOURNALISM (JOU)

JOU 1111 College Publications I

A laboratory course designed to give practical experience in working with college newspaper and yearbook production. News, feature, editorial writing, makeup and layout, editing, advertising and photography will be emphasized according to student need. Two hours laboratory per week. Credit, one semester hour,

JOU 1121 College Publications II

A continuation of JOU 1111. Two hours per week. Credit, one semester hour.

JOU 1313 Principles of Journalism I

Introductory journalism, news reporting, construction of the news story, sources, and the types and methods of handling elementary study of typography and headline writing. Typing is recommended. Two hours lecture and two hours lab per week. Credit, three semester hours.

JOU 1323 Principles of Journalism II

The preparation of advertising copy and layouts for newspapers, agencies, and retail advertising along with basic newspaper layout and design. Two hours lecture and two hours lab per week. Credit, three semester hours. *(Prerequisite: JOU 1313)*

JOU 2111 College Publications III

Laboratory work will include coverage of news events on campus, photography, sports writing, and editorial writing. Advancement in skills of headline writing, copy editing, and makeup design will also be stressed. Two hours per week. Credit, one semester hour.

JOU 2121 College Publications IV

Laboratory work will include coverage of news events on campus, photography, and editorial writing. Advancement in skills in headline writing, copy editing, and makeup design will be stressed. Two hours per week. Credit, one semester hour.

MATHEMATICS (MAT)

MAT 1103 Basic Math

A course designed for those students whose background and orientation test scores indicate a need for additional skills in basic arithmetic and introductory algebra. The course will include the topics of fractions, decimals, percentages, and verbal problems. Institutional Credit, three semester hours.

MAT 1203 Elementary Algebra

A course in algebra to include signed numbers, first degree equations, products and factors, fractions, and solutions of two equations and two variables. Three hours lecture per week. Institutional Credit, three semester hours.

MAT 1233 Intermediate Algebra

A course designed for students whose qualifications are deficient for college algebra or technical math. Topics include algebraic operations on polynomials, algebraic factoring fractions, equations and inequalities, graphs, exponents and radicals. Three hours lecture per week. Credit, three semester hours. *(Prerequisite: ACT Math score of 16 - 18 or successful completion of MAT 1203)*

MAT 1313 College Algebra

A course which includes equations and inequalities, functions and their graphs, polynomials and rational functions, exponential and logarithmic functions, systems of equations and inequalities, complex numbers, radicals, matrices and determinants, and conic sections, Three hours lecture per week. Credit, three semester hours. *(Prerequisite: ACT Math score of 19 or above or successful completion of MAT 1233)*

MAT 1323 Trigonometry

Topics in this course include positive and negative angles, trigonometric functions, radian measure, identities, solution of triangle, inverse function, graphs, trigonometric equations. Additional topics include complex numbers and polar coordinates. Three hours lecture per week. Credit, three semester hours. *(Prerequisite: MAT 1313)*

MAT 1513 Business Calculus

A study of algebraic and some transcendental functions, solutions of systems of equations, limits, continuity, derivatives, and business applications. Three hours lecture per week. Credit, three semester hours. *(Prerequisite: MAT 1313)*

MAT 1613 Calculus I

Coordinate systems; basic theorems of analytics; functions; limits; the derivative; the integral differentiation integration of algebraic functions; applications. Three hours lecture per week. Credit, three semester hours. *(Prerequisite: MAT 1313 and MAT 1323 or high school advanced mathematics with ACT Math Score of 26 or above)*

MAT 1623 Calculus II

Differentiation and integration of transcendental functions; the definite integral; methods of integration; applications. Three hours lecture per week. Credit, three semester hours. *(Prerequisite: MAT 1613)*

MAT 1723 The Real Number System

Structure and properties of the real number systems of arithmetic. Designed for students preparing to teach in the elementary school. Three hours lecture per week. Credit, three semester hours. *(Prerequisite: MAT 1313)*

MAT 1733 Geometry, Measurement, and Probability

Basic ideas and structure of algebra; intuitive foundations of geometry; basic concepts of measurements, and probability. (For Elementary and Special Education majors.) Three hours lecture per week. Credit, three semester hours.

MAT 1743 Problem Solving with Real Numbers

Proportions, percent problems, probability, counting principles, statistics. (For Elementary and Special Education majors.) Three hours lecture per week. Credit, three semester hours.

MAT 2323 Statistics

Introduction to statistical methods of collecting, presenting, analyzing, and interpreting quantitative data in a variety of fields. Three hours lecture per week. Credit, three semester hours. *(Prerequisite: MAT 1313)*

MAT 2613 Calculus III

Solid analytics; vectors; improper integrals; line integration. Three hours lecture per week. Credit, three semester hours. *(Prerequisite: MAT 1623)*

MAT 2623 Calculus IV

Infinite series; partial differentiation; multiple integrals. Three hours lecture per week. Credit, three semester hours, *(Prerequisite: MAT 2613)*

MAT 2913 Differential Equations

Solution of first and higher order differential equations; existence theorems; solution by series; and application to problems in geometry, physics and chemistry and an introduction to the Laplace transform. Three hours lecture per week. Credit, three semester hours. *(Prerequisite: MAT 1623)*

MODERN AND FOREIGN LANGUAGE (MFL)

MFL 1113 French I

A course designed to develop basic language skills; speaking, reading, and writing. Three hours lecture per week. Credit, three semester hours.

MFL 1123 French II

A course that is a continuation of French I, employing special drills on verb forms and uses, as well as idiomatic vocabulary, using oral and written exercises. Three hours lecture per week. Credit, three semester hours.

MFL 1213 Spanish I

This course is designed to develop basic language skills: reading, writing, and speaking. Three hours lecture per week. Credit, three semester hours.

MFL 1223 Spanish II

A continuation of MFL 1213. Special attention is given to irregular verbs and the subjunctive mood. Three hours lecture per week. Credit, three semester hours.

MFL 2213 Spanish III

This course serves as a continuation of MFL 1223 and is designed to further develop the acquisition of oral proficiency through vocabulary drills, grammar exercises, readings, and oral and cultural activities. Three hours lecture per week. Credit, three semester hours. *(Prerequisite: MFL 1223 or instructor's approval)*

MFL 2223 Spanish IV

A continuation of MFL 2213. Three hours lecture per week. Credit, three semester hours.

MFL 2243 Spanish Conversation I

Special emphasis is placed upon pronunciation and conversation, with some grammar included. Specialized variations of this course exist. Credit, three semester hours.

MFL 2253 Spanish Conversation II

A continuation of MFL 2243. Credit, three semester hours.

MFL 2613 Foreign Language Study Abroad

This course is a study abroad approach to learning the language and culture of a particular country. Credit, three semester hours.

APPLIED MUSIC (MUA)

(Voice, Piano, Guitar, Woodwinds, Brass and Percussion)

All music majors desiring enrollment in Applied Music course must audition prior to registration so that the proper course numbers can be assigned. Applied Music courses may be scheduled for elective credit by non-music majors at the discretion of the instructor. One hour practice is required daily for each Applied Music hour credit.

MUA 1111, 1121, 2111, 2121 Class Brass I, II, III, & IV
Credit, one semester hour each,
1141, 1151, 2141, 2151 Brass I, II, III, & IV
Credit, one semester hour each.
1172, 1182, 2172, 2182 Brass I, II, III, & IV
Credit, two semester hours each.
1173, 1183, 2173, 2183 Brass I, II, III, & IV
Credit, three semester hours each.

MUA 1211, 1221, 2211,2221 Class Guitar I, II, III, & IV
Credit, one semester hour each.
1241, 1251, 2241, 2251 Guitar I, II, III, & IV
Credit, one semester hour each.
1272, 1282, 2272, 2282 Guitar I, II, III, & IV
Credit, two semester hours each.
1273, 1283, 2273, 2283 Guitar I, II, III, & IV
Credit, three semester hours each.

MUA 1411, 1421, 2411, 2421 Class Percussion I, II, III, & IV
Credit, one semester hour each.
1441, 1451, 2441, 2451 Percussion I, II, III, & IV
Credit, one semester hour each.
1472, 1482, 2472, 2482 Percussion I, II, III, & IV
Credit, two semester hours each.
1473, 1483, 2473, 2483 Percussion I, II, III, & IV
Credit, three semester hours each.

MUA 1511, 1521, 2511,2521 Class Piano I, II, III, & IV
Credit, one semester hour each.
1541, 1551, 2541, 2551 Piano I, II, III, & IV
Credit, one semester hour each.
1572, 1582, 2572, 2582 Piano I, II, III, & IV
Credit, two semester hours each.
1573, 1583, 2573, 2583 Piano I, II, III, & IV
Credit, three semester hours each.

MUA 1711, 1721, 2711, 2721 Class Voice I, II, III, & IV
Credit, one semester hour each,

1741, 1751, 2741, 2751 Voice I, II, III & IV
Credit, one semester hour each.

1772, 1782, 2772, 2782 Voice I, II, III, & IV
Credit, two semester hours each.

1773, 1783, 2773, 2783 Voice I, II, III, & IV
Credit, three semester hours each.

MUA 1811, 1821, 2811, 2821 Class Woodwinds I, II, III, & IV
Credit, one semester hour each.

1841, 1851, 2841, 2851 Woodwinds I, II, III, & IV
Credit, one semester hour each.

1872, 1882, 2872, 2882 Woodwinds I, II, III, & IV
Credit, two semester hours each.

1873, 1883, 2873. 2883 Woodwinds I, II, III, & IV
Credit, three semester hours each,

MUSIC ORGANIZATIONS (MUO)

MUO 1111, 1121, 2111, 2121 Band I, II, III, IV
Fundamentals of the marching and concert band. Five laboratory hours per week. Credit, one semester hour each. (Wesson Campus) *(Prerequisite: Consent of instructor)*

MUO 1141, 1151, 2141, 2151 Small Instrumental Groups I, II, III, IV
Groups less than marching or concert band size. Groups such as brass ensembles, percussion ensembles, woodwind ensembles, guitar ensembles, etc. Participation by audition or consent of director. Credit, one semester hour each. (Wesson Campus)

MUO 1171, 1181, 2171, 2181 Jazz Ensemble I, II, III, IV
Study and performance of jazz, swing, and popular literature. Credit, one semester hour each. (Wesson Campus) *(Prerequisite: consent of instructor)*

MUO 1211, 1221, 2211, 2221 Choir I, II, III, IV
Membership with consent of instructor. The performing group for the vocal department makes numerous appearances during the year, both on the campus and throughout the state. Four laboratory hours per week. Credit, one semester hour each, (Wesson Campus)

MUO 1241, 1251, 2241, 2251 Small Singing Groups I, II, III, IV
Groups less than concert choir size, such as show choirs (Sojourners), chamber choirs (Ambassadors), or other small vocal ensembles, Membership by auditions. Credit, one semester hour each. (Wesson Campus)

MUSIC FOUNDATIONS (MUS)

(Education, History, Literature and Theory)

MUS 1113 Music Appreciation (Non-Majors)

A listening course designed to give the student, through aural perception, understanding and appreciation of music as a moving force in Western Culture. Three hours lecture per week. Credit, three semester hours.

MUS 1123 Music Survey (Majors)

A listening course designed to acquaint the music major with a broad overview of musical style and repertoire from antiquity to the present. Three hours lecture per week. Credit, three semester hours.

MUS 1133 Fundamentals of Music

Provides the student with basic knowledge of notations, scales, keys, rhythm, intervals, triads, and their inversions. Three hours lecture per week. Credit, three semester hours.

MUS 1211 Music Theory I, Lab

Prerequisite: Same as Music Theory I. Laboratory activities will center on developing listening, playing, and singing skills with major scales and cords, intervals up to a perfect fifth and primary chords. Sight-singing and playing while singing will also be emphasized. Other activities will include taking stepwise melodic dictation and rhythmic dictation in a simple time.

MUS 1213 Music Theory I

Recognition and part writing. Diatonic intervals, major and minor triads, rhythmic and melodic patterns. Correlated keyboard harmony and dictation. Sight singing in bass and treble clefs. Three hours lecture and one laboratory hour per week. Credit, three semester hours.

MUS 1221 Music Theory II, Lab

Prerequisite: Minimum grade of "C" in MUS 1211. Laboratory activities will center on developing listening, playing, and singing skills using all melodic intervals within the octave and all diatonic chords in a harmonic setting. Other activities will include taking melodic dictation including compound time. Sight-singing and playing while singing will be emphasized.

MUS 1223 Music Theory II

A continuation of MUS 1213. Three hours lecture and one laboratory hour per week. Credit, three semester hours.

MUS 1911 Recital Class I

Required performance of solo and ensemble literature by students majoring in music. Attendance at departmentally approved musical performances per semester also required. All Music Majors and Minors enrolled in an applied music course for two (2) or three (3) credit hours must enroll in Recital Hour for one (1) hour credit.

MUS 1921 Recital Class II
A continuation on MUS 1911.

MUS 2213 Music Theory III
A continuation of MUS 2214. Three hours lecture and one laboratory hour per week. Credit, three semester hours.

MUS 2211 Music Theory III, Lab
Prerequisite: Minimum grade of "C" in MUS 1221. Laboratory activities will center on developing listening, playing, and singing skills utilizing major, minor, chromatic pentatonic and whole-tone scales as well as all modes. Also included will be practice with harmonic intervals and seventh chord. Sight-singing and playing while singing will be emphasized, as will harmonic dictation using all chord positions.

MUS 2223 Music Theory IV
A continuation of MUS 2213. Three hours lecture and one laboratory hour per week. Credit, three semester hours.

MUS 2221 Music Theory IV, Lab
Prerequisite: Minimum grade of "C" in MUS 2211. Laboratory activities will center on developing singing, playing, and listening skills which include harmonic and melodic modulations as well as secondary dominants. Emphasis will be placed on melodic and rhythmic sight reading and playing from a "lead-sheet".

MUS 2513 Music for Elementary Children
A study of the fundamentals of music, sight reading and terminology. Three hours lecture per week. Credit, three semester hours.

MUS 2911 Recital Class III
A continuation of MUS 1921.

MUS 2921 Recital Class IV
A continuation of MUS 2911.

ASSOCIATE DEGREE NURSING (NSG)

NSG 1113 Pharmacology
A didactic course that focuses on major drug groups and fundamental principles of Pharmacotherapeutics. Emphasis is placed on the nursing aspect of medication administration, including the nursing process, client teaching, legal and cultural considerations. Credit, three semester hours. *(Prerequisites: Admission to the ADN Program, completion of ADN prerequisites. Corequisite: NSG 1119)*

NSG 1119 Fundamentals of Nursing
A didactic and clinical course that introduces the learner to the basics of nursing theory including the nursing process, health assessment, and selected nursing skills. Physiological, psychosocial, developmental, and ethnic-cultural factors are introduced and examined.

Learners begin to utilize and apply these concepts and theories into the practice of nursing in a variety of structured settings. This course also introduces the functions and roles of the associate degree nurse within the nursing profession and health care delivery system. Credit, nine semester hours, *(Prerequisites: Admission to the ADN program, completion of ADN prerequisites. Corequisite: NSG 1113)*

NSG 1219 Medical-Surgical Nursing I

A didactic and clinical course that focuses on the holistic care of medical-surgical clients with acute and chronic health alterations. Emphasis is placed on the synthesis of relevant theories, concepts and principles from nursing, social, behavioral, and natural sciences when making nursing judgments. Learners utilize the nursing process to plan nursing actions to assist medical-surgical clients to maximize their potential for wellness. Physiological, psychosocial, developmental, and ethnic-cultural factors are examined. This course is also designed to enhance professional knowledge and understanding of the functions and roles of the associate degree nurse within medical-surgical and selected community settings. Selected clinical experiences are provided within the environment of hospital based and community settings. Credit, nine semester hours. *(Prerequisites: NSG 1113, NSG 1119)*

NSG 1953 Nursing Externship

A nursing elective course that provides the learner with additional opportunity to enhance knowledge and skills in the practice of nursing while under the direct supervision of a registered nurse preceptor. Affiliating hospitals provide preceptors along with monetary compensation for the learner during the summer externship program. Credit, three semester hours. *(Prerequisites: NSG 1113, NSG 1119, NSG 1219)*

NSG 2316 Maternal-Newborn Nursing

A didactic and clinical course designed to assist the learner to develop the knowledge and skills necessary to meet the needs of the child bearing family. Physiological, psychological, sociological, moral, ethical, legal, developmental, and ethnic-cultural factors involved in maternal-newborn nursing are emphasized. The learner is required to utilize critical thinking skills when applying the nursing process to the prioritization of care for members of the childbearing family. Selected clinical experiences are provided at a variety of community agencies. Credit, six semester hours. *(Prerequisites: NSG 1113, NSG 1119, NSG 1219, EPY 2533. Corequisite: NSG 2326.*

NSG 2326 Nursing Care and the Pediatric Client

A didactic and clinical course. This course is designed to provide the learner with the knowledge and experience related to the nursing care of the pediatric client (birth through adolescence). Theories of development and content related to the various life stages of this age group within the context of the family will be considered. Content also includes the role of the associate degree nurse in caring for the pediatric client with common health problems along the wellness-illness continuum considering moral, ethical, and legal issues. Clinical experiences will be planned to enhance learning and will include community resources related to the pediatric client. Credit, six semester hours. *(Prerequisites: NSG 1113, NSG 1119, NSG 1219, EPY 2533. Corequisite: NSG 2316)*

NSG 2414 Psychiatric Mental Health Nursing

A didactic and clinical course that focuses on the holistic care of clients experiencing mental health alterations in varying degrees along the health continuum. Emphasis is placed on the synthesis of relevant theories, concepts and principles from nursing, social, behavioral, and natural sciences when making nursing judgments. Learners are required to utilize critical thinking to develop therapeutic nursing interventions to assist psychiatric mental health clients to maintain their dignity and rights while maximizing their potential toward wellness. This course is also designed to enhance professional knowledge and understanding of the functions and roles of the associate degree nurse within mental health settings. Content includes a variety of components including moral/ethical/legal issues that impact nursing care, interdisciplinary collaboration, and empowered nursing practice when providing care to psychiatric mental health clients. Selected clinical experiences are provided within the environment of inpatient, outpatient, and community settings. Credit, four semester hours. *(Prerequisites: NSG 1113, NSG 1119, NSG 1219, NSG 2316, NSG 2326. Corequisite: NSG 2426)*

NSG 2426 Medical Surgical Nursing 11

A didactic and clinical course that focuses on the holistic care of medical-surgical clients of varying acuity levels: those with recurring health problems, those who are critically ill and in need of specialized care, and those in need of emergency care. Emphasis is placed on the synthesis of relevant theories, concepts and principles from nursing, social, behavioral, and natural sciences when making nursing judgments. Learners are required to utilize the nursing process to assist medical-surgical clients to maintain their dignity and rights while maximizing their potential for wellness within their physiological, psychosocial, and ethnic-cultural environments. This course is also designed to enhance professional knowledge and understanding of the functions and roles of the associate degree nurse candidate. Content includes a variety of components including management and delegation, role identity, successful role transition, teaching/learning, use of technology, moral/ethical/legal issues impacting nursing care, interdisciplinary collaboration, and empowered nursing practice. Selected clinical experiences are provided within the environment of various structure health care delivery settings. Credit, six semester hours. *(Prerequisites: NSG 1113, NSG 1119, NSG 1219, NSG 2316, NSG 2326. Corequisite: NSG 2414)*

NSG 2432 NCLEX Preparation

This nursing elective course is designed to prepare learners to take the National Council Licensure Examination for Registered Nurses (NCLEX-RN). Content includes critical thinking activities, test-taking strategies, and review of selected nursing core content, Credit, two semester hours. *(Prerequisites: NSG 1113, NSG 1119, NSG 1219, NSG 2316, NSG 2326. Corequisites: NSG 2414, NSG 2426)*

PHILOSOPHY AND BIBLE (PHI)

PHI 1113 Old Testament Survey

A study of the Old Testament covering the recorded events prior to Abraham and the history of the Hebrew nation as revealed in the books of history, prophecy and poetry. Three hours lecture per week. Credit, three semester hours.

PHI 1133 New Testament Survey

A study of the New Testament covering the life of Christ and the establishment of the early church as presented in the Gospels, Acts and the other New Testament books. Three hours lecture per week. Credit, three semester hours.

PHYSICS (PHY)

PHY 1113 Introduction to Astronomy

A lecture course that includes surveys of the solar system, our galaxy, and the universe. Three hours lecture per week. Credit, three semester hours.

PHY 1213 Survey of Physics

A lecture course covering the concepts of mechanics, sound, light fluids, and waves. Non-calculus based. Three hours lecture per week. Credit, three semester hours.

PHY 2241 Physical Science Survey I, Lab

A laboratory course that contains experiments in areas covered in Physical Science Survey I.

PHY 2243 Physical Science Survey I

A lecture course that includes studies of measurements and units, electricity, mechanics, heat, sound, light, and astronomy. Three hours lecture per week. Credit, three semester hours.

PHY 2251 Physical Science Survey II, Lab

A laboratory course that contains experiments in areas covered in Physical Science Survey II.

PHY 2253 Physical Science Survey II

A lecture course that includes studies of chemistry, geology and meteorology. Three hours lecture per week. Credit, three semester hours.

PHY 2313 Engineering Physics I

A lecture course covering mechanics, conservation laws, heat, sound, electricity, magnetism, and waves. This is a calculus-based course primarily for engineering, science, and mathematics majors. Two hours lecture and two hours laboratory per week. Credit, three semester hours. *(Pre or corequisite MAT 1613)*

PHY 2323 Engineering Physics II

A lecture course covering magnetism, electricity, optics, and gravity. This is a calculus-based course primarily for engineering, science, and mathematics majors. Credit, three semester hours. *(Pre or corequisite MAT 1623)*

PRY 2333 Engineering Physics III

A lecture course covering harmonic motion, waves, optics, electronics, relativity, and quantum physics. This is a calculus-based course primarily for engineering, science, and mathematics majors. Two hours lecture and two hours laboratory per week. Credit, three semester hours. *(MAT 2613 and MAT 2913 highly recommended)*

PHY 2411 General Physics I, Lab

A laboratory course that contains experiments and exercises that reinforce the principles introduced in PHY 2413 General Physics I, Lecture. Two hours laboratory per week. Credit, one semester hour.

PHY 2413 General Physics I

A lecture course covering mechanics, heat, waves, and sound. This is a non-calculus based course primarily for pre-professional majors. Three hours lecture and two hours laboratory per week. Credit, three semester hours. *(Pre or corequisite MAT 1313, MAT 1323 is highly recommended)*

PRY 2421 General Physics II, Lab

A laboratory course that contains experiments and exercises that reinforce the principles introduced in PHY 2423 General Physics II, Lecture. Two hours laboratory per week. Credit, one semester hour,

PHY 2423 General Physics II

A lecture course covering electricity, magnetism, optics, and modem physics. This is a non-calculus based course primarily for pre-professional majors. Labs associated wit this course contain experiments and exercises that reinforce the principles introduced in lecture classes. Three hours lecture. Credit, three semester hours.

POLITICAL SCIENCE (PSC)

PSC 1113 American National Government

A survey of the organization, political aspects of and basis for American Government. Three hours lecture per week. Credit, three semester hours.

PSC 1123 American State and Local Government

The relationship between states and federal government and between states and their subdivisions; organizations, function, and operation of executive, legislative and judiciary; elections and suffrage generally, Mississippi particularly. Three hours lecture per week. Credit, three semester hours. *(Prerequisite: PSC 1113)*

PSYCHOLOGY (PSY)

PSY 1513 General Psychology I

An introduction to the scientific study of human behavior. Includes history and methods of psychology; growth and development; principles of learning; sensation and perception; thinking; statistics; personality; and intelligence. Three hours lecture per week. Credit, three semester hours.

READING (REA)

REA 1103 Basic Reading

A laboratory course designed to offer special reading instruction to students deficient in reading skills. Institutional Credit, three semester hours.

REA 1203 Intermediate Reading

A continuation of REA 1103. Institutional Credit, three semester hours.

SOCIOLOGY (SOC)

SOC 2113 Introduction to Sociology

A study in human relationships. Students will receive a synopsis of the whole field of sociology, including the social world, the social and cultural processes within this world, and the integration of these processes in relation to the individual, the group, and the institution. Three hours lecture per week. Credit, three semester hours.

SOC 2143 Marriage and Family

A study of the family as a cultural unit, the institution of marriage, the problems of parenthood and of social-economic adjustments to society. Three hours lecture per week. Credit, three semester hours. *(Prerequisite: Sociology 2113 and sophomore standing)*

SOC 2163 Introduction to Social Work

A survey of the history and contemporary development of social work. Relation of social work to other social problems, poverty, child welfare, aging, family needs, juvenile delinquency, etc. Credit, three semester hours.

SOC 2213 Introductory Anthropology

A survey of major fields and basic principles in the comparative study of mankind. Three hours lecture per week. Credit, three semester hours.

SOC 2243 Cultural Anthropology

The course examines the process of culture and personality development, as well as methods and techniques employed by the anthropologist. Included are studies of primitive cultures, demonstrations of the precision required in archaeological excavation, film interviews and anthropologists. Credit, three semester hours.

SPEECH AND THEATRE (SPT)

SPT 1103 Basic Speaking and Listening

Institutional credit only. Will not substitute for the speech requirements in any curriculum. Stresses basic communication skills - speaking with individuals and groups.

SPT 1113 Oral Communications (Principles of Speech)

Study and practice in making informative and persuasive presentations in professional and personal settings. Major emphasis on research and organization of material, as well

as practice in conversational speech delivery style before groups. Three hours lecture per week. Credit, three semester hours.

SPT 2233 Theatre Appreciation (Non-Majors)

Appreciation of the theatre as performance art; developing audience standards through demonstration of the unique characteristics of theatre. A fine arts elective. Three hours lecture per week. Credit, three semester hours.

CAREER-TECHNICAL EDUCATION COURSES

HEATING AND AIR CONDITIONING TECHNOLOGY (ACT)

ACT 1126 Basic Compression Refrigeration

This course is an introduction to the field of refrigeration and air conditioning. Emphasis is placed on principles of safety, first aid thermodynamics, heat transfer, recovery, lubricants, and EPA certification. Three hours lecture and six hours laboratory per week. Credit, six semester hours.

ACT 1133 Tools and Piping

This is an introduction to various tools and pipe connecting techniques. Covers tools and test equipment required in heating, ventilation, air conditioning, and refrigeration. Two hours lecture and two hours laboratory per week. Credit, three semester hours.

ACT 1215 Controls

Fundamentals of gas, fluid, electrical, and programmable controls. Two hours lecture and six hours laboratory per week. Credit, five semester hours.

ACT 1313 Refrigeration System Components

This course is an in-depth study of the components and accessories of a sealed system including metering devices, evaporators, compressors, and condensers. Two hours lecture and two hours laboratory per week. Credit, three semester hours.

ACT 1713 Electricity for Heating, Ventilation, Air Conditioning and Refrigeration

This course includes basic knowledge of electricity, power distribution, components, solid state devices, and electrical circuits. Two hours lecture and two hours laboratory per week. Credit, three semester hours.

ACT 1813 Professional Service Procedures

A course to introduce students to business ethics necessary to work with both the employer and customer. Includes resumé, record keeping, and service contracts. One hour lecture and four hours laboratory per week. Credit, three semester hours.

ACT 2324 Commercial Refrigeration

A study of various commercial refrigeration systems including installation, servicing, and maintaining systems. Two hours lecture and four hours laboratory per week. Credit, four semester hours.

ACT 2414 Air Conditioning I

A study of various types of residential and commercial air conditioning including hydronic, absorption, and desiccant systems. Two hours lecture and four hours laboratory per week. Credit, four semester hours.

ACT 2424 Air Conditioning II

An in-depth course in the installation, start-up, maintenance, and air quality of complete heating and air conditioning systems. Two hours lecture and four hours laboratory per week. Credit, four semester hours.

ACT 2433 Refrigerant, Retrofit, and Regulations

A study of regulations and standards for new retrofit and government regulations including OSHA regulations, EPA regulations, local, and state codes. Two hours lecture and two hours laboratory per week. Credit, three semester hours.

ACT 2513 Heating Systems

Introduction to various types of residential and commercial heating systems including gas, oil, electric, compression, and hydroponic heating systems. Two hours lecture and two hours laboratory per week. Credit, three semester hours.

ACT 2626 Heat Load and Air Properties

This course introduces the student to heat load calculations for residential and light commercial heating, ventilation, air conditioning, and refrigeration systems. Included are air distribution, duct sizing, selection of grills and registers, types of fans, air velocity, and fan performance. An introduction is provided to air testing instruments and computer usage. Two hours lecture and eight hours laboratory per week. Credit, six semester hours.

ACT 2913 Special Project in Heating and Air Conditioning Technology

A course designed to provide the student with practical application of skills and knowledge gained in the courses. The instructor works closely with the student to insure that the selection of a project will enhance the student's learning experience. Six hours laboratory per week. Credit, three semester hours.

ACT 2923 Supervised Work Experience in Heating and Air Conditioning

A course which is a cooperative program between industry and education and is designed to integrate the student's technical studies with industrial experience. Variable credit is awarded on the basis of one semester hour per 45 industrial contact hours. Three hours externship. Credit, three semester hours.

APPLIED STUDIES TECHNOLOGY (AST)

AST 1113 Professional Development Skills

This course is designed to develop students' abilities in the areas of study skills, language and communications, and personal and professional skills preparatory to job success. Institutional Credit, three semester hours.

AST 1123 Leadership Skills

This course is designed to develop students' leadership skills in the areas of parliamentary procedure, teamwork, problem-solving, decision-making, and vocabulary and comprehension. Institutional Credit, three semester hours.

AST 2133 Interpersonal Skills

This course is designed to develop students' interpersonal communication skills, to develop students' personal and professional ethics, and to develop basic math principles. Institutional Credit, three semester hours.

AST 2143 Employment and Life Skills

This course is designed to develop students' employability skills in the areas of job search, acquisition, and retention. It also includes development of independent living skills, financial management, and adapting to changing employment situations. Institutional Credit, three semester hours.

AUTOMOTIVE TECHNOLOGY (ATT)

ATT 1114 Electrical Systems

A course to provide advanced skills and knowledge related to all components of the vehicle electrical system including lights, instruments, and charging components. Two hours lecture and four hours laboratory per week. Credit, four semester hours.

ATT 1214 Brakes

A course to provide advanced skills and knowledge related to the repair and maintenance of brake systems on automobiles. Includes instruction and practice in diagnosis of braking systems problems and the repair of brake systems. Two hours lecture and four hours laboratory per week. Credit, four semester hours.

ATT 1315 Manual Drive Trains/Transaxles

A course to provide advanced skills and knowledge related to the maintenance and repair of manual transmissions, transaxles and drive train components. Includes instruction in the diagnosis of drive train problems and the repair and maintenance of transmissions, transaxles, clutches, CV joints, differentials and other components. Two hours lecture and six hours laboratory per week. Credit, five semester hours.

ATT 1414 Basic Engine Performance

A course to provide advanced skills and knowledge related to the maintenance and adjustment of gasoline engines for optimum performance. Includes instruction and practice in the diagnosis and correction of problems associated with poor performance. Two hours lecture and four hours laboratory per week. Credit, four semester hours.

ATT 1513 Basic Fuel Systems

A course to provide advanced skills and knowledge related to the repair, maintenance, and adjustment of basic fuel systems and emission control systems. Includes instruction in the diagnosis and repair/adjustment of fuel injection systems, carburetor systems, and conventional control systems. Two hours lecture and two hours laboratory per week. Credit, three semester hours.

ATT 1715 Engine Repair

A course to provide advanced skills and knowledge related to the repair and rebuilding of automotive-type engines. Includes instruction and practice in the diagnosis and repair of engine components, including valve trains, blocks, pistons and connecting rods, crankshafts, and oil pumps. Two hours lecture and six hours laboratory per week. Credit, five semester hours.

ATT 2325 Automatic Transmissions/Transaxles

A course to provide technical skills and knowledge related to the diagnosis and repair of automotive-type automatic transmissions and transaxles. Includes instruction and practice in testing and inspecting these devices and in disassembly, repair, and reassembly. Three hours lecture and four hours laboratory per week. Credit, five semester hours.

ATT 2334 Steering and Suspension Systems

A course to provide advanced skills and knowledge related to the inspection and repair of steering and suspension systems on automobiles. Includes instruction and practice in the diagnosis of steering systems problems and the repair/replacement of steering systems components. Two hours lecture and four hours laboratory per week. Credit, four semester hours.

ATT 2343 Wheel Alignment

A course to provide technical skills and knowledge related to the alignment of both front and rear wheels on automobiles. Includes instruction and practice in the inspection, detection, and correction of wheel alignment problems. One hour lecture and four hours laboratory per week. Credit, three semester hours.

ATT 2524 Computer Controlled Emissions

A course to provide technical skills and knowledge related to the inspection and repair/adjustment of automobile fuel and emission systems. Includes instruction and practice in the diagnosis and correction of problems associated with electronic fuel injection systems, emission control systems, and spark timing controls found on newer model fuel systems. Two hours lecture and four hours laboratory per week. Credit, four semester hours.

ATT 2535 Computer and Engine Controls

A course to provide technical skills and knowledge associated with computer controls and electronic fuel injection systems found in many newer cars. Includes instruction and practice in the diagnosis and correction of problems associated with computer controls of the ignition and fuel injection system. Two hours lecture and six hours laboratory per week. Credit, five semester hours.

ATT 2614 Heating and Air Conditioning

A course to provide advanced skills and knowledge associated with the maintenance and repair of automotive heating and air conditioning systems. Includes instruction and practice in the diagnosis and repair of air conditioning system components, heater lines and cores, and control systems. Two hours lecture and four hours laboratory per week. Credit, four semester hours.

MEDICAL BILLING AND CODING (BCT)

BCT 2123 CPT Coding

This course is an introduction to the field of procedural coding and requirements for insurance reimbursement. Two hours lecture and two hours laboratory per week. Credit, three semester hours. *(Prerequisites: BOT 1613 Medical Office Terminology I, BOT 1623 Medical Office Terminology II, or by consent of instructor)*

BCT 2133 ICD Coding

This course is an introduction to the field of diagnostic coding. Two hours lecture and two hours laboratory per week. Credit, three semester hours. *(Prerequisites: BOT 1613 Medical Office Terminology I, BOT 1623 Medical Office Terminology II, or by consent of instructor)*

BCT 2143 Advanced Coding

This course includes advanced analysis of diagnostic and procedural coding systems. Two hours lecture and two hours laboratory per week. Credit, three semester hours. *(Prerequisites: BCT 2123 CPT Coding and BCT 2133 ICD Coding)*

BCT 2153 Medical Insurance Billing

This course is a culmination of skills and knowledge of appropriate procedures for generating, processing, and submitting health insurance claims to private and governmental health insurance programs. Two hours lecture and two hours laboratory per week. Credit, three semester hours. *(Prerequisites: BCT 2123 CPT Coding and BCT 2133 ICD Coding)*

BUSINESS AND OFFICE TECHNOLOGY (BOT)

BOT 1013 Keyboarding

This course provides an introduction and essential skill development using the touch system on the alphabetic keyboard. Course emphasis will be on speed and accuracy when keying simple documents and timed writings. Basic word processing commands will be learned. One hour lecture and two hours laboratory per week. Credit, three semester hours.

BOT 1113 Document Formatting

This course emphasizes improving keyboard techniques using the touch method. Two hours lecture and two hours laboratory per week. Credit, three semester hours.

BOT 1123 Keyboard Skillbuilding

This course develops speed and accuracy on the keyboard. Two hours lecture and two hours laboratory per week. Credit, three semester hours. *(Prerequisite: BOT 1113 Document Formatting)*

BOT 1133 Microcomputer Applications

This course will introduce an operating system and word processing, spreadsheet, database, and presentation software applications. Two hours lecture and two hours laboratory per week. Credit, three semester hours.

BOT 1143 Word Processing Applications

This course focuses on production of complex documents using advanced word processing functions. Production with accuracy is stressed and practice is given through a variety of documents for skill building. Two hours lecture and two hours laboratory per week. Credit, three semester hours. *(Prerequisites: BOT 1113 Document Formatting, BOT 1713 Mechanics of Communication, and BOT 1133 Microcomputer Applications, or by consent of instructor)*

BOT 1213 Professional Development

This course is designed to develop an awareness of interpersonal skills essential for job success. Topics include positive self-image, professional ethics, stress management, and human relations skills. Three hours lecture per week. Credit, three semester hours.

BOT 1313 Applied Business Mathematics

This course is designed to develop competency in mathematics for business use. Ten-key touch method on the electronic desktop calculators is stressed. Three hours lecture per week. Credit, three semester hours.

BOT 1413 Records Management

This course focuses on the systems approach to managing recorded information in any form. Emphasis is placed on the three categories into which records generally fall--paper, image, and digital--and the treatment of these categories in proper management, storage, and retrieval. Three hours lecture per week. Credit, three semester hours.

BOT 1433 Business Accounting

This course is designed to develop an understanding of recording, classifying, and summarizing business transactions and events with insight into interpreting and reporting the resulting effects upon the business. Three hours lecture per week. Credit, three semester hours.

BOT 1513 Machine Transcription

This course is designed to teach the students to transcribe a wide variety of business communications from machine dictation Two hours lecture and two hours laboratory per week. Credit, three semester hours. *(Prerequisite: BOT 1143 Word Processing)*

BOT 1613 Medical Office Terminology I

This course is a study of medical language relating to the various body systems including diseases, procedures, clinical specialties, and abbreviations. In addition to term definitions, emphasis is placed on correct spelling and pronunciation. Two hours lecture and two hours laboratory per week. Credit, three semester hours.

BOT 1623 Medical Office Terminology II

This course presents medical terminology pertaining to human anatomy in the context of body systems. The emphasis is directed toward medical terminology as it relates to Medical Office Technology. Two hours lecture and two hours laboratory per week. Credit, three semester hours.

BOT 1713 Mechanics of Communication

This course is designed to develop the basic English competencies necessary for success in the business world. A study of the parts of speech, sentence structure, sentence types, capitalization, punctuation, and spelling is emphasized. Three hours lecture per week. Credit, three semester hours.

BOT 1813 Electronic Spreadsheet

This course focuses on advanced applications of the electronic spreadsheet as an aid to management decision-making. Two hours lecture and two hours laboratory per week. Credit, three semester hours. *(Prerequisites: BOT 1313 Applied Business Math and BOT 1133 Microcomputer Applications)*

BOT 2133 Desktop Publishing

This course presents graphic design techniques, principles of page layout and design, and electronic publishing terminology and applications to create a variety of documents such as flyers, brochures, newsletters, and business cards. Two hours lecture and two hours laboratory per week. Credit, three semester hours. *(Prerequisite: BOT 1143 Word Processing Applications)*

BOT 2323 Database Management

This course applies concepts for designing and manipulating data files and formatting output as complex documents and reports. Two hours lecture and two hours laboratory per week. Credit, three semester hours. *(Prerequisites: BOT 1133 Microcomputer Applications and BOT 1413 Records Management, or by consent of instructor)*

BOT 2413 Computerized Accounting

This course applies basic accounting principles using a computerized accounting system. Two hours lecture and two hours laboratory per week. Credit, three semester hours. *(Prerequisites: BOT 1433 Business Accounting or ACC 1213 Principles of Accounting I)*

BOT 2523 Medical Machine Transcription I

This course is designed to teach transcription of various medical documents. One hour lecture and four hours laboratory per week. Credit, three semester hours. *(Prerequisites: BOT 1113 Document Formatting and BOT 1613 Medical Office Terminology I, and BOT 1623 Medical Office Terminology II or by consent of instructor)*

BOT 2533 Medical Machine Transcription II

This course is designed to continue teaching transcription of various medical documents including dictation given by doctors with foreign accents and additional medical specialties. One hour lecture and four hours laboratory per week. Credit, three semester hours. *(Prerequisite: BOT 2523 Medical Machine Transcription I or BOT 1513 Machine Transcription I, or by consent of instructor)*

BOT 2723 Administrative Office Procedures

This course will provide comprehensive coverage and integration of business skills and issues, develop critical-thinking and problem-solving skills, and establish a foundation in business procedures. Two hours lecture and two hours laboratory per week. Credit, three semester hours. *(Prerequisite: BOT 1143 Word Processing Applications)*

BOT 2743 Medical Office Concepts

This course will provide coverage and integration of medical office skills and issues using knowledge of medical terminology. Problem solving will be emphasized. Two hours lecture and two hours laboratory per week. Credit, three semester hours. *(Prerequisites: BOT 1113 Document Formatting and BOT 1413 Records Management or by consent of instructor)*

BOT 2753 Medical Information Management

This course will continue coverage of medical office issues with emphasis on health insurance filing and medical office software. Two hours lecture and two hours laboratory per week. Credit, three semester hours. *(Prerequisite: BOT 2743 Medical Office Concepts or by consent of instructor)*

BOT 2813 Business Communications

This course develops communication skills with emphasis on principles of writing business correspondence and reports, and analyzing and summarizing information in a logical arrangement of written presentation. Three hours lecture per week. Credit, three semester hours. *(Prerequisites: BOT 1713 Mechanics of Communication and BOT 1113 Document Formatting or by consent of instructor)*

BOT 2823 Communication Technology

This course will present an overview of the resources available for online communications. Two hours lecture and two hours laboratory per week. Credit, three semester hours. *(Prerequisite: BOT 1143 Word Processing or by consent of instructor)*

BOT 2833 Integrated Computer Applications

This course integrates activities using applications software including word processing, database, spreadsheet, graphics, and multimedia. Two hours lecture and two hours laboratory per week. Credit, three semester hours. *(Prerequisites: BOT 1143 Word Processing, BOT 2813 Business Communication, BOT 2323 Database Management, and BOT 1813 Electronic Spreadsheet, or by consent of instructor)*

CHILD DEVELOPMENT TECHNOLOGY (CDT)

CDT 1113 Early Childhood Profession

This course provides an introduction to the profession of early childhood, types of early childhood programs, and theories of child development. Students are required to observe, assess, and record child behavior through laboratory experience. Room arrangements, software, play, and safety are explored. Two hours lecture, two hours laboratory per week. Credit, three semester hours.

CDT 1214 Child Development I

This course provides knowledge concerning the care and development of infants and toddlers in group settings. Practice is given in group settings through laboratory or collaborative centers. Three hours lecture and two hours lab per week. Credit, four semester hours.

CDT 1224 Child Development II

The cognitive, physical, emotional, and social development characteristics of young children ages three through eight. Concentration is placed on all children including the exceptional child. Three hours lecture, two hours laboratory per week. Credit, four semester hours.

CDT 1314 Creative Arts for Young Children

This course includes planning and developing creative art experiences for the young child. Lab activities with the children are implemented during Technical Practicum I and II. Four hours lecture per week. Credit, four semester hours.

CDT 1343 Child Health and Safety

Health and safety practices in the care and education of young children. Includes health and safety issues such as first aid, CPR, universal precautions, communicable diseases, and child abuse. Three hours lecture per week. Credit, three semester hours.

CDT 1513 Nutrition for Young Children

This course focuses on fundamental principles of child nutrition and the practical application of this knowledge in the selection of balanced diets. Three hours lecture per week. Credit, three semester hours.

CDT 1713 Language & Literature Development for Young Children

Planning, developing, and presenting language arts activities for preschool children. Lab activities with the children are implemented during Technical Practicum I and II. Three hours lecture per week. Credit, three semester hours.

CDT 2233 Guiding Social and Emotional Behavior

Identifying and practicing effective techniques in guiding young children's behavior. Lab activities with the children are implemented during Technical Practicum I and II. Three hours lecture per week. Credit, three semester hours.

CDT 2413 Atypical Child Development

This course provides information concerning growth and development, identification, intervention strategies, and management of atypical children. Legal, ethical, and legislative issues will be explored. Family issues will be explored Two hours lecture and two hours laboratory per week. Credit, three semester hours. *(Prerequisites: CDT 1214 Child Development I and CDT 1224 Child Development II)*

CDT 2613 Methods and Materials

Appropriate methods and materials for young children in a learning environment. Lab activities with the children are implemented during Technical Practicum I and II. Three hours lecture per week. Credit, three semester hours.

CDT 2713 Social Studies, Math, and Science for Young Children

Planning developmentally appropriate activities in social studies, math, and science for the preschool child. Lab activities with the children are implemented during Technical Practicum I and II. Three hours lecture per week. Credit, three semester hours.

CDT 2813 Administration of Programs for Young Children

Development and administration of programs for young children to include an emphasis on evaluation of policies and procedures, organizational structure, and management. Three hours lecture per week. Credit, three semester hours. *(Prerequisites: First three semesters of core courses)*

CDT 2915 Practicum I

This course allows advanced early childhood students to implement knowledge and experience in preparing and implementing positive experiences for young children. Completion of the competencies provides opportunities for students to implement experiences planned in the prerequisites and ensures a balance of all curriculum areas. Not all competencies will be achieved at the end of this course due to the variance that exists in the childhood settings used for student experiences. Other competencies will be achieved and documented by the end of the two-year program of study. All competencies will be achieved and documented by the completion of the two practicum courses. Ten hours laboratory per week. Credit, five semester hours. *(Prerequisites: CDT 1314 Creative Art for Young Children, CDT 1713 Language and Literacy Development for Young Children, and CDT 1343 Child Health and Safety. Corequisite: CDT 1513 Nutrition for Young Children)*

CDT 2925 Practicum II

This course is a continuation of Practicum I which allows advanced early childhood students to implement knowledge and experience in preparing and implementing positive experiences for young children. Completion of the competencies provides opportunities for students to implement experiences planned in the prerequisites and ensures a balance of all curriculum areas. All competencies will be achieved and documented by the completion of the two practicum courses. Ten hours laboratory per week. Credit, five semester hours. *(Prerequisites: CDT 2233 Guiding Social and Emotional Behavior, CDT 2613 Methods and Materials, CDT 2714 Social Studies, Math, and Science for the Preschool Children. Corequisite: CDT 2813 Administration of Preschool Programs)*

CONSTRUCTION EQUIPMENT OPERATION (CEV)

CEV 1212 Safety I

Personal safety, fire safety, traffic safety rules, and rules for safety of each machine to include pre-start, operational, and post-operation. One hour lecture and two hours laboratory per week. Credit, two semester hours.

CEV 1222 Safety II

Pedestrian safety, safety communications, and safety procedures in working near utilities. One hour lecture and two hours laboratory per week. Credit, two semester hours.

CEV 1313 Service and Preventive Maintenance I

This course includes instruction in characteristics of oils and greases, fuel handling procedures, and performing minor mechanical maintenance. Practice includes servicing a fuel filter system and changing engine oil. Two hours lecture and two hours laboratory per week. Credit, three semester hours.

CEV 1323 Service and Preventive Maintenance II

This course includes lubrication procedures, servicing air filters, servicing cooling systems, servicing hydraulic systems, and installation, removal, and storage of batteries. One hour lecture and four hours laboratory per week. Credit, three semester hours.

CEV 1416 Equipment Operation I

This course includes operation of the backhoe, scraper, and grader. Includes operating the controls and basic skills done with each machine and perform assignments by verbal and written instructions. One hour lecture and ten hours laboratory per week. Credit, six semester hours.

CEV 1426 Equipment Operation II

This course includes operation of the dozer, loader, and excavator; and an introduction to crane operation. Includes the controls and basic skills performed with each machine and completing assignments by verbal and written instructions. One hour lecture and ten hours laboratory per week. Credit, six semester hours.

CEV 1514 Grade Work I

Setting and checking grade stakes which are used on job sites. Instruction and practice of transferring elevations are also included. One hour lecture and six hours laboratory per week. Credit, four semester hours.

CEV 1524 Grade Work II

This course includes additional instruction and practice regarding the setting and checking grades. Also instruction and practice on the compaction of various materials. One hour lecture and six hours laboratory per week. Credit, four semester hours.

COMPUTER NETWORKING TECHNOLOGY (CNT)

CNT 1413 Fundamentals of Data Communications

This course presents basic concepts of telephony, local area networks, wide area networks, data transmission, and topology methods. Two hours lecture and two hours laboratory each week. Credit, three semester hours.

CNT 1523 Network Components

This course presents local area network and wide area network connectivity. It focuses on architectures, topologies, protocols, and transport methods of a network. Two hours lecture and two hours laboratory each week. Credit, three semester hours. *(Prerequisite: CNT 1413 Fundamentals of Data Communications)*

CNT 1614 Network Administration Using Novell

This course focuses on the management of a computer network using the Novell network operating system. Emphasis will be placed on daily administrative tasks performed by a network administrator. Two hours lecture and two hours laboratory each week. Credit, four semester hours. *(Prerequisites: CNT 1413 Fundamentals of Data Communications and CPT 1333 Operating Platforms)*

CNT 1624 Network Administration Using Microsoft Windows Server

This course focuses on the management of a computer network using the Microsoft Windows Server network operating system. Emphasis will be placed on daily administrative tasks performed by a network administrator. Two hours lecture and four hours laboratory each week. Four hours credit each week. Credit, four semester hours. *(Prerequisites: CNT 1413 Fundamentals of Data Communications and CPT 1333 Operating Platforms)*

CNT 1654 Network Administration Using Linux

This course focuses on the management of a computer using the Linux operating system. Emphasis is placed on installation, configuration, implementation, and administrative tasks of a functional server. Credit, four semester hours. *(Prerequisites: CNT 1413 Fundamentals of Data Communications and CPT 1333 Operating Platforms)*

CNT 2423 System Maintenance

This course covers the diagnosis, troubleshooting, and maintenance of computer components. Topics include hardware compatibility, system architecture, memory, input devices, video displays, disk drives, modems, and printers. Two hours lecture and two hours laboratory each week. Credit, three semester hours. *(Prerequisite: CPT 1333 Operating Platforms)*

CNT 2533 Network Planning and Design

This course involves applying network concepts in planning and designing a functioning network. Emphasis is placed on recognizing the need for a network, conducting analysis, and designing a solution. Two hours lecture and two hours laboratory each week. Credit, three semester hours. *(Prerequisite: Any Network Operating Systems Elective and CNT 1523 Network Components)*

CNT 2544 Network Implementation

This course is the culmination of all concepts learned in the network curriculum. Topics include the planning, installing, evaluation, and maintenance of a network solution. Two hours lecture and four hours laboratory each week. Credit, four semester hours. *(Prerequisite: CNT 2533 Network Planning and Design)*

CNT 2553 Network Security

This course provides an introduction to network and computer security. Topics such as ethics, security policies, legal issues, vulnerability testing tools, firewalls, and operation system hardening will be discussed. Students will receive a deeper understanding of network operations and protocols through traffic capture and protocol analysis. Two hours lecture and two hours laboratory each week. Credit, three semester hours. *(Prerequisites: WDT 1123 Web Development Concepts and CNT 1523 Network Components)*

CNT 2644 Advanced Network Admin. Using Microsoft Windows Server

This course is a continuation of Network Administration using Microsoft Windows Server. Emphasis is placed on installation, configuration, and implementation of a functional server. Two hours lecture and four hours laboratory each week. Credit, four semester hours. *(Prerequisites: CNT 1413 Fundamentals of Data Communication and CNT 1624 Network Administration Using Microsoft Windows Server)*

CNT 2654 Advanced Network Administration Using Linux

This course is a continuation of Network Administration Using Linux. This is an advanced administration course in network services for Linux users who wish to increase their skills. Students will learn how to apply security to network users and resources, manage and compile the Linux kernel, manage network clients, and troubleshoot network processes and services. Two hour lecture and four hours laboratory each week. Credit, four semester hours. *(Prerequisites: WDT 1123 Web Development Concepts, CNT 1523 Network Components and CNT 1654 Network Administration Using Linux)*

COSMETOLOGY (COV)

COV 1122 Cosmetology Orientation

This course will cover the history, career opportunities, life skills, professional image, Mississippi Cosmetology laws, rules and regulations and communicating for success in the cosmetology industry. Included are classroom theory and lab practice as governed by Mississippi cosmetology laws, rules and regulations involved in cosmetology practices and safety precautions associated with each. Two hours lecture per week. Credit, two semester hours.

COV 1245 Cosmetology Sciences I

This course consists of the study of bacteriology, sterilization, and sanitation. Included are classroom theory and lab practice as governed by Mississippi cosmetology laws, rules, and regulations involved in cosmetology practices and safety precautions associated with each. Three hours lecture and six hours laboratory per week. Credit, five semester hours.

COV 1255 Cosmetology Sciences II

This course consists of the study of anatomy and physiology. Included are classroom theory and lab practices as governed by and safety precautions associated with each. Three hours lecture and six hours laboratory per week. Credit, three semester hours.

COV 1263 Cosmetology Sciences III

This course consists of the application and demonstration of chemistry and electricity. Included are classroom theory and lab practice as governed by Mississippi cosmetology laws, rules, and regulations involved in cosmetology practices and safety precautions associated with each. Two hours lecture and three hours laboratory per week. Credit, three semester hours.

COV 1426 Hair Care I

This course consists of the study of properties of the hair and scalp; principles of hair design; shampooing, rinsing, and conditioning; haircutting; braiding and braid extensions; wigs and hair enhancements; chemical texture services; and hair coloring. Included are classroom theory and lab practice as governed by Mississippi cosmetology laws, rules, and regulation involved in cosmetology practices and safety precautions associated with each. Two hours lecture and twelve hours laboratory per week. Credit, six semester hours.

COV 1436 Hair Care II

This course consists of the advanced study of properties of the hair and scalp; principles of hair design; shampooing, rinsing, and conditioning; haircutting; hairstyling; braiding and braid extensions; wigs and hair theory and lab practice as governed by Mississippi cosmetology practices and safety precautions associated with each. Two hours lecture and twelve hours laboratory per week. Credit, six semester hours.

COV 1443 Hair Care III

This course consists of the practical applications of the study of properties of the hair and scalp; principles of hair design; shampooing, rinsing, and conditioning; haircutting; hairstyling; braiding and braid extensions; wigs and hair enhancements; chemical texture services; and hair coloring. Included are classroom regulations involved in cosmetology practice as governed by Mississippi cosmetology laws, rules, and regulations involved in cosmetology practices and safety precautions associated with each. Nine hours laboratory per week. Credit, three semester hours.

COV 1522 Nail Care I

This course consists of basic nail care services including nail structure and growth, manicuring and pedicuring, and advanced nail techniques. Included are classroom theory and lab practice as governed by Mississippi cosmetology laws, rules, and regulations involved in cosmetology practices and safety precautions associated with each. One hour lecture and three hours laboratory per week. Credit, two semester hours.

COV 1532 Nail Care II

This course consists of basic nail care services including nail structure and growth, manicuring and pedicuring, and advanced nail techniques. Included are classroom theory and lab practice as governed by Mississippi cosmetology laws, rules, and regulations involved in cosmetology practices and safety precautions associated with each. One hour lecture and three hours laboratory per week. Credit, two semester hours.

COV 1542 Nail Care III

This course consists of basic nail care services including nail structure and growth, manicuring, and pedicuring, and advanced nail techniques. Included are classroom theory and lab practice as governed by Mississippi cosmetology laws, rules, and regulation involved in cosmetology practices and safety precautions associated with each. Six hours laboratory per week. Credit, two semester hours.

COV 1622 Skin Care I

This course consists of basic skin care services including anatomy of the skin, disorders of skin, hair removal, facials, and facial makeup. Included are classroom theory and lab practice as governed by Mississippi cosmetology laws, rules, and regulations involved in cosmetology practices and safety precautions associated with each. One hour lecture and three hours laboratory per week. Credit, two semester hours.

COV 1632 Skin Care II

This course consists of basic skin services including anatomy of skin, disorders of skin, hair removal, facials, and facial makeup. Included are classroom theory and lab practice as governed by Mississippi cosmetology laws, rules, and regulations involved in cosmetology laws, rules, and regulations involved in cosmetology practices and safety precautions associated with each. One hour lecture and three hours laboratory each week. Credit, two semester hours.

COV 1642 Skin Care III

This course consists of advanced skin care services including anatomy of skin, disorders of skin, hair removal, facials, and facial makeup. Included are classroom theory and lab practice as governed by Mississippi cosmetology law, rules, and regulations involved in cosmetology practices and safety precautions associated with each. Six hour laboratory per week. Credit, two semester hours.

COV 1722 Salon Business I

This course will cover preparing to operate a successful salon. Included are classroom theory and lab practice as governed by Mississippi cosmetology law, rules, and regulations involved in cosmetology practices and safety precautions associated with each. One hour lecture and three hours laboratory per week. Credit, two semester hours.

COV 1732 Salon Business II

This course will cover operating a successful salon and seeking employment. Included are classroom theory and lab practice as governed by Mississippi cosmetology laws, rules, and regulation involved in cosmetology practices and safety precautions associated with each. One hour lecture and three hours laboratory per week. Credit, two semester hours.

COV 2816 Cosmetology Teacher Training I

Instruction will be given in developing appropriate communication skills, effective use of visual aids, identification of various teaching styles, and practical application of cosmetology instruction. Three hours lecture and nine hours laboratory per week. Credit, six semester hours. *(Pre or corequisite: Students who have at least two years active practical experience as a licensed cosmetologist and currently hold a valid Mississippi cosmetology license.)*

COV 2826 Cosmetology Teacher Training II

Instruction will be given in development of instructional methods, development of visual aids, development of effective evaluation, and practical application of cosmetology instruction. Three hours lecture and nine hours laboratory per week. Credit, six semester hours. *(Pre or corequisites: COV 2816 Cosmetology Teacher Training I)*

COV 2836 Cosmetology Teacher Training III

Instruction will be given in development of appropriate lesson plans and practical application of cosmetology instruction. Three hours lecture and nine hours laboratory per week. Credit, six semester hours. *(Pre or corequisites: COV 2826 Cosmetology Teacher Training II)*

COV 2846 Cosmetology Teacher Training IV

Instruction will be given in classroom management techniques; cosmetology laws, rules, and regulations; and practical application of cosmetology instruction. Three hours lecture and nine hours laboratory per week. Credit, six semester hours. *(Pre or corequisites: COV 2836 Cosmetology Teacher Training III)*

COMPUTER PROGRAMMING TECHNOLOGY (CPT)

CPT 1213 Visual BASIC Programming Language

Introduction to the Visual BASIC Programming Language. Introduces the student to object-oriented programming and a graphical integrated development environment. Two hours lecture and two hours laboratory each week. Credit, three semester hours.

CPT 1323 Survey of Microcomputer Applications

This course will introduce word processing, spreadsheet, and database management software with integration of these applications. Two hours lecture and two hours laboratory each week. Credit, three semester hours.

CPT 1333 Operating Platforms

This course will provide experience in a variety of operating platforms. Emphasis will be placed on support personnel interaction with the platform to assist users in business environments. Two hours lecture and two hours laboratory each week. Credit, three semester hours.

CPT 2373 Network Fundamentals

This course focuses on the fundamentals of computer networking. Two hours lecture and two hours laboratory each week. Credit, three semester hours.

COMPUTER SERVICING TECHNOLOGY (CST)

CST 2113 Computer Servicing Lab I

This course provides training in the fundamentals of computer servicing. This course includes configuration, test equipment usage, basic disassembly and assembly methods, preliminary tests and diagnostics, schematic interpretation, and building cables. Six hours laboratory per week. Credit, three semester hours.

DRAFTING AND DESIGN TECHNOLOGY (DDT)

DDT 1114 Fundamentals of Drafting

Course designed to give drafting major the background needed for all other drafting courses. Emphasis is placed upon maintaining correct techniques while developing speed. Two hours lecture and four hours laboratory per week. Credit, four semester hours.

DDT 1123 Computational Methods for Drafting

Study of computational skills required for the development of accurate design and drafting methods. One hour lecture and four hours laboratory per week. Credit, three semester hours.

DDT 1133 Machine Drafting I

Emphasizes methods, techniques, and procedures in presenting screws, bolts, rivets, springs, thread types, symbols for welding, materials, finish and heat treatment notation, working order preparation, routing, and other drafting room procedures. One hour lecture and four hours laboratory per week. Credit, three semester hours. *(Prerequisite: DDT 1114 Fundamentals of Drafting)*

DDT 1143 Geometric Dimensioning & Tolerancing

This course is a continuation of conventional dimensioning with emphasis on concepts as adopted by the American National Standards Institute (ANSI). A study of international dimensioning symbols used to control tolerances of form, profile, orientation, runout, and location of features on an object. Two hours lecture and two laboratory each week. Credit, three semester hours.

DDT 1153 Descriptive Geometry

Theory and problems designed to develop the ability to visualize points, lines, and surfaces in space. One hour lecture and four hours laboratory each week. Credit, three semester hours.

DDT 1213 Construction Materials

A course designed to familiarize the student with the physical properties of the materials generally used in the erection of structure, with a brief description of their manufacture. One hour lecture and four hours laboratory per week. Credit, three semester hours.

DDT 1313 Principles of CAD

This course will use CAD system to design and draw various problems in the architectural, mechanical, and civil drafting areas. Emphasis will be placed on the operations of the CAD system to solve these problems. One hour lecture and four hours laboratory per week. Credit, three semester hours.

DDT 1323 Intermediate CAD

This course is designed as a continuation of Principles of CAD. Subject areas will include dimensioning, sectional views, and symbols. One hour lecture and four hours laboratory per week. Credit, three semester hours. *(Prerequisite: DDT 1313 Principles of CAD)*

DDT 1413 Elementary Surveying

Basic course dealing with principles of geometry, theory and use of instruments, mathematical calculations, and the control and reduction of errors. One hour lecture and four hours laboratory each week. Credit, three semester hours.

DDT 1613 Architectural Design I

Presentation and application of architectural drafting room standards. One hour lecture and four hours laboratory per week. Credit, three semester hours. *(Prerequisites: DDT 1114 Fundamentals of Drafting and DDT 1313 Principles of CAD)*

DDT 2153 Civil Drafting

This course deals with basic principles of surveying and the development of topographical maps. Two hours lecture and two hours laboratory per week. Credit, three semester hours. *(Prerequisites: DDT 1323 Intermediate CAD and DDT 1114 Fundamentals of Drafting)*

DDT 2163 Machine Drafting II

This course is a continuation of Machine Drafting I with emphasis on advanced techniques and knowledge employed in the planning of mechanical objects. Includes instruction in the use of tolerancing and dimensioning techniques. One hour lecture and four hours laboratory per week. Credit, three semester hours. *(Prerequisite: DDT 1133 Machine Drafting)*

DDT 2233 Structural Drafting

Structural section, terms and conventional abbreviations, and symbols used by structural fabricators and erectors are studied. Knowledge is gained in the use of A.I.S.C. Handbook. Problems are studied that involve structural designing and drawing of beams, columns, connections, trusses, and bracing. One hour lecture and four hours laboratory per week. Credit, three semester hours. *(Prerequisites: DDT 1114 Fundamentals of Drafting and DDT 1313 Principles of CAD)*

DDT 2244 Cost Estimating

Preparation of material and labor quantity surveys from actual working drawings and specifications. Two hours lecture and four hours laboratory per week. Credit, four semester hours. *(Prerequisite: Consent of Instructor)*

DDT 2253 Statics and Strengths of Materials

This course is a study of forces acting on bodies; moments of forces; stress of materials; basic machine design; beams, columns, and connections. Two hours lecture and two hours laboratory each week. Credit, three semester hours.

DDT 2263 Quality Assurance

This course is an application of statistics and probability theory in quality assurance programs. Various product sampling plans will be studied as well as the development of product charts for defective units. Two hours lecture and two hours laboratory each week. Credit, three semester hours.

DDT 2343 Advanced CAD

This course is designed as a continuation of Principles of CAD. Emphasis is placed on attributes, slide shows, the user coordinate system, 3-D faces, and solid modeling. One hour lecture and four hours laboratory per week. Credit, three semester hours. *(Prerequisite: DDT 1323 Intermediate CAD)*

DDT 2353 CAD Management

Course topics include technical and business aspects of CAD. Standards, customization, networking, Internet integration, and employee support will be covered. One hour lecture and four hours laboratory per week. Credit, three semester hours.

DDT 2423 Mapping and Topography

Selected drafting techniques are applied to the problem of making maps, traverses, plot plans, plan and profile drawing using maps, field survey data, aerial photographs and related references, materials including symbols, notations, and other applicable standardized materials. Two hours lecture and two hours laboratory each week. Credit, three semester hours.

DDT 2523 Pipe Drafting

Pipe Drafting is designed to provide the student with the basic knowledge needed to create process piping drawings using individual piping components. One hour lecture and four hours laboratory per week. Credit, three semester hours. *(Prerequisites: DDT 1114 Fundamentals of Drafting and DDT 1313 Principles of CAD)*

DDT 2623 Architectural Design II

This course emphasizes standard procedures and working drawings. Details involving architectural, mechanical, electrical, and structural drawings are covered, along with presentation of drawings and computer aided design assignments. One hour lecture and four hours laboratory per week. Credit, three semester hours. *(Prerequisite: DDT 1613 Architectural Design I)*

DDT 2713 Fundamentals of Multimedia

A general overview of current issues in multimedia. Study of how multimedia can assist in the work environment; provides a basis for further study in multimedia design and production. One hour lecture and four hours laboratory per week. Credit, three semester hours.

DDT 2913 Special Project

A course designed to provide the student with practical application of skills and knowledge gained in other drafting courses. The instructor works closely with the student to ensure that the selection of a project will enhance the student's learning experience. Six hours laboratory per week. Credit, three semester hours. *(Prerequisite: Consent of the Instructor)*

DIESEL EQUIPMENT TECHNOLOGY (DET)

DET 1114 Fundamentals of Equipment Mechanics

A course to review and update student skills and knowledge related to safety procedures; tools and equipment usage; handling, storing, and disposing of hazardous materials; operating principles of diesel engines; and selection of fuels, oils, other lubricants, and coolants. Two hours lecture and four hours laboratory per week. Credit, four semester hours.

DET 1213 Hydraulic Brake Systems

A course to develop skills and knowledge related to the diagnosis and repair of hydraulic brake systems. Includes instruction in hydraulic and mechanical systems, power assist units, and anti-lock braking systems. One hour lecture and four hours laboratory per week. Credit, three semester hours.

DET 1223 Electrical/Electronic Systems

A course to develop skills and knowledge related to the diagnosis, service, and repair of electrical and electronic systems on diesel engines. Includes instruction in general systems diagnosis, starting and charging system repair, and auxiliary electrical systems repair. One hour lecture and four hours laboratory per week. Credit, three semester hours.

DET 1234 Engine Rebuilding

A course to provide instruction and practice in the rebuilding of diesel engines used in medium to heavy duty commercial applications. Includes instruction in removing and installing engines, disassembly and inspection, and rebuilding of cylinders, heads, pistons, and other parts. Two hours lecture and four hours laboratory per week. Credit, four semester hours.

DET 1313 Diesel Fuel Systems

A course to provide skills and knowledge related to fundamentals of diesel fuel systems operation, maintenance, and repair. Includes instruction in operating principles, general diagnosis and repair, and mechanical fuel injector diagnosis and repair. One hour lecture and four hours laboratory per week. Credit, three semester hours.

DET 1513 Hydraulics

A course to provide instruction and practice in the basic operation and maintenance of hydraulic systems associated with diesel powered equipment. Includes instruction in safety, system operation, seals and cylinders, and filters. One hour lecture and four hours laboratory per week. Credit, three semester hours.

DET 1613 Preventive Maintenance and Service

A course to provide practice in the preventive maintenance of diesel powered equipment. Includes instruction in general preventive maintenance of vehicles and equipment. One hour lecture and four hours laboratory per week. Credit, three semester hours.

DET 1713 Power Trains

A course to develop skills and knowledge related to the diagnoses, service, maintenance, and repair of power train units on diesel equipment. Includes instruction on clutch, manual transmissions, drive shafts, and drive axles. One hour lecture and four hours laboratory per week. Credit, three semester hours.

DET 2113 Welding for Diesel Equipment Technology

A basic course in welding and cutting techniques for diesel equipment mechanics. Includes instruction in fundamental procedures and safety, oxyacetylene welding and cutting, shielded metal-arc welding, and metal inert gas welding procedures. One hour lecture and four hours laboratory per week. Credit, three semester hours.

DET 2244 Engine Troubleshooting and Tune-up

A course to provide advanced skills and knowledge related to the diagnosis of problems in the different systems of the diesel engine. Includes instruction in general engine diagnosis and tune-up/ service. Two hours lecture and four hours laboratory per week. Credit, four semester hours.

DET 2253 Steering and Suspension Systems

A course to provide skills and knowledge related to operation, maintenance, and repair of heavy duty steering and suspension systems. Includes instruction in steering column and steering gear, power steering unit, steering linkage, suspension, wheel alignment, and related components diagnosis and repair. One hour lecture and four hours laboratory per week. Credit, three semester hours.

DET 2324 Computerized Engine Control Systems

A course to provide skills and knowledge related to the operation, maintenance, and repair of computerized engine control systems. Includes instruction in use of scanning equipment. Two hours lecture and four hours laboratory per week. Credit, four semester hours.

DET 2623 Advanced Brake System (Air)

A course to provide instruction and practice in the maintenance and repair of air brake systems commonly used on commercial diesel powered equipment. Includes instruction in maintenance and repair of the air supply system, mechanical system, anti-lock braking system, and traction control system. One hour lecture and four hours laboratory per week. Credit, three semester hours. *(Prerequisite: DET 1213 Brakes)*

DET 2813 Air Conditioning and Heating Systems

A course to provide skills and knowledge related to operation, maintenance, and repair of air conditioning and heating systems used in commercial equipment. Includes instruction in theories and operating principles, A/C system diagnosis and repair, clutch and compressor repair, evaporator and condenser repair, and heating system repair. One hour lecture and four hours laboratory per week. Credit, three semester hours. *(Prerequisite: Completion of certification requirements to service and repair air conditioning systems)*

DET 2913 Special Project in Diesel Equipment Technology

A course to provide students with practical application of skills and knowledge related to a specific instructor-approved topic. Instructor and student work closely together in planning and conducting the project. Six hours laboratory per week. Credit, three semester hours. *(Prerequisite: Consent of the instructor)*

COMMERCIAL TRUCK DRIVING (DTV)

DTV 1114 Commercial Truck Driving I

A course that provides fundamental instruction on safety, rules and regulations, driving practices, air brakes, hazardous materials, and emergencies. Includes instruction and practice in performing vehicle inspections, coupling and uncoupling, maneuvering, backing, and driving a tractor-trailer truck under varying road and climate conditions. Fifteen hours per week. Credit, four semester hours.

DTV 1124 Commercial Truck Driving II

A course that provides continuation of Commercial Truck Driving I with additional instruction on safety, rules and regulations, driving practices, air brakes, hazardous materials, and emergencies. Includes instruction and practice in performing vehicle inspections, coupling and uncoupling, maneuvering, backing, and driving a tractor-trailer truck under varying road and climate conditions. Fifteen hours per week. Credit, four semester hours.

ELECTRONICS TECHNOLOGY (EET)

EET 1114 DC Circuits

This course is designed for students to know the principles and theories associated with DC circuits. This course includes the study of electrical circuits, laws and formulae, and the use of test equipment to analyze DC circuits. Two hours lecture and four hours laboratory per week. Credit, four semester hours.

EET 1123 AC Circuits

This course is designed to provide students with the principles and theories associated with AC circuits. This course includes the study of electrical circuits, laws and formulae, and the use of test equipment to analyze AC circuits. Two hours lecture and two hours laboratory per week. Credit, three semester hours.

EET 1192 Fundamentals of Electronics

This course is designed to provide fundamental skills associated with all electronics courses. This course includes safety, breadboarding, use of calculator, test equipment familiarization, soldering, electronic symbols, and terminology. One hour lecture and two hours laboratory per week. Credit, two semester hours.

EET 1214 Digital Electronics

A course designed to introduce the student to number systems, logic circuits, counters, registers, memory devices, combination logic circuits, Boolean algebra, and a basic computer system. Three hours lecture and two hours laboratory per week. Credit, four semester hours.

EET 1324 Microprocessors

A course designed to provide students with skills and knowledge of microprocessor architecture, machine and assembly language, timing, interfacing, and other hardware applications associated with microprocessor systems. Two hours lecture and four hours laboratory per week. Credit, four semester hours.

EET 1334 Solid State Devices and Circuits

A course designed to introduce the student to active devices which include PN junction diodes, bipolar transistors, bipolar transistor circuits, and unipolar devices with emphasis on low frequency application and troubleshooting. Two hours lecture and four hours laboratory per week. Credit, four semester hours.

EET 1613 Computer Fundamentals for Electronics/Electricity

This course introduces the student to basic computer science as used in electricity/electronics areas. Computer nomenclature, logic numbering systems, coding, operating system commands, editing, and batch files are covered. (This course may be substituted for Introduction to Computers.) Two hours lecture and two hours laboratory per week. Credit, three semester hours.

EET 1713 Drafting for Electronics/Electrical Technology

A course designed to provide instruction on the preparation and interpretation of schematics. One hour lecture and four hours laboratory per week. Credit, three semester hours.

EET 2334 Linear Integrated Circuits

A course designed to provide the student with skills and knowledge associated with advanced semiconductor devices and linear integrated circuits. Emphasis is placed on linear integrated circuits used with operational amplifiers, active filters, voltage regulators, timers, and phase-locked loops. Three hours lecture and two hours laboratory per week. Credit, four semester hours.

EET 2414 Electronic Communications

A course designed to provide the student with concepts and skills related to analog and digital communications. Topics covered include amplitude and frequency modulations, transmission, and reception, data transmission formats and codes, the RS-232 interface, and modulation-demodulation of digital communications. Two hours lecture and four hours laboratory per week. Credit, four semester hours.

EET 2423 Fundamentals of Fiber Optics

A course designed to provide skills and knowledge to students concerning the use of fiber optic cable in modern industry applications. Two hours lecture and two hours laboratory per week. Credit, three semester hours.

EET 2514 Interfacing Techniques

A study of data acquisition devices and systems including their interface to microprocessors and other control systems. Two hours lecture and four hours laboratory per week. Credit, four semester hours.

EET 2813 Video Systems

This course is a study of the circuits and systems used in the production, transmission, and reception of video information to include color systems and computer-video interfacing. Two hours lecture and two hours laboratory per week. Credit, three semester hours.

EET 2911 Special Project

A course designed to provide the student with practical application of skills and knowledge gained in other electronics or electronics-related technical courses. The instructor works closely with the student to insure that the selection of a project will enhance the student's learning experience. Two hours laboratory per week. Credit, one semester hour.

EET 292(3-4) Supervised Work Experience

This course is a cooperative program between industry and education and is designed to integrate the student's technical studies with industrial experience. Credit is awarded on the basis of one semester hour per 45 industrial contact hours. Credit, three to four semester hours.

ELECTRICAL COURSES (ELT)

ELT 1123 Commercial and Industrial Wiring

A course to provide instruction and practice in the installation of commercial and industrial electrical services including the types of conduit and other raceways, NEC code requirements, and three-phase distribution networks. Two hours lecture and two hours laboratory per week. Credit, three semester hours.

ELT 1213 Electrical Power

A course to provide skills related to electrical motors and their installation. Includes instruction and practice in using the different types of motors, transformers, and alternators. Two hours lecture and two hours laboratory per week. Credit, three semester hours.

ELT 1223 Motor Maintenance and Troubleshooting

A course to provide instruction in the principles and practice of electrical motor repair. This course includes topics on the disassembly/assembly and preventive maintenance of common electrical motors. Two hours lecture and two hours laboratory per week. Credit, three semester hours.

ELT 1413 Motor Control Systems

This is a course in the installation of different motor control circuits and devices. Emphasis is placed on developing the student's ability to diagram, wire, and troubleshoot the different circuits and mechanical control devices. Two hours lecture and two hours laboratory per week. Credit, three semester hours.

ELT 2424 Solid State Motor Controls

A course that deals with the principles and operation of solid state motor control. This course includes instruction and practice in the design, installation, and maintenance of different solid state devices for motor control. Two hours lecture and four hours laboratory per week. Credit, four semester hours.

ELT 2613 Programmable Logic Controllers

A course to provide instruction and practice in the use of programmable logic controllers (PLCs) in modern industrial settings. Includes instruction in the operating principles of PLCs and practice in the programming, installation, and maintenance of PLCs. Two hours lecture and two hours laboratory per week. Credit, three semester hours.

ELT 2623 Advanced Programmable Logic Controllers

An advanced PLC course which provides instruction in various operations, installations, and maintenance of electric motor controls. Also, information in such areas as sequencer, program control, block transfer used in analog input and output programming, and logical and conversion instructions. Two hours lecture and two hours laboratory each week. Credit, three semester hours.

EMERGENCY MEDICAL TECHNOLOGY-PARAMEDIC (EMT)

EMT 1116 Emergency Medical Technology – Basic

This course integrates the theory of emergency medical care with the practical skills necessary to provide basic life support with an ambulance service or other specialized rescue services. 110 hours of theory, 10 hours emergency room lab, 5 emergency ambulance runs. Credit, six semester hours.

FOOD PRODUCTION AND MANAGEMENT TECHNOLOGY (FPT)

FPT 1113 Fundamentals of Operational Procedures in Foodservice

Operational procedures for foodservice personnel with emphasis on using math skills for standard and metric weights and measures, portion control, converting recipes, production formulas, and utilizing manual and computerized applications. Two hours lecture and two hours laboratory per week. Credit, three semester hours.

FPT 1123 Management Procedures and Recordkeeping

A continuation of Fundamentals of Operational Procedures in Foodservice. Essentials in food service recordkeeping and management. Two hours lecture and two hours laboratory per week. Credit, three semester hours.

FPT 1213 Foodservice Sanitation

Instruction in the area of sanitation to aid in the prevention of food poisoning and food-borne diseases including the Hazard Analysis Critical Control Point (HACCP) system. Two hours lecture and two hours laboratory per week. Credit, three semester hours.

FPT 1315 Culinary Arts I

This course is a study of principles, techniques, and practices of food preparation and their effects on food products with emphasis on the performance of culinary techniques, use of equipment, and quality controls in preparing and serving meals. Two hours lecture and six hours laboratory per week. Credit, five semester hours.

FPT 1326 Culinary Arts II

A continuation of the study of principles, techniques, and practices of food preparation and their effects on food products with emphasis on the performance of culinary techniques, use of equipment, and quality controls in preparing and serving meals. Two hours lecture and eight hours laboratory per week. Credit six semester hours.

FPT 1413 Front of House

Management of the front of the house in order to fulfill the needs of the guest and the establishment. Emphasis is placed on the types and styles of dining service merchandising, customer service, and employee training techniques. Two hours lecture and two hours laboratory per week. Credit, three semester hours.

FPT 2223 Purchasing and Storage

An introduction to selection and procurement of food and nonfood materials in hospitality and related industries. Two hours lecture and two hours laboratory per week. Credit, three semester hours.

FPT 2336 Bakery Production and Management

This course introduces the student to skills needed for baking and bakery merchandising including emphasis on preparation, advertising, marketing, decorating, costing, and serving baked products. Two hours lecture and eight hours laboratory per week. Credit, six semester hours.

FPT 2515 Catering Management

This course introduces the student to an overview of the background of catering and banquet management. Offers options in catering styles, pricing, menu design, operational controls, computerized management programs, and marketing. Two hours lecture and six hours laboratory per week. Credit, five semester hours.

FPT 2613 Menu Planning and Cost Control

A study of the principles of menu management and cost control with emphasis on nutritional adequacy, trends, cost analysis, and profit as they relate to menu design. Two hours lecture and two hours laboratory per week. Credit, three semester hours.

FPT 2713 Nutrition

A study of nutrients as related to personal health, foods and food preparation, recipe or menu modification for special customer needs, and merchandising techniques associated with nutritious meals. One hour lecture and four hours laboratory per week. Credit, three semester hours.

FPT 2813 Foodservice Management

This course will explore the process by which the manager can enable his/her employees to function efficiently and effectively. These processes will include incentive and benefit programs, discipline, and termination. Management duties include recruiting, interviewing, hiring, scheduling, job evaluations, employee orientation and training, payrolls, and rating employee performance. Two hours lecture and two hours laboratory per week. Credit, three semester hours.

FPT 2913 Supervised Work Experience in Food Production and Management Technology I

This course which is a cooperative program between industry and education and is designed to integrate the student's technical studies with industrial experience. Credit is awarded on the basis of one semester hour per 45 industrial contact hours. Three hours externship. Credit, three semester hours.

FPT 2923 Supervised Work Experience in Food Production and Management Technology II

This is a course which is a cooperative program between industry and education and is designed to integrate the student's technical studies with industrial experience. Credit is awarded on the basis of one semester hour per 45 industrial contact hours. Three hours externship. Credit, three semester hours.

GEOGRAPHICAL INFORMATIONS TECHNOLOGY (GIT)

GIT 2123 Fundamentals of Geographical Information Systems (GIS)

This course includes the use of computer mapping and databases in multiple applications. Included are incorporation of imagery and data into a graphical oriented database system. Also included are the fundamentals of geographical information systems techniques, approaches, and applications. One hour lecture and four hours laboratory per week. Credit, three semester hours. *(Prerequisite: DDT 1313 Principles of CAD)*

HEALTH CARE ASSISTANT (HCA)

HCA 1115 Basic Health Care Assisting

This course includes orientation to program policies, developing employability and job seeking skills, applying legal aspects of health care, applying safety considerations, communication and observation skills, medical terminology, and basic health care procedures. Two hours lecture, four hours laboratory, three hours clinical each week. Credit, five semester hours.

HCA 1125 Special Care Procedures

This course includes admitting, transferring, and discharging patients; assisting with diagnostic procedures for patients, assisting with treatments for patients; assisting with elimination needs of patients; basic knowledge and skills required to care for the long-term care resident; and CPR/first aid. Safety is emphasized throughout each procedure. Two hours lecture, two hours laboratory, six hours clinical each week. Credit, five semester hours.

HCA 1214 Body Structure and Function

This course includes study of the structure, function, common disorders, and normal aging-related changes of the integumentary, musculoskeletal, nervous, circulatory, respiratory, digestive, urinary, reproductive, endocrine, and sensory systems; stages of human growth and development; and nutritional need through the life cycle. Three hours lecture, two hours lab each week. Credit, four semester hours.

HCA 1312 Home Health Aide and Homemaker Services

This course includes basic knowledge and skills required to care for the homebound patient; and basic knowledge and skills required to provide homemaker services. One hour lecture, two hours lab each week. Credit, two semester hours.

HOSPITALITY AND TOURISM MANAGEMENT TECHNOLOGY (HRT)

HRT 1114 Culinary Principles I

Introduction to the fundamentals of food preparation and cookery emphasizing high standards for preparation of meat, poultry, seafood, vegetables, soups, stocks, sauces, and farinaceous items. Two hours lecture and four hours laboratory per week. Credit, four semester hours.

HRT 1123 Hospitality and Tourism

An introduction to the hospitality and tourism industry. This course includes discussions and industry observations to discover the opportunities, trends, problems and organizations in the field. Three hours lecture per week. Credit, three semester hours.

HRT 1213 Sanitation and Safety

Introduction to basic principles of microbiology, sanitation, and safety for a food service operation. The course studies the environmental control application through the prevention of food-borne illnesses, cleaning materials and procedures, general safety regulations, food processing methods, first aid, and fire prevention. Two hours lecture and two hours laboratory per week. Credit, three semester hours.

HRT 1224 Restaurant and Catering Operations

Study of the principles of organizing and managing a food and beverage operation. Two hours lecture and four hours laboratory per week. Credit, four semester hours.

HRT 1413 Rooms Division Management

A systematic approach to rooms division management in the hospitality industry including front office management and housekeeping operations. Two hours lecture and two hours laboratory per week. Credit, three semester hours.

HRT 1813 The Professional Tour Guide

A course to provide activities associated with organizing, booking, and conducting group tours. Two hours lecture and two hours laboratory per week. Credit, three semester hours.

HRT 2233 Food and Beverage Control

Principles and procedures involved in an effective food and beverage control system, including standards determination, the operating budget, cost-volume-profit analysis, income and cost control, menu pricing, labor cost control, and computer applications. Two hours lecture and two hours laboratory per week. Credit, three semester hours.

HRT 2613 Hospitality Supervision

A course to provide supervisory skills in leadership styles, communication skills, motivational techniques, employee training techniques, and evaluation methods. Two hours lecture and two hours laboratory per week. Credit, three semester hours.

HRT 2713 Marketing Hospitality Services

Introduction to practical sales techniques for selling to targeted markets and developing strategic marketing plans for hospitality and tourism operations. Two hours lecture and two hours laboratory per week. Credit, three semester hours.

HRT 2853 Convention and Meeting Planning

A course dealing with planning, promotion, and management of meetings, conventions, and exposition planning. Two hours lecture and two hours laboratory each week. Credit, three semester hours.

HRT 2914 Supervised Work Experience in Hospitality and Tourism Management Technology

A course which is a cooperative program between industry and education and is designed to integrate the student's technical studies with industrial experience. Credit is awarded on the basis of one semester hour per 45 industrial contact hours. Credit, four semester hour.

INDUSTRIAL MAINTENANCE TRADE (IMM)

IMM 1132 Industrial Maintenance Blueprint Reading

This course provides instruction in blueprints, schematics, and plans used in industrial maintenance including instruction in nomenclature, different views, and symbols and notations. One hour lecture and two hours lab per week. Credit, two semester hours.

INSTRUMENTATION TECHNOLOGY (INT)

INT 1214 Fluid Power

This basic course provides instruction in hydraulics and pneumatics. The course covers actuators, accumulators, valves, pumps, motors, coolers, compression of air, control devices and circuit diagrams. Emphasis is placed on the development of control circuits and troubleshooting techniques. Three hours lecture and two hours laboratory per week. Credit, four semester hours.

INT 2114 Control Systems I

This is an introductory course to provide information on various instrumentation components and processes. Topics include analyzing pressure processes, temperature, flow, and level. Three hours lecture and two hours laboratory per week. Credit, four semester hours. *(Prerequisite: EET 1123 AC Circuits)*

INT 2124 Control Systems II

This course is a continuation of Control Systems I with special emphasis on application of applied skills along with new skills to develop instrument process controls. The student will be given a process to develop the appropriate instruments, needed diagrams, utilizing various controlling processes and demonstrate loop troubleshooting techniques. Three hours lecture and two hours laboratory per week. Credit, four semester hours. *(Prerequisite: INT 2114 Control Systems I)*

INT 2214 Calibration and Measurement

This course work encompasses the various techniques and procedures for proper calibration and maintenance of standard instruments used in instrumentation. Representative instruments include transducers, gauges, recorders, level and flow meters, and pressure and temperature controllers. Three hours lecture and two hours laboratory per week. Credit, four semester hours.

MANUFACTURING TECHNOLOGY (MFT)

MFT 1112 Introduction to Automation and Control

This course is designed to introduce manufacturing/industrial technology with emphasis on safe working practices, manufacturing dynamics, use of test equipment, and fundamentals of automation and control technology. One hour lecture and two hours laboratory per week. Credit, two semester hours.

MFT 1123 Electrical Wiring for Automation and Control Technology

This course will give the student basic electrical wiring for automation and controls including safety practices: installation and maintenance of raceways, conduits, and fitting: a three-phase service entrances, metering devices, main panels, raceways or ducts, sub panels, feeder circuits, and branch circuits according to electrical codes. Two hours lecture and two hours laboratory per week. Credit, three semester hours.

MFT 291(3-4) Special Projects

A course to provide students with an opportunity to utilize skills and knowledge gained in other Automation and Control Technology courses. The instructor and student work closely together to select a topic and establish criteria for completion of the project. Six to eight hours laboratory per week. Credit, three or four semester hours.

MFT 292(3-4) Supervised Work Experience

A course which is a cooperative program between industry and education and is designed to integrate the student's technical studies with industrial experience. Credit is awarded on the basis of one semester hour per 45 industrial contact hours. Credit, three or four semester hours.

MEDICAL LABORATORY TECHNOLOGY (MLT)

MLT 1111 Fundamentals of Medical Laboratory Technology/Phlebotomy

Includes an overview of the field of Medical Laboratory Technology, familiarization with laboratory safety, microscopes, glassware, and equipment. Includes laboratory organization, medical ethics, and employment opportunities. Basic laboratory specimen collection techniques are introduced. Two hours laboratory per week. Credit, one semester hour.

MLT 1212 Urinalysis/Body Fluids

Introduction to urinalysis and laboratory analysis of miscellaneous body fluids. Basic principles of routine and special urine test, specimen examination through laboratory work. Theory and test profiles presented for miscellaneous body fluids with correlation to diseased states. One hour lecture and two hours laboratory per week. Credit, two semester hours.

MLT 1313 Hematology I

A study of the function of blood, morphology, and maturation of normal cells, blood cell counts, differentials of white cells and blood collection and handling. Two hours lecture and two hours laboratory per week. Credit, three semester hours.

MLT 1324 Hematology II

The study of abnormal cell morphology and diseases involving blood cells, test procedures used in laboratory diagnosis of hematological disease, normal and abnormal hemostasis, and diagnostic procedures for evaluation of bleeding abnormalities and anticoagulant theory. Two hours lecture and four hours laboratory per week. Credit, four semester hours. *(Prerequisite: MLT 1313 Hematology I)*

MLT 1413 Immunology/Serology

Study of the basic principles of serology/immunology through the natural body defenses. Included are basic antigen-antibody reactions, complement action, cellular response, humoral immune response, and the basic serological procedures used to aid in the detection of certain diseases. Throughout this course, special emphasis is placed on correlating laboratory results with the patient's probable condition. Two hours lecture and two hours laboratory per week. Credit, three semester hours.

MLT 1515 Clinical Chemistry

Study of human biochemistry as an aid in the diagnosis of disease process. Three hours lecture and four hours laboratory. Credit, five semester hours. *(Prerequisites: Four semester hours of approved chemistry electives with a minimum of "C" average or special permission by instructor)*

MLT 2424 Immunohematology

The study of collection, processing, storage, and utilization of blood components. It also includes the study of immunological principles and procedures for blood typing, cross matching, antibody detection, identification, and investigation of hemolytic disease of the newborn. Two hours lecture and four hours laboratory per week. Credit, four semester hours. *(Prerequisite: MLT 1413 Immunology/Serology)*

MLT 2512 Parasitology

This covers the morphology, physiology, life cycles, and epidemiology of parasites of animals with emphasis on human pathogenic parasites. Identification of the parasites from human material is also included. One hour lecture and two hours laboratory per week. Credit, two semester hours.

MLT 2614 Pathogenic Microbiology

Basic skills, principles, and techniques for the staining, culturing, isolation, and identification of microorganisms of medical importance are emphasized in this course. Included are techniques used in determining the sensitivity of pathogenic bacteria to different antibiotics and other drugs. Two hours lecture and four hours laboratory per week. Credit, four semester hours. *(Prerequisites: Four semester hours of approved microbiology electives with a minimum of "C" average)*

MLT 2916, MLT 2926, MLT 2936 Clinical Practice I, II, III

Clinical practice and didactic instruction in a clinical affiliate. Areas covered are hematology, clinical chemistry, immunohematology, urinalysis, microbiology, coagulation, and serology. Eighteen hours clinical per week for each course. Credit per course, six semester hours.

BUSINESS AND MARKETING MANAGEMENT TECHNOLOGY (MMT)

MMT 1113 Marketing I

Study of principles and problems of marketing goods and methods of distribution from producer to consumer. Types, functions, practices of wholesalers and retailers in the American marketing system and efficient techniques in the development and expansion of markets are included. Three hours lecture per week. Credit, three semester hours.

MMT 1123 Marketing II

A continuation of Applied Marketing I (MMT 1113). Three hours lecture per week. Credit, three semester hours.

MMT 1313 Salesmanship

Basic principles and techniques of salesmanship and their practical application. Topics include basic elements of consumer behavior, developing selling strategies, closing and servicing a sale, and developing consumer relations. Two hours lecture and two hours laboratory per week. Credit, three semester hours.

MMT 1323 Advertising

The role of advertising and its effectiveness. Consumer and product research, advertising media and strategic planning, and advertising construction. Two hours lecture and two hours laboratory per week. Credit, three semester hours.

MMT 1413 Merchandising Math

Study of the mathematical calculations involved in the merchandising process. Fundamental principles and operations in buying, pricing, and inventory control. Two hours lecture, two hours laboratory per week. Credit, three semester hours.

MMT 1753 Marketing Seminar

Develops leadership skills and human relation skills necessary for success in the field of marketing management. A minimum of six outside speakers will address the class on topics directly related to marketing careers. Emphasis will be placed on developing civic, social, and business responsibilities. Six hours laboratory per week. Credit, three semester hours.

MMT 2213 Management

Study of the basic principles and functions of management. Special emphasis on planning, organizing, directing, staffing, and controlling. Three hours lecture per week. Credit, three semester hours.

MMT 2233 Human Resource Management

Objectives, organization, and functions of personnel programs. Emphasis is placed on selection and placement, job evaluation, training, education, safety, health, employer-employee relationships, and employee services. Three hours lecture per week. Credit, three semester hours.

MMT 2243 Marketing Management Decision Making

The study of effective marketing management decision making through case study analysis. Two hours lecture and two hours laboratory per week. Credit, three semester hours.

MMT 2313 E-Commerce Marketing

This course introduces the fundamental opportunities and challenges associated with e-commerce activities. Topics include: Designing the user interface, web security, electronic payment systems, promotion, and legal issues involved in creating a functioning on-line business. Two hours lecture and two hours laboratory per week. Credit, three semester hours.

MMT 2323 Internet Marketing

Study of effective marketing principles as they apply to the electronic market place. Two hours lecture and two hours laboratory per week. Credit, three semester hours.

MMT 2333 Multimedia Presentations for Marketing

Design and deliver multimedia marketing presentations through the use of appropriate multimedia software and tools. Topics include marketing design concepts and related marketing communication strategies. Two hours lecture and two hours laboratory per week. Credit, three semester hours.

MMT 2343 Marketing Web Page Design

Use creative marketing strategies, concepts and techniques to design web sites that will reach designated target markets. Two hours lecture and two hours laboratory per week. Credit, three semester hours.

MMT 2513 Entrepreneurship

Overview of activities that are involved in planning, establishing, and managing a small business enterprise. Topics to be covered will include planning, location, analysis, financing, and development of a business plan. Two hours lecture and two hours laboratory per week. Credit, three semester hours.

MMT 2913 Workbased Learning

Advanced course in concepts, terminology, and theory of Marketing Management Technology with direct application. The student will work in a marketing related environment. Nine hours per week externship. Credit, three semester hours.

MACHINE TOOL OPERATION/MACHINE TOOL TECHNOLOGY (MST)

MST 1117 Power Machinery I

A course in the operation of power machinery. Includes instruction and practice in the safe operation of lathes, drill presses, power saws, and vertical mills. Two hours lecture and 10 hours laboratory per week. Credit, seven semester hours.

MST 1127 Power Machinery II

A continuation of Power Machinery I with emphasis on safety and more advanced applications of lathes, mills, shapers, and precision grinders. Two hours lecture and ten hours laboratory per week. Credit, seven semester hours.

MST 1313 Machine Tool Math

An applied mathematics course designed for machinists. Includes instruction and practice in algebraic and trigonometric operations essential for successful machining. Two hours lecture and two hours laboratory per week. Credit, three semester hours.

MST 1413 Blueprint Reading

Plans and specifications interpretation designed for machinists. Includes instruction and practice in reading plans and applying specifications. Two hours lecture and two hours laboratory per week. Credit, three semester hours.

MST 1423 Advanced Blueprint Reading

A continuation of Blueprint Reading with emphasis on advanced features of plans and specifications. Includes instruction on the identification of various projections and views and different assembly components. Two hours lecture and two hours laboratory per week. Credit, three semester hours.

MST 1613 Precision Layout

An introduction to the concepts and practice of precision layout for machining operations. Includes instruction and practice in the use of layout instruments. Two hours lecture and two hours laboratory per week. Credit, three semester hours.

MST 2135 Power Machinery III

A continuation of the Power Machinery II course with emphasis on safety and advanced applications of the engine lathe, milling machine, and grinding machine. Two hours lecture and six hours laboratory per week. Credit, five semester hours.

MST 2144 Power Machinery IV

A continuation of Power Machinery III with emphasis on highly advanced safe operations on the radial arm drill, milling machine, engine lathe, and precision grinder. Two hours lecture and four hours laboratory per week. Credit, four semester hours.

MST 2714 Computer Numerical Control Operations I

An introduction to the application of computer numerical control (CNC) and computer assisted manufacturing (CAM) techniques and practices. Includes instruction and practice related to the use of the Cartesian coordinate system, programming codes and commands and tooling requirements for CNC/CAM machines. Three hours lecture and two hours laboratory per week. Credit, four semester hours.

MST 2725 Computer Numerical Control Operations II

A continuation of Computer Numerical Control Operations I. Includes instruction in writing and editing CNC programs, machine setup and operation, and use of CAM equipment to program and operate CNC machines. Two hours lecture and six hours laboratory per week. Credit, five semester hours.

MST 2812 Metallurgy

An introduction to the concepts of metallurgy. Includes instruction and practice in safety, metal identification, heat treatment, and hardness testing. One hour lecture and two hours laboratory per week. Credit, two semester hours.

MST 2923 Special Problems in Machine Tool Operation/Machine Tool Technology

A course designed to provide the student with practical application of skills and knowledge gained in other Machine Tool Operation/Machine Tool courses. The instructor works closely with the student to ensure that the selection of a project will enhance the student's learning experiences. Six hours laboratory per week. Credit, three semester hours.

PRACTICAL NURSING (PNV)

PNV 1112 Basic Nutrition

This course consists of a study of nutrition for all individuals. Digestion, metabolism, and diet therapy are introduced. Two hours lecture per week. Credit, two semester hours.

PNV 1213 Body Structure and Function

This course is a study of body structure and function essential to safe and effective nursing care. Each system of the body is covered with applications to nursing. Three hours lecture per week. Credit, three semester hours.

PNV 1312 Growth and Development

This course is a study of the normal developmental processes of humans from conception to death, including physical, emotional, social, and intellectual aspects. Two hours lecture per week. Credit, two semester hours.

PNV 1413 Geriatric Nursing

This course uses the nursing process to teach the care of the geriatric patient. Clinical experience in a long-term facility is a component of this course. Two hours lecture and three hours clinical per week. Credit, three semester hours.

PNV 1425 Fundamentals of Nursing

This course provides the student with knowledge and skills necessary to care for the individual. Study includes beginning use of the nursing process; cause and prevention of illness; patient, family, and community health care provisions and resource agencies available. The course also includes personal health care, medical terms and preparation to assist the patient in meeting basic living needs. Five hours lecture per week. Credit, five semester hours.

PNV 1434 Fundamentals of Nursing Lab/Clinical

This course provides demonstration of and supervised practice in the fundamental practical nursing skills. Six hours laboratory and three hours clinical per week. Credit, four semester hours.

PNV 1513 Pharmacology

This course is designed to provide the student with appropriate basic theoretical and clinical information related to drugs, including: classifications, sources, dosages, basic math and measurements, regulatory requirements and basic principles of drug administration. Two hours lecture and two hours laboratory per week. Credit, three semester hours.

PNV 1614 Medical/Surgical Nursing

This course introduces nursing theory for the following medical-surgical disorders: cancer, neurological, respiratory, cardiovascular, and digestive. Emphasis is placed on developing and demonstrating an understanding of the role of the practical nurse functioning as an effective team member. Four hours lecture per week. Credit, four semester hours.

PNV 1624 Medical/Surgical Nursing Lab and Clinical

This course includes supervised laboratory and clinical experiences for application of medical/surgical theory and the development of skill and the use of nursing process. Two hours laboratory and nine hours clinical per week. Credit, four semester hours.

PNV 1634 Alterations in Adult Health

This course introduces nursing theory for the following medical-surgical disorders: urological, endocrine, reproductive, musculoskeletal, and skin and special senses. Emphasis is placed on developing and demonstrating an understanding of the role of the practical nurse functioning as an effective team member. Four hours lecture per week. Credit, four semester hours.

PNV 1644 Alterations in Adult Health Lab and Clinical II

This course includes supervised lab and clinical experience for application of medical/surgical theory, development of skill and the use of nursing process. Two hours laboratory and nine hours clinical per week. Credit, four semester hours.

PNV 1716 Maternal-Child Nursing

This course uses the nursing process to teach care for the expectant mother from conception to delivery, including newborn, child, and the family unit during normal and complicated conditions. Clinical experience includes prenatal labor and pediatric experiences. Five hours lecture and three hours clinical per week. Credit, six semester hours.

PNV 1813 Psychiatric Concepts

This course provides an introduction to mental health concepts. Clinical experience will provide application of learned theory. Two hours lecture and three hours clinical per week. Credit, three semester hours.

PNV 1913 Nursing Transition

This course further develops decision making skills and promotes an interest in continued professional development. Legal aspects of nursing and employment opportunities and responsibilities as well as preparation for the State Board Exam will be included. One hour lecture and six hours clinical per week. Credit, three semester hours.

PROCESS TECHNOLOGY (PPT)

PPT 1513 Safety, Health, and Environment

This course concentrates on the development of knowledge and skills to reinforce attitudes and behaviors required for safe and environmentally sound work habits. Emphasis is placed on safety, health, and environmental issues in the performance of all job tasks and regulatory compliance issues. Three hours lecture per week. Credit, three semester hours.

RESPIRATORY CARE PRACTITIONER TECHNOLOGY (RCT)

RCT 1214 Respiratory Care Science

This course is designed to introduce the student respiratory care practitioner to fundamental elements important to the delivery of health care in a safe, efficient, and professional manner. The holistic approach to patient care will be emphasized. Three hours lecture and two hours laboratory per week. Credit, four semester hours.

RCT 1223 Patient Assessment and Planning

This course is a fundamental approach to subjective and objective evaluation, assessment, and care plan formation for the individual needs of the patient. It is an introduction to cardiopulmonary diseases including etiology, pathophysiology, complications, occurrences, clinical manifestations, treatment, and prevention. Two hours lecture and two hours laboratory per week. Credit, three semester hours.

RCT 1313 Cardiopulmonary Anatomy and Physiology

This course is a study of cardiopulmonary physiology in relation to the practice of respiratory care. Three hours lecture per week. Credit, three semester hours.

RCT 1322 Pulmonary Function Testing (PFT)

This course is an introduction to pulmonary function technique and testing equipment. One hour lecture and two hours laboratory per week. Credit, two semester hours. *(Prerequisites: RCT 1313 Cardiopulmonary Anatomy and Physiology, or instructor approval.)*

RCT 1416 Respiratory Care Practitioner I

This course is a study of respiratory treatments and equipment design and operation related to non-critical care procedures. Two hours lecture and eight hours laboratory per week. Credit, six semester hours.

RCT 1424 Respiratory Care Practitioner II

This course is a continuation of Respiratory Care Technology I. It is a study of the management of respiratory failure, including mechanical ventilation, pulmonary rehabilitation, and home care. Three hours lecture and two hours laboratory per week. Credit, four semester hours.

RCT 1516 Clinical Practice I

Patient assessment and care plan formation are presented in the hospital environment. A procedural guide is utilized to evaluate student competencies and performance of respiratory care procedures. Eighteen hours clinical. Credit, six semester hours. *(Pre or corequisites: RCT 1214 Respiratory Care Science, RCT 1223 Patient Assessment and Planning, and RCT 1313 Cardiopulmonary Anatomy & Physiology. Corequisite: RCT 1416 Respiratory Care Practitioner I)*

RCT 1523 Clinical Practice II

Students rotate through various respiratory care sub-specialty areas for evaluation of competency and performance of respiratory care procedures. Nine hours clinical per week. Credit, three semester hours. *(Prerequisites: RCT 1516 Clinical Practice I)*

RCT 1613 Respiratory Care Pharmacology

This course is designed to introduce the student to the pharmacology related to cardiopulmonary disorders. Three hours lecture per week. Credit, three semester hours. *(Pre or corequisites: RCT 1214 Respiratory Care Science, RCT 1313 Cardiopulmonary Anatomy & Physiology, and RCT 1223 Patient Assessment and Planning)*

RCT 2333 Cardiopulmonary Pathology

This course is a study of the cardiopulmonary pathophysiology. It includes etiology, clinical manifestations, diagnostics, and treatment of various cardiopulmonary diseases. Case studies and/or clinical simulations will be utilized to enforce learning and evaluate progress. Three hours lecture per week. Credit, three semester hours. *(Prerequisite: RCT 1313 Cardiopulmonary Anatomy and Physiology)*

RCT 2434 Respiratory Care Practitioner III

This course is a study of respiratory care in the critical care setting. Topics include nonconventional modes of mechanical ventilation, hemodynamics, special procedures, and advanced cardiac life support. Three hours lecture and two hours laboratory per week. Credit, four semester hours. *(Prerequisite: RCT 1523 Clinical Practice II)*

RCT 2533 Clinical Practice III

Students rotate through various clinical areas for evaluation of competency and performance of respiratory care procedures. Nine hours clinical per week. Credit, three semester hours. *(Pre or corequisites: RCT 1516 Clinical Practice I and RCT 1523 Clinical Practice II)*

RCT 2546 Clinical Practice IV

This is a continuation of Clinical Practice III. In this course, student rotate through respiratory care specialty areas. A procedural guide is utilized to evaluate student competency and performance. Eighteen hours clinical per week. Credit, six semester hours. *(Prerequisites: RCT 2533 Clinical Practice III)*

RCT 2613 Neonatal/Pediatrics Management

This course is a study of fetal development and the transition to etrauterine environment. It includes the most common cardiopulmonary birth defects, neonatal and pediatric disease process, and the mode of treatment. Three hours lecture per week. Credit, three semester hours. *(Pre or corequisites: RCT 2434 Respiratory Care Technology III and RCT 2546 Clinical Practice IV)*

RCT 2712 Respiratory Care Seminar

This course is designed to integrate the essential elements of respiratory care through the use of care plans, case studies, and clinical simulations in a laboratory environment. Students develop an analytical approach to problem solving. Critical thinking is emphasized. One hour lecture and two hours laboratory per week. Credit, two semester hours. *(Pre or corequisites: RCT 1523 Clinical Practice II)*

MEDICAL RADIOLOGIC TECHNOLOGY – RADIOGRAPHY (RGT)

All Radiography courses must be successfully completed according to the curriculum sequence beginning with the fall or spring semester.

RGT 1114 Clinical Education I

This course includes clinical practice and instruction in a clinical education center. Areas included are patient care and management, radiation protection, operation of equipment, and radiologic procedures. Twelve hours clinical each week. Credit, four semester hours. *(Prerequisites: CPR-Health Care Provider must be completed before Clinical I experience begins)*

RGT 1124 Clinical Education II

This course involves clinical practice and instruction in a clinical education center. Areas included are patient care and management, radiation protection, operation of equipment, and radiologic procedures. Twelve hours clinical each week. Credit, four semester hours. *(Prerequisites: All core courses as scheduled)*

RGT 1139 Clinical Education III

This course is a clinical practice and instruction in a clinical education center. Areas included are patient care and management, radiation protection, operation of equipment, and radiologic procedures. Twenty-seven hours clinical each week. Credit, nine semester hours. *(Prerequisites: All core courses as scheduled)*

RGT 1212 Fundamentals of Radiography

This course is an introduction to Radiologic Technology including professional, departmental, and historical aspects. Included are terminology, medical ethics, and fundamental legal responsibilities. Two hours lecture each week. Credit, two semester hours.

RGT 1223 Patient Care in Radiography

This course will provide the student with the basic concepts of patient care, including consideration for the physical and psychological needs of the patient and family. Routine and emergency patient care procedures will be described, as well as infection control procedures utilizing standard precautions. The role of the radiographer in patient education will be identified. Two hours lecture and two hours lab each week. Credit, three semester hours.

RGT 1312 Principles of Radiation Protection

This course is designed to present an overview of the principles of radiation protection including the responsibilities of the radiographer for patients, personnel and the public. Radiation health and safety requirements of federal and state regulatory agencies, accreditation agencies, and health care organizations are incorporated. Two hours lecture each week. Credit, two semester hours.

RGT 1413 Radiation Exposure I

This course is a study of the principles involving manipulation of factors controlling and influencing exposure and radiographic quality. Included are the prime factors of radiographic exposure. Basic technical conversions, problem solving procedures, and the production and nature of x-rays are addressed. Two hours lecture and two hours laboratory each week. Credit, three semester hours.

RGT 1423 Radiation Exposure II

This course is a continuation of Radiation Exposure I. Included are beam limiting devices, filtration, production and control of scatter and secondary radiation, exposure systems, and advanced technical conversions and problem solving. This course presents an introduction to film processing including darkroom design and equipment. Included are chemistry of developing solutions, procedures of general maintenance, quality control, and silver recovery methods. Two hours lecture and two hours lab each week. Credit, three semester hours. *(Prerequisites: RGT 1413 Radiation Exposure I)*

RGT 1513 Radiographic Procedures I

This course includes terminology, principles, and procedures involved in routine radiographic positioning for demonstration of the chest, abdomen, upper extremities, digestive system, and urinary system. Included is a review of radiographic anatomy on each procedure. Two hours lecture and two hours laboratory each week. Credit, three semester hours. *(Prerequisites: BIO 1514 & 2524 Anatomy & Physiology I & II)*

RGT 1523 Radiographic Procedures II

This course includes principles and procedures involved in the radiographic positioning of the spinal column, pelvic girdle, lower extremities, bony thorax, and mobile and trauma radiography procedures. Included is a review of radiographic anatomy on each procedure. Two hours lecture and two hours lab each week. Credit, three semester hours. *(Prerequisite: RGT 1513 Radiographic Procedures I)*

RGT 1613 Physics of Imaging Equipment

This course is designed to establish a knowledge base in radiographic, fluoroscopic, mobile, tomographic equipment requirements and design. The content will also provide a basic knowledge of quality control. Computer applications in the radiologic sciences related to image capture, display, storage, and distribution are presented. Three hours lecture each week. Credit, three semester hours. *(Prerequisites: All core courses as scheduled)*

RGT 2132 Social and Legal Responsibilities

Legal terminology concepts and principles will be presented in this course. Topics include misconduct, malpractice, legal and professional standards and the ASRT scope of practice. The importance of proper documentation and informed consent is emphasized. This course will prepare students to better understand their patient, the patient's family and professional peers through comparison of diverse populations based on their value system, cultural and ethnic influences, communication styles, socio-economic influences, health risks and life stages. Two hours lecture per week. Credit, two semester hours. *(Prerequisite: RGT 1212 Fundamentals of Radiography)*

RGT 2147 Clinical Education IV

This course is a clinical practice and instruction in a clinical education center. Areas included are patient care and management, radiation protection, operation of equipment, and radiologic procedures. Twenty-one hours clinical each week. Credit, seven semester hours. *(Prerequisites: All core courses as scheduled)*

RGT 2157 Clinical Education V

This course includes clinical practice and instruction in a clinical education center. Areas included are patient care and management, radiation protection, operation of equipment, and radiologic procedures. Twenty-one hours clinical each week. Credit, seven semester hours. *(Prerequisites: All core courses as scheduled)*

RGT 2533 Radiographic Procedures III

This course includes principles and procedures involved in radiographic positioning of the entire cranium and facial bones, and reproductive systems. Included is a review of radiographic anatomy on each procedure. Two hours lecture and two hours laboratory each week. Credit, three semester hours. *(Prerequisite: RGT 1523 Radiographic Procedures II)*

RGT 2542 Radiographic Procedures IV

This course is a study of specialized radiographic procedures which utilize sterile techniques and/or specialized equipment. (It also includes basic concepts of pharmacology.) Two hours lecture each week. Credit, two semester hours. *(Prerequisite: RGT 2532 Radiographic Procedures III)*

RGT 2912 Radiation Biology

This course is a study of the biological effects of radiation upon living matter. It includes genetic and somatic effects, instrumental for detection, and measurement and calculation of dosage. Two hours lecture each week. Credit, two semester hours.

RGT 2922 Radiographic Pathology

This course is designed to introduce theories of disease causation and the pathophysiologic disorders that compromise health systems. Etiology, pathophysiologic responses, clinical manifestations, radiographic appearance, and management alterations in body systems will be presented. Two hours lecture each week. Credit, two semester hours. *(Prerequisites: All core courses as scheduled)*

RGT 2932 Certification Fundamentals

This course is designed to correlate scientific components of radiography to entry level knowledge required by the profession. Two hours lecture each week. Credit, two semester hours. *(Prerequisites: All core courses as scheduled)*

ROBOTICS (ROT)

ROT 2613 Mechanical Systems

This course introduces the students to mechanical components and drive systems commonly used in the industry. Emphasis is placed on installation, maintenance, and troubleshooting of these components and systems. Two hours lecture and two hours laboratory each week. Credit, three semester hours.

TELECOMMUNICATIONS (TCT)

TCT 1114 Fundamentals of Telecommunications

This course provides a history of voice/data communication, fundamental concepts, and basic telephone service. Three hours lecture and two hours laboratory per week. Credit, four semester hours.

TCT 2213 Telephone Systems

This course provides information and hands-on experience in installation, operation, troubleshooting, and repair of commercial use telephone systems including analog and digital key systems. One hour lecture and four hours laboratory per week. Credit, three semester hours.

TCT 2424 Network Systems

This course provides networking fundamentals, voice networking, LANs, and internet. Also, upgrading of computers to support LAN technology is taught. Two hours lecture and four hours laboratory per week. Credit, four semester hours.

WORK-BASED LEARNING (WBL)

WBL 191(1-3), 192(1-3), 193(1-3)3, 291(1-3), 292(1-3), 293(1-3) Work-Based Learning

A structured work-site learning experience in which the student, program area instructor, work-based learning coordinator, and work-site supervisor/mentor develop and implement a training agreement. The training agreement is designed to integrate the student's academic and technical skills into a work environment. Includes regular meetings and seminars with school and business and industry personnel for supplemental instruction and feedback (progress reviews). Credit, one-three semester hours.

WEB DEVELOPMENT TECHNOLOGY (WDT)

WDT 1123 Web Development Concepts

This course is an introduction to the Internet and its uses in the world of business. It includes basic and advanced features of the Internet, World Wide Web, browsers, listservers, and creating web pages. Upon completion of this course, students will be able to create a personalized home page and post it on the Internet, download files using a browser and an FTP program, and send e-mail messages. Two hours lecture and two hours laboratory each week. Credit, three semester hours. *(Corequisites: CNT 1413 Fundamentals of Data Communications and/or CPT 1323 Survey of Microcomputer Applications)*

WDT 2823 Web Server

This course introduces students to web, e-mail, and Proxy servers and the platforms on which they reside. Students will be able to install and configure web, e-mail, and proxy servers. Two hours lecture and two hours laboratory each week. Three semester hours credit. *(Prerequisites: CPT 1333 Operating Platforms and CNT 1413 Fundamentals of Data Communications)*

WELDING (WLV)

WLV 1114 Shielded Metal Arc Welding I (SMAW)

This course is designed to teach students welding techniques using E-6010 electrodes. One hour lecture and six hours laboratory per week. Credit, four semester hours.

WLV 1124 Gas Metal Arc Welding (GMAW)

This course is designed to give the student experience in various welding applications with the M.I.G. welder. One hour lecture and six hours laboratory per week. Credit, four semester hours.

WLV 1135 Gas Tungsten Arc Welding (GTAW)

This course is designed to give the student experience in various welding applications with the GTAW welder. One hour lecture and eight hours laboratory per week. Credit, five semester hours.

WLV 1143 Flux Cored Arc Welding (FCAW)

This course is designed to give the student experience in FCAW. One hour lecture and four hours laboratory per week. Credit, three semester hours.

WLV 1153 Pipe Welding

This course is designed to give the student experience in pipe welding procedures. One hour lecture and four hours laboratory per week. Credit, three semester hours.

WLV 1171 Welding Inspection and Testing

This course is designed to give the student experience in the inspecting and testing of welds. Two hours laboratory per week. Credit, one semester hour.

WLV 1224 Shielded Metal Arc Welding II

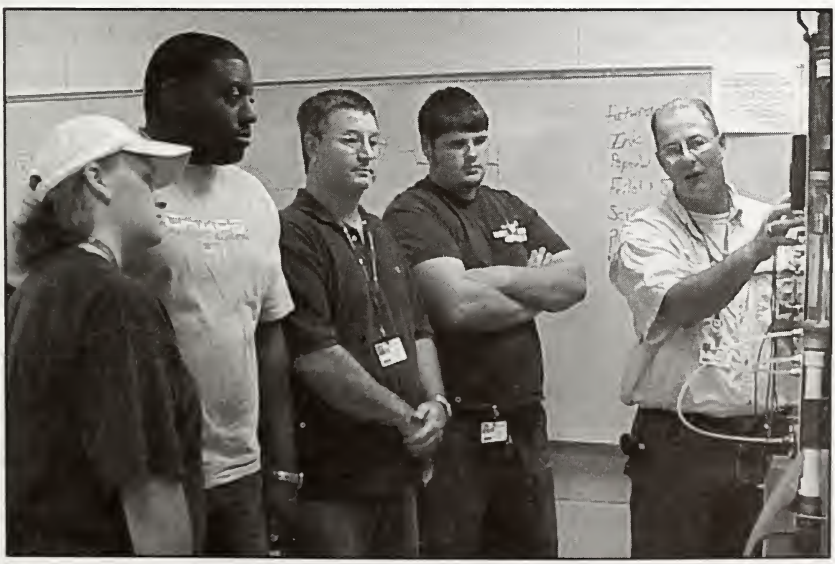
This course is designed to teach students welding techniques using E-7018 electrodes. One hour lecture and six hours laboratory per week. Credit, four semester hours.

WLV 1232 Drawing and Welding Symbols

This course is designed to give students advanced experience in reading welding symbols. One hour lecture and two hours laboratory per week. Credit, two semester hours.

WLV 1314 Cutting Processes

This course is designed to give the student experience in oxyfuel cutting principles and practices, air carbon cutting and gouging, and plasma arc cutting. Two hours lecture and four hours laboratory per week. Credit, four semester hours.



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A.A.S, Copiah-Lincoln Community College; Additional Study, University of Southern Mississippi, HPM Koehring Hydraulic Systems Training Center, Whitworth Bible College, Baker Brothers Programmed Automation and Control Systems Training Center; NOCTI Certified

CHARLES HART..... **Business**

A.A., Copiah-Lincoln Community College; B.B.A., Delta State University; M.S., University of Southern Mississippi

WANDA S. HART..... **Business and Office Technology**

A.A., Copiah-Lincoln Community College; B. S., University of Southern Mississippi; Additional Study, Mississippi College

EVINS HENDERSON, JR. ..... **Program Coordinator**
Automotive Technology

A.A.S., Vocational Certificate, Copiah-Lincoln Community College; Additional Study, University of Southern Mississippi, General Motors Training Center; NOCTI Certified, Master A.S.E. Certified Technician

CRAIG HENNINGTON..... **Mathematics**

B.S., University of Southern Mississippi; M.Ed., William Carey College

CYNTHIA J. HIGGS..... **Medical Laboratory Technology**

B.S., University of Southern Mississippi; Medical Technology Training, Hinds General Hospital; M.T. (ASCP); Additional Study, M.T. (ASCP) BB, Technologist in Blood Banking, University of Southern Mississippi

DAVID HIGGS..... **History**

A.A.S, Hinds Junior College; B.L.S., Millsaps College; M.A., Mississippi College; Additional Study, University of Mississippi, University of Southern Mississippi, Andrew Jackson College

JODY HOFF..... **Program Coordinator**
Food Production and Management Technology

B.S. with Vocational Endorsement in Consumer and Home Economics Education, Mississippi University for Women; Additional Study, Copiah-Lincoln Community College.....

LESLIE HOOD..... **Microbiology and Biology**

B.A., Mississippi University for Women; M.S., Mississippi State University

AMYE R. HOWELL..... **Reading**

B.S., Mississippi State University, M.Ed., Mississippi College

SHELLEY S. HUSKEY..... **Organic and General Chemistry**
Colette and Color Guard Director

A.A., Copiah-Lincoln Community College; B.S., M.C.S., Mississippi College

BRUCE IRVIN, JR. ..... **Program Coordinator**
Welding

Vocational Certificate, Copiah-Lincoln Community College; Additional Study, University of Southern Mississippi, Mississippi State University Welding Institute, American Welding Society Training Center; RADIOGRAPHIC Certified Welder

PAM JAMES ..... **Cosmetology**

Cosmetology Certification, Southwest Mississippi Community College; Additional Study, University of Southern Mississippi

CARSON JEFFERS ..... **Physical Education**
Assistant Football Coach

B.A., Concord College; M.A., Cumberland University

BRAD JOHNSON ..... **Chairperson to the Fine Arts Division**
Choral Activities, Studio Voice, Music Appreciation, Conducting

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SUZANNE LEE JOHNSON ..... **Program Co-Coordinator**
Business and Office Technology

B.S., M.S., University of Southern Mississippi; Additional Study, Southwest Mississippi Community College

JOSEPH LA ROSA ..... **Music**

B.M., University of the Pacific; M.M., University of Michigan; D.M.A., Louisiana State University

SALLY O. LAMPTON ..... **Nursing (RN)**

B.S.N., Southeastern Louisiana University; M.S.H.S., Mississippi College; M.S.N., Alcorn State University; Additional Study, University of Southern Mississippi, University of South Alabama

DONALD LAWSON ..... **Chairperson to the Science Division**
Biology and Chemistry

B.S., M.S., Ed.D., University of Southern Mississippi; Additional Study, Jackson State University

AMY P. LEWIS ..... **Child Development Technology**

A.A., East Central Community College; B.S., Mississippi State University; Additional Study, University of Southern Mississippi, Mississippi State University, Corpus Christi State University

MICHAEL D. McINTYRE.....**Chairperson to the Business Division**
Economics and Varsity Tennis Coach

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KEVIN McKONE.....**Physics**

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TERRY MUNN.....**Program Coordinator**
Commercial Truck Driving

Certificate, Copiah-Lincoln Community College

MICHAEL MURRAY.....**Program Coordinator**
Automation and Control Technology

A.A., Copiah-Lincoln Community College

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Child Development Technology

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Medical Radiologic Technology
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DENNIS SIMS.....**Men's Basketball Coach**
Health/P.E.
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WANDA B. SMITH ..... **Special Populations Personnel**
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RAMONA THOMAS ..... **Medical Radiologic Technology**
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BRIAN TURNAGE ..... **Electronics Technology**
B.S., University of Southern Mississippi

JANEL TURNAGE ..... **Nursing (RN)**
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ANGELA WASHINGTON ..... **Biology and Zoology**
B.S., Tougaloo College; M.S., Ph.D., Mississippi State University; Additional Study, University of Kentucky, Jackson State University

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A.A., Southwest Mississippi Community College; B.S., University of Southern Mississippi; M.Ed., Southeastern Louisiana University; Additional Study, University of Southern Mississippi, Alcorn State University, Mississippi State University, Jackson State University

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ADJUNCT FACULTY

Holli Adams
James Luke Addison
Becky Barron
Ken Barron
Karon Berry
Janie Blakeney
R. Juanita Britt
Leslee Brock
Dr. Phil Broome
Sharon Brumfield
Bradley Crow
Deanna Culbertson
Ryan Curry
Natalie Davis
Pamela Davis-Silverman
Christie Elkins
Heather Emory
James Freels
Kimberly Gordon
Angela Green
Barbara Hales
Norma Hammill
Priscilla Hartley
Rita Henley
Gloria Jackson
Chris Kent
Allen Kent
Alison King
James Kinsey
Natasha Klasinc-Loncar
Phillip Knight
Tina Ladner
Neisha Leggett
Timothy McCaffrey
Twyana Morse
Julia Parker
Carolyn Price
Jeffrey Quin
Amy Rutland
Emily Ryan
Frank Smith
Michael Tanner
Phyllis Wallace
Cathy Warren
Mary Warren
Gwyn Young

SUPPORT STAFF

Susann L. Altman ..... Secretary to the Executive Vice President
Donna Bales ..... Circulation Clerk – Library
Courtney B. Biggs ..... Secretary to the Director of Public Information
Tanya Brewer ..... Part-Time ABE Instructional Support Assistant
Jan Brown ..... Physical Plant Secretary
Amy Case ..... Humanities Lab Facilitator
Billie J. Cook ..... Secretary to the Tech-Prep Coordinator
Donna Cunningham ..... Secretary to the Vice President of Student Services
Natasha Douglas ..... Sec. to the Dean of Career-Technical and Workforce Education
Stacey Emfinger ..... Child Caregiver
Holly Fowler ..... Credit Union Manager
David Freeman ..... Campus Security
Sheila Furlow ..... Secretary to the Director of Associate Degree Nursing
Regina Granger ..... Assistant Bookstore Manager
Susan Hall ..... Upward Bound Secretary
Pam Hatten ..... Secretary to Student Services

David Hookanson ..... Part-Time ABE Instructional Support Technician
Lynda Hughes ..... Telephone Operator – Part Time
Cora King ..... Night Clerk – Library
Dosky King ..... Secretary to Dining Services
Melissa A. Kyzar ..... Child Caregiver
Gay Langham ..... Secretary to Director of Admissions and Records
Dottie Lawson ..... Adult Basic Education Lab Facilitator
Jean Lea ..... Dormitory Hostess
Kina Leggett ..... Cashier/Receivable Manager
Deemie M. Letchworth ..... Assistant Director – Financial Aid
Erin Likens ..... Purchasing Agent
Margie Lowery ..... Telephone Operator – Part Time
Falana McDaniel ..... Secretary to Director of Distance Learning
Sylvia McNeil ..... ABE Instructor
Penny Minton ..... Office Manager-Workforce Development Center
Twyana Morse ..... Dormitory Hostess/Cheerleader Sponsor
Brenda J. Parrett ..... Administrative Assistant to the President
Mary Pearson ..... Application Support Assistant
Peggy A. Peets ..... Lab Manager – Learning Center
Julie Pickering ..... Child Caregiver
Karen Roberts ..... Media Clerk/Security
Wayne Roberts ..... Chief of Campus Security
Gayle Ross ..... Graphic Artist
Ann Runyan ..... Clerk – Library
Tricia Russell ..... Event Coordinator
Lynnell Rush ..... Secretary to the Dean of Academic Instruction
Lillie Shannon ..... Faculty Secretary
Alvin Starkey ..... Campus Security
Avanell Stephens ..... ABE Instructional Aide
Sheila Stewart ..... Sec. to the Dean of Career-Technical and Workforce Education
Janice Stricklin ..... Dormitory Hostess
Margaret Thomas ..... Child Caregiver
Bonnie Thompson ..... Secretary to the Counseling Center
Stephanie Turnbo ..... Sec. to the Associate Dean of Career-Technical Instruction
Patricia Walker ..... Lab Manager – Learning Center
Kristi Watts ..... Secretary to the Director of the Foundation and Alumni Affairs
Sandra Williams ..... Secretary to the Director of Institutional Planning and Research
Velesta Young ..... Accounts Payable Manager

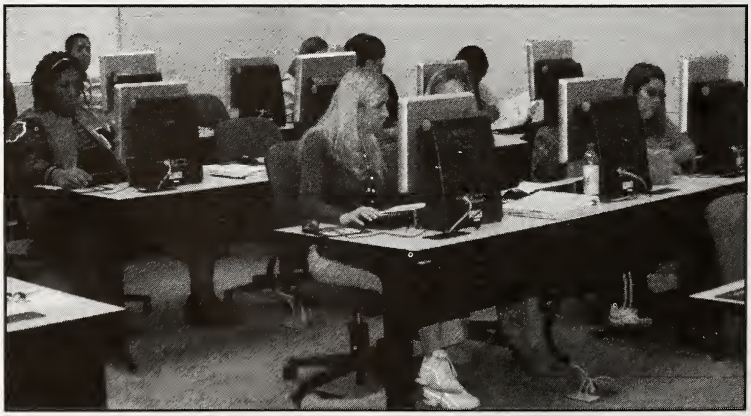
CAFETERIA

Ida Butler ..... Cafeteria-Assistant Manager
Pauline Byther ..... Cafeteria-Catering Manager
Cynthia Ford ..... Cafeteria
Joleaner Gilmore ..... Cafeteria
Anthony Jenkins ..... Cafeteria
Carla Johnson ..... Cafeteria
Mary Johnson ..... Cafeteria

Cynthia Keys ..... Cafeteria
Jackie Levi ..... Cafeteria
LaSondra Lofton ..... Cafeteria
Marcus Owens ..... Cafeteria
Myrtis Tillman ..... Cafeteria
Martha Wells ..... Cafeteria
Shirley Williams ..... Cafeteria

MAINTENANCE

Peggy Allgood ..... Institutional Cleaner
Jerry Bryant ..... Institutional Cleaner
Phyllis Burage ..... Institutional Cleaner
Cynthia Catchings ..... Institutional Cleaner
Dennis Childs ..... Golf Course Maintenance/Grounds
Harlon Coley ..... Motor Pool Technician
Chad Coon ..... Golf Course Maintenance
Chris Fowler ..... Institutional Cleaner
Hubert Greer ..... Physical Plant – Painter (PT)
James Hall ..... Golf Course Maintenance
Rachael Hall ..... Institutional Cleaner
James Hillard, Sr. ..... Physical Plant – Grounds
James Hillard, Jr. ..... Institutional Cleaner
Tony Laiche ..... Golf Course Maintenance/Grounds
Todd McDaniel ..... Golf Course Supervisor/Grounds
Robert Newton ..... Institutional Cleaner
Henry L. Primous ..... Grounds Maintenance
Dwight Robinson ..... Physical Plant – Carpenter
Kevin Rogers ..... Institutional Cleaner
Brenda K. Smith ..... Institutional Cleaner
James Smith ..... Physical Plant – Carpenter
Bobby Joe Thomas ..... Physical Plant – General Maintenance
Denise Upton ..... Institutional Cleaner
Travis Walker ..... AC/Heating/Electrician Technician



NATCHEZ CAMPUS ADMINISTRATION

TERESA A. HARRISON.....**Dean of the Natchez Campus**
A.A., Mississippi Gulf Coast Community College; B.A., Mississippi State University; M.A., Mississippi State University

PROFESSIONAL STAFF

GERRI BROWN.....**Director of Student Support Services**
B.S., Southern University; M.S., Northeast Louisiana University; Ph.D., Walden University; Additional Study, Alcorn State University, The University of Southern Mississippi, Northeast Louisiana University, Jackson State University

MONICA CROSS.....**Business Manager**
B.S., Mississippi College; Additional Study, Alcorn State University

KAYE S. HARRIS.....**Associate Dean of Career-Technical Instruction**
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JUDY HEARD.....**Special Populations Coordinator**
B.S., M.Ed., The University of Southern Mississippi; Additional Study, Alcorn State University, Millsaps College, Copiah-Lincoln Community College

LOLITA T. KENDALL.....**Academic Advisor/Counselor, Student Support Services**
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BOBBY KERRIGAN.....**Technology Specialist**
Louisiana State University at Alexandria; Copiah-Lincoln Community College; A+ Certification; Microsoft Certified Professional

MARK LaFRANCIS.....**Director of Public Information**
A.A., Springfield Technical Community College; B.A., University of Massachusetts

GWEN S. McCALIP.....**Director of Admissions and Records**
B.S., Mississippi State University; M.Ed., Mississippi College; Additional Study, The University of Southern Mississippi, Copiah-Lincoln Community College

NANCY McFARLAND.....**Academic Counselor**
B.S., Louisiana State University in Shreveport; M.S., Texas A & M University at Texarkana; Additional Study, Alcorn State University, Copiah-Lincoln Community College

NANCY McLEMORE.....**Library Director**
B.S., M.L.S., Louisiana State University

BETH RICHARD ..... **Assistant Librarian**
B. A., McNeese State University; M.L.I.S., The University of Southern Mississippi; Additional Study, Louisiana State University, McNeese State University

CAROLYN VANCE SMITH ..... **Natchez Literary and Cinema Celebration Co-Chairman**
B.A., Mississippi University for Women; M.A., Vanderbilt University; Additional Study, Mississippi College, University of Oregon, The University of Southern Mississippi, University of Mississippi, Northeastern University-Boston

JEFF WALLER ..... **Small Business Development Center Director**
A.A., Southwest Mississippi Community College; B.S.B.A., University of Southern Mississippi; M.A., Webster University

VONNIE WHITE ..... **Career-Technical Education Counselor**
B.A., Northeast Louisiana University; M.Ed., University of Louisiana at Monroe; Additional Study, Louisiana Tech University

FACULTY

NANCY BEST ..... **Hospitality and Tourism Management Technology**
A.A.S., Copiah-Lincoln Community College

RAY BRADFORD ..... **Health Care Assistant**
A.S., Louisiana Tech University; B.S., Louisiana Tech University; Additional Study, Northeast Louisiana University

JOHN T. BULLEN ..... **Biological Sciences and Chemistry**
B.S., M.S., Mississippi State University; Additional Study, Mississippi State University, The University of Southern Mississippi

JANICE PRIESTER BYRNE ..... **Mathematics**
Learning Resource Center Lab Manager
B.A., The University of Mississippi; M.Ed., Mississippi College; Additional Study, Alcorn State University, The University of Southern Mississippi, Indiana State University, The Ohio State University, The University of Colorado

AMANDA CRISWELL ..... **Practical Nursing**
B.S.N., Alcorn State University; Additional Study, Copiah-Lincoln Community College, The University of Southern Mississippi, Hinds Community College, Jones County Junior College

REBECCA DAVIDSON ..... **ABE Instructor**
B.S., Delta State University; Additional Study, University of Mississippi

LINDA DAVIS ..... **Business and Office Technology**
B.S., M.S.E., Alcorn State University; Additional Study, Alcorn State University

LINDA ROYALS FLYNN ..... **Oral Communications and Spanish**
A.A., Copiah-Lincoln Community College; B.A., The University of Southern Mississippi; M.S., The University of Southern Mississippi

EDWARD LLOYD FORMAN ..... **Welding**
Boilermaking/Welding Certification, International Correspondence School

JOHN HOGGATT ..... **Electronics/Instrumentation Technology**
A.A.S., Copiah-Lincoln Community College; Additional Study, The University of Southern Mississippi

JOAN JONES ..... **Mathematics**
B.S., Mississippi University for Women; M.Ed., Alcorn State University; Additional Study, Alcorn State University, Jackson State University, The University of Southern Mississippi

MELINDA LAIRD ..... **Business and Marketing Management Technology**
B.A., Mississippi State University; M.S., The University of Southern Mississippi

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ROY SMITH ..... **Clinical Coordinator**
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CHARLES STROUPE ..... **Electronics/Instrumentation Technology**
B.S.E.E., Louisiana State University; M.S.E.E., University of Central Florida; Additional Study, University of Texas, Mississippi State University, University of Southern Mississippi; SWBTS, Copiah Lincoln Community College, A+ Certification

TERRY STUTZMAN ..... **Business/Medical Office Technology**
B.S, Mississippi State University; MBA, The University of Southern Mississippi; Medical Records Administration Certification, University of Mississippi Medical Center; Registered Health Information Administrator, American Health Information Management Association

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JAMES L. WIGGINS, JR. ..... **History**
B.A., M.A., Mississippi State University

JUDY DANIELS WIGGINS ..... **English**
A.A., Copiah-Lincoln Community College; B.A., The University of Southern Mississippi; M.A., Appalachian State University; Additional Study, Mississippi College, Alcorn State University, University of Southern Mississippi

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A.A.S., Copiah-Lincoln Community College; B.S., Georgia State University

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Tim Blalock
Angela Brooks
Betty Lou Brown
James L. Browning
Shannon Burts
Irma Caldwell
David Clifon
Ryan Curry
Rebecca Davidson
Frances Doss
Judy Heard
Bobby Holder
Kathleen Mackey King
Mark LaFrancis
Patricia Lane
Sara Marchbanks
Regina Mardis
Beth Mason
Nancy McFarland
Allen Oliver
Carolyn Read
Danna Rehms
Jamie Stallone
Matilda Stephens
Buddy Wade
Juliet Wesberry
Ed Wright

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Pat Cater ..... Secretary to the Dean of the Natchez Campus
Shounda Ferguson ..... Secretary to Student Support Services
Arteda Green ..... Students Accounts Manager/Financial Aid
Linda Green ..... Library Assistant
Kelly Guice ..... Career-Technical Secretary
Michelle Heaney ..... Secretary to the Associate Dean of Career-Technical Instruction
Arthur Jackson ..... Campus Security
Randall Newell ..... Campus Security Coordinator
Rebecca Payton ..... Admissions Office Clerk
Dee Ray ..... Elderhostel/Institute for Learning in Retirement Coordinator
Carl Roberts ..... Physical Plant-Supervisor
Theresa Rounds ..... Campus Security
Frances Schwager ..... Small Business Development Center/Faculty Secretary
Barbara Stein ..... Bookstore Manager
Marguerite Wright ..... Accounts Payable Manager and Credit Union Loan Officer

CAFETERIA

Josie Bates ..... Cafeteria
Carolyn Elveston ..... Cafeteria-Assistant Manager
Gail McGruder ..... Cafeteria Supervisor
Virginia Payne ..... Cafeteria

MAINTENANCE

James Campbell ..... Physical Plant-General Maintenance
Gertrude Norman ..... Physical Plant-General Maintenance
Henry Patterson ..... Physical Plant-General Maintenance
Carl Roberts ..... Physical Plant-General Maintenance
Reggie Roberts ..... Physical Plant-General Maintenance
Herman Scott ..... Physical Plant-General Maintenance

SIMPSON COUNTY CENTER ADMINISTRATION

RHONDA L. SMITH.....**Acting Dean of the Simpson County Center**
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PROFESSIONAL STAFF

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B.A., Auburn University; M.L.S., University of Alabama

DEWAYNE MIDDLETON.....**Academic Advisor/Biology**
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RHONDA L. SMITH.....**Director of Admissions and Records/English**
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FACULTY

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A.A., Meridian Community College; A.A.S., Jones County Junior College; B.S., Troy University; M.B.A., Mississippi State University

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B.S.Ed., Mississippi College; M.A., University of Southern Mississippi; Additional Study, Hinds Community College

BONNIE HAWES.....**Health Care Assistant**
A.D.N., Alcorn State University; Additional Study, University of Southern Mississippi

MARY E. "LIZ" MACKEY.....**Business and Office Technology**
B.S., M.Ed., Mississippi College; Additional Study, Belhaven College

LISA PEARSON.....**Practical Nursing**
B.S.N., University of Southern Mississippi; Additional Study, Mississippi State University

AMY BISHOP SULLIVAN.....**Mathematics**
A.A., Jones County Junior College; B.S., M.S., University of Southern Mississippi

ADJUNCT FACULTY

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Mary Jane Barmettler
Heather Berry
Ella Brown
Randy Castilaw
Elaine Daniels
John Hankins
Kara Kimbrough
Gene Knight
Marvin Lee
Kristen H. Martin
Felisa McCullum
George Pacheco
Felicia Robinson
Mark Robinson
Stacy Ruth
Farris Smith
Lisa Spinks
Theron Verdon

SUPPORT STAFF

Donna Ainsworth ..... Library Assistant (PT)
Robert Allen ..... Security Officer (PT)
Ann Ball ..... Learning Center Manager
Melissa "Missy" Orders ..... Secretary to the Dean of the Simpson County Center
Sandra Prestwood ..... Business Office Manager
Marsha Winningham ..... Library Assistant (PT)

BUILDINGS AND FACILITIES

The **R. E. Anderson Vocational Building** provides space for Child Development Technology, Food Production and Management Technology, Medical Laboratory Technology, and Medical Radiography Technology programs. This facility also includes a day care center which enables students to have actual work experience with children.

The **Baptist Student Center** is owned by the Mississippi Baptist Convention Board, Jackson, Mississippi. The Copiah-Lincoln Baptist Student Union provides a full-time director, and offers religious programs, activities, and counseling for college students and faculty.

Callender Hall provides space for student activities, intramural sports, physical education offices, and student recreational facilities on both floors. This building was renovated in 1998 to include a food service grill, fitness center, and a commuter day lounge.

Copiah County Hall houses college women and a dormitory hostess. Each room is provided with a private bath. The lobby is equipped with color television and vending machines. The rooms also contain phone jacks and cable TV accessibility.

The **Dow-Young Instructional Technology Building** contains seven general classrooms, two computer science classrooms, and four computer labs for instructional support. The facility contains 18 offices for faculty and staff, and instructional training room, conference room, and other faculty areas such as a lounge and resource room. The B. Frank Hunter, Maurice Cammack, and L. M. Lewis labs are located in the Dow-Young building. The building was dedicated in memory of Mr. John Dow and in honor of Mr. L.G. Young, both former board members.

Ellis Honors Dormitory contains twelve one-bedroom and five two-bedroom apartments for female honor students. They must have a 20 or above ACT score or be a sophomore with a 3.0 or better grade point average. The building has a laundry room. Each apartment is carpeted and equipped with a refrigerator, dining table and chairs, beds, and wardrobes. Each room has internet access.

L. Russell Ellzey Hall houses college men and a counselor. The lobby is equipped with color television and vending machines. The rooms also contain phone jacks and cable TV accessibility.

The **J. M. Ewing Administration Building** houses the administrative offices of the President, Executive Vice President, Vice President of Business Affairs, Director of Admissions and Records, Director of Public Information, Executive Director of the Co-Lin Foundation and Alumni Affairs, and Director of Institutional Planning and Research, and their staffs. The R. E. Rea Auditorium, renovated in 1992, has a seating capacity of 727, including the balcony, and has a large stage for entertainment and special events.

The **Maggie Flowers Ewing Fine Arts Building** provides housing for the music and art departments. The facility has a band and orchestra room, a choral room, a 245-seat auditorium, an art drawing laboratory, several studios, individual practice rooms, and classrooms, in addition to the offices for the Fine Arts faculty.

The **F. M. Fortenberry Career-Technical Center** houses classrooms, laboratories and shop areas for career-technical programs, as well as offices for the staff and faculty. The Technology Department for the college is also housed on the first floor.

Franklin Hall and **Simpson Hall** are the two men's dormitories located on the east and west sides of the Oswalt house. Franklin Hall contains 40 rooms and Simpson contains 39 rooms. Outside entrances to each suite is a main feature of the dormitories. Each suite is equipped with cable TV accessibility and phone jacks.

The **Dwight Harris Transportation Center** or motor pool is the service center for all college-owned vehicles.

The **W. S. Henley Student Union Building** houses the college dining room, the private dining room, a modern kitchen and serving area, and the college bookstore on the first floor. The offices of the Vice President of Student Services, Assistant Dean of Student Services, Counseling Center, and Financial Aid are located on the second floor.

Lincoln Hall and **Lawrence Hall** are located on the west side of the Frank Pitts Field House and opened in January 2003. Both dorms have 16 suites with two rooms each, equipped with cable television accessibility, phone jacks, and Internet access. Students must have a 20 or above ACT score or be a sophomore with a 3.0 or better grade point average.

The **Memorial Building** houses the Evelyn W. Oswalt Library. The building is named in memory of those Copiah-Lincoln students who lost their lives during World War II. The library is named in memory of Mrs. Evelyn West Oswalt who served as the first librarian for Copiah-Lincoln until her retirement in 1963. The building also houses the Vivian Byrd Memorial Lounge, and the English Club's Literary Hall of Fame.

The **Otho Messer Career-Technical Building** houses the auto mechanics and heavy equipment mechanics programs.

The **Graydon L. Mullen Gymnasium** contains the sports arena for inter-collegiate basketball and physical education classes. This facility provides team dressing room facilities for home and visiting teams.

The **Gertrude Mutton Building** is the oldest existing structure on the Wesson campus. The first floor of the building has a student lounge area and meeting rooms. The second floor houses a conference room and the Adult Learning Center.

The **Natchez Campus** is located on Campus Drive, just off Colonel John Pitchford Parkway on the south side of Natchez. The modern 100,000 square-foot educational complex includes a full academic transfer program, in the **Tom Reed Academic Center**, as well as specific career-technical programs, in the **Redd-Watkins Center**, designed to prepare students for the workforce. Support services include learning resources (library, learning center, etc.), counseling services, student services and activities, food services, and administrative offices.

The **Simpson County Center** is located on Co-Lin Drive between the towns of Magee and Mendenhall. The 25,000 square-foot **Sidney Parker Academic Building** has eight classrooms, three science labs, two computer labs, the Fred and Jewett Taylor Library, and administrative space for faculty and staff.

The **Frank Pitts Field House** is located in the north end of H. L. Stone Stadium. This modern facility houses varsity and visitor dressing rooms, coaches' offices, physical education and athletic training equipment, and one classroom equipped with audio-visual aids.

The **Jessie Sandifer Communications Building** first floor contains classroom and lab space for the art department and the campus police department. The second floor contains offices for faculty and federal programs staff.

The **Willie H. Smith Building** houses academic classrooms as well as modern laboratories for biology, microbiology, chemistry, and physics. Also located in this building are three large lecture rooms and academic instructor's offices.

Stevens Annex is located adjacent to Lula Stevens Hall. This women's dormitory contains 39 rooms designed to house 78 students. A central bath is provided for each four suites. In addition, the dormitory features outside entrances to each room. The rooms also contain phone jacks and cable TV accessibility.

Lula Stevens Hall houses college women, a dormitory hostess, the telephone attendant's station. This five-story has a sunken patio and a sun deck on the roof. The lobby on the ground floor has color television and a lounge for student relaxation. There are washing machines, dryers, and vending machines available. The ground floor and first floor are for honor students.

H. L. Stone Stadium provides facilities for football and track. The stadium is designed to seat 10,000 people. Other facilities include a press box, restrooms, and concession stands.

The **James H. Stribling Associate Degree Nursing Building** is used for the college's A.D.N. program and to teach other academic classes as needed. The building contains a nursing skills lab, science classrooms, a computer laboratory, general lecture rooms, an elevated classroom, a student lounge, and faculty offices. The Practical Nursing program was moved to this building in the summer of 2004.

The **Walter R. Sullivan Field** includes the baseball diamond. The Charlie Ward Practice Football Field and five tennis courts are located west of the stadium.

The **Fred and Jewett Taylor Chapel** is located next to the Ewing Administration Building. It is complete with an organ, piano, carillons, bride's room and restroom. It seats 100–115 people and serves as a site for many functions on campus such as devotionals, special ceremonies, weddings, etc. The Taylor Chapel was a project of the Copiah-Lincoln Foundation and the Alumni Association.

The **Billy B. Thames Conference Center** located at the Wesson Campus opened its doors in the fall of 1999. The facility offers approximately 19,000 square feet of quality meeting space equipped with state-of-the-art technology for training, workshops and seminars, a banquet hall with an adjacent full-service kitchen, and features four hotel rooms for accommodating overnight stays. In addition to The Thames Center staff, the center houses the staff offices of the Workforce Education Center, a division of the college's Career, Technical and Workforce Education.

The **Tri-Plex Apartments** contain three furnished two bedroom apartments for female honor students. Four students per apartment.

The **Noah Wallace Building** provides space for the commercial truck driving and the heavy equipment maintenance technology programs.

The **Dan Watson Physical Plant Building** houses the school's maintenance office, employees' room, and workshops for campus maintenance. Also, it houses the receiving department and serves as a supply and general storage area.

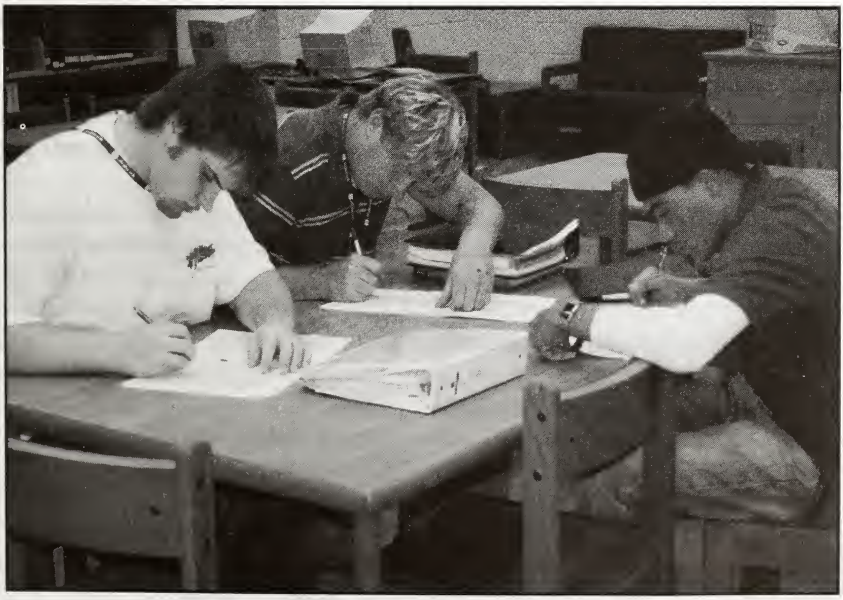
The **J. J. Wesson Building** houses the Data Processing Center. Computer Information Systems Technology classes are taught in this facility and college records are kept there.

The **Wolf Hollow Golf Course** has 18 holes, with the expansion of the new course in October, 1996. A full time golf instructor is employed. The Pro Shop has golf equipment for sale or rent. Also, a refreshment area is available.

The **J. S. Youngblood Building** houses the welding, air-conditioning/refrigeration and heating programs. The classrooms and offices for these programs are air-conditioned and the laboratory and shop areas are well-ventilated.

CARE OF PROPERTY

The plant of Copiah-Lincoln has been built at the expense of the taxpayers of the supporting counties. Students, instructors, and visitors are expected to take good care of school property. Abuse and destruction of property will not be tolerated.



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Natchez, MS 39120

Simpson County Center
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Mendenhall, MS 39114

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